

**A REGULAR MEETING
OF THE WESLACO CITY COMMISSION
TUESDAY, SEPTEMBER 5, 2017**

NOTICE IS HEREBY GIVEN THAT the City Commission of the City of Weslaco, Texas will hold a Regular Meeting in the Legislative Chamber of City Hall, located at 255 South Kansas Avenue, on Tuesday, September 5, 2017 at 5:30 PM for the purpose of discussing the following items:

NOTE: If during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the Weslaco City Commission will convene in such executive or closed session whether or not such item is posted as an executive session item at any time during the meeting when authorized by the provisions of the Texas Open Meetings Act.

I. CALL TO ORDER

- A. Certification of Public Notice.
- B. Invocation.
- C. Pledge of Allegiance.
- D. Mayoral recognition.
- E. Roll Call.

II. PUBLIC COMMENTS

The Public Comments portion of the meeting promotes a fair and open process for the governance of the City. This portion of the meeting is not intended to be an extended discussion or a debate and is limited to three minutes for each presenter. Due to the Texas Open Meetings Act, the Mayor and City Commissioners do not reply; they listen. Matters under litigation are not to be addressed and comments regarding specific City employees and elected officials may be prohibited.

If you are discussing something not included on the agenda, the Commission cannot take any formal action until it is placed on an agenda and notice of the meeting is properly posted. Registration for Public Comments must be submitted to the City Secretary before the City Commission meeting is called to order. As the Mayor calls upon those who submitted a registration form with the City Secretary, please step to the podium and state your name and address before beginning your presentation.

III. CONSENT AGENDA

The following items are of a routine or administrative nature. The City Commission has been furnished with background and support material on each item, and/or it had been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by one commission member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote. Possible action.

- A. Approval of the following:
 - 1) Minutes of Regular Meeting on August 15, 2017;
 - 2) Record of budget workshop on August 16, 2017;
 - 3) Record of budget workshop on August 17, 2017;
 - 4) Minutes of Special Meeting on August 22, 2017; and
 - 5) Record of budget workshop on August 24, 2017. (Staffed by City Secretary's Office.) Attachment.
- B. Approval of the annual renewal the Interlocal Agreement for 9-1-1 Public Safety Answering Point Services and authorize the Mayor to execute any related documents. (Staffed by Weslaco Police Department.) Attachment
- C. Approval of the renewal of an agreement with Drug Enforcement Administration for State and Local HIDTA Task Force cooperation for Fiscal Year 2017-2018 and authorize the Mayor to execute any related documents. (Staffed by Weslaco Police Department.) Attachment
- D. Authorize solicitation of bids for purchase and/or rental of uniform services for Public Works, Parks & Recreation, and Meter Reader Departments and authorize the Mayor to execute any related documents. (Staffed by Public Works Department.)

IV. APPOINTMENTS

- A. Discussion and consideration to approve Resolution 2017-60 appointing a board member to expired term on the Board of Adjustments and Appeals-Zoning Ordinance. Possible action. (Staffed by Planning and Code Enforcement Department.) Attachment
- B. Discussion and consideration to approve Resolution 2017-53 appointing a member to an unexpired term on the Weslaco 100 Centennial Committee and authorize the Mayor to execute any related documents. Possible action. (Staffed by Museum.) Attachment

V. OLD BUSINESS

- A. Discussion and consideration of playscape at Pecan Grove Park and authorize the Mayor to execute any related documents. Possible action. (This item was tabled on August 1 and August 15, 2017; Staffed by Parks and Recreation Department.) Attachment

- B. Discussion and consideration to adopt a policy for the Tower (El Tinaco) Light Annual Schedule and Tower Light Request Guidelines, and authorize the Mayor to execute any related documents. Possible action. (This item was tabled on August 15, 2017; staffed by Parks and Recreation Department.) Attachment

VI. NEW BUSINESS

- A. Discussion and consideration to approve Ordinance 2017-37 adopting the City of Weslaco's budget appropriation for the fiscal year October 1, 2017 to September 30, 2018 and authorize the Mayor to execute any related documents. First Reading of Ordinance 2017-37. ROLL CALL VOTE REQUIRED. Possible action. (Staffed by Finance Department.) Attachment
- B. Discussion and consideration to approve Ordinance 2017-38 adopting and levying the ad valorem tax rate for the 2017-2018 fiscal year and authorize the Mayor to execute any related documents. First Reading of Ordinance 2017-38. ROLL CALL VOTE REQUIRED. Possible action. (Staffed by Finance Department.) Attachment
- C. Discussion and consideration to approve Ordinance 2017-39 ratifying the property tax increase reflected in the 2017-2018 fiscal year budget and authorize the Mayor to execute any related documents. First reading of Ordinance 2017-39. Possible action. (Staffed by Finance Department.) Attachment
- D. Discussion and consideration to authorize the submission of the Weslaco Mid Valley Airport's Fiscal Year 2017-2018 Texas Department of Transportation Grant for Routine Airport Maintenance Program, Project M1821WESL, in the amount not to exceed \$100,000.00 with a 50/50 cost share, and authorize the Mayor to execute any related documents. Possible action. (Staffed by Airport.) Attachment
- E. Discussion and consideration entering into an agreement with Alvarado Architects & Associates, Inc. for Architectural and Engineering Designs Services for the New Fire Station. Possible action. (Staffed by City Manager's Office.) Attachment
- F. Presentation and consideration of park layout for North Side Park, and authorize the Mayor to execute any related documents. Possible action. (Staffed by Parks and Recreation Department.)
- G. Discussion and consideration to adopt a policy for Weslaco City Cemetery rules and guideline enforcement, and authorize the Mayor to execute any related documents. Possible action. (Staffed by Parks and Recreation Department.) Attachment

- H. Discussion and consideration to approve a renewal of a lease agreement with St. Joan of Arc Parish Hall for use of the parking lot north of City Hall and request for site improvements. Possible action. (Staffed by City Manager's Office.) Attachment

VII. REPORTS

- A. Report by Weslaco Area Chamber of Commerce.
- B. Report by Economic Development Corporation of Weslaco.
- C. Report by Severn Trent.
- D. Report by Planning and Code Enforcement.
- E. Report by Public Works.
- F. Report by I.T.
- G. Report by Fire Department/Emergency Management.

VIII. EXECUTIVE SESSION

Texas Government Code, Section 551 Open Meetings:

§551.145. Closed Meeting Without Certified Agenda or Tape Recording; Offense; Penalty

(a) A member of a government body commits an offense if the member participates in a closed meeting of the governmental body knowing that a certified agenda of the closed meeting is not being kept or that a tape recording of the closed meeting is not being made.

(b) An offense under Subsection (a) is a Class C misdemeanor.

§551.146. Disclosure of Certified Agenda or Tape Recording of Closed Meeting; Offense; Penalty; Civil Liability

(a) An individual, corporation, or partnership that without lawful authority knowingly discloses to a member of the public the certified agenda or tape recording of a meeting that was lawfully closed to the public under this chapter:

(1) commits an offense; and

(2) is liable to a person injured or damaged by the disclosure for:

(A) actual damages, including damages for personal injury or damage, lost wages, defamation, or mental or other emotional distress;

(B) reasonable attorney fees and court costs; and

(C) at the discretion of the trier of fact, exemplary damages.

(b) An offense under Subsection (a)(1) is a Class B misdemeanor.

(c) It is a defense to prosecution under Subsection (a)(1) and an affirmative defense to a civil action under Subsection (a)(2) that:

(1) the defendant had good reason to believe the disclosure was lawful; or

(2) the disclosure was the result of a mistake of fact concerning the nature or content of the certified agenda or tape recording. (Added by Acts 1993, 73rd Leg., ch 268, § 1, eff. Sept. 1, 1993.)

NOTE: Any documentation related to the following items will be maintained as part of the certified agenda.

- A. Personnel - Discussion regarding the goals, objectives, and evaluation of the City Manager for the City of Weslaco as authorized by §551.074 of the Texas Government Code.

- B. Potential Litigation - Consultation with City Attorney regarding Kincaid hangar as authorized by §551.071 of the Texas Government Code.
- C. Real Property - Consultation with City Attorney on the purchase, sale, exchange, lease or value of real property being 17.78-acres net being the N820.04' out of Farm Tract 13 West Tract Subdivision, Weslaco, Hidalgo County, Texas as authorized by §551.072 of the Texas Local Government Code.
- D. Pending Litigation - Consultation with City Attorney regarding *City of Weslaco v. Briones Consulting and Engineering* as authorized by §551.071 of the Texas Government Code.
- E. Pending litigation - Consultation with City Attorney regarding Super 8 hotel as authorized by §551.071 of the Texas Government Code.
- F. Pending Litigation - Consultation with City Attorney related to the city's right-of-way for cell towers in *City of McAllen et al v. State of Texas et al* as authorized by §551.071 of the Texas Government Code.
- G. Economic Development – Consultation with City Attorney regarding Economic Development opportunities and incentive programs related to Project Chicken Hatch "B" as authorized by §551.087 of The Texas Government Code.
- H. Economic Development – Consultation with City Attorney regarding Economic Development opportunities and incentive programs related to Project Saddle as authorized by §551.087 of the Texas Government Code.

IX. POSSIBLE ACTION ON WHAT IS DISCUSSED IN EXECUTIVE SESSION

X. ADJOURNMENT

I hereby certify this **Notice of a Regular Meeting of the Weslaco City Commission** was posted in accordance with the Open Meetings Act on the outside bulletin board at City Hall of the City of Weslaco, located at the 255 South Kansas Avenue entrance, visible and accessible to the general public during and after regular working hours. This notice was posted on this 1st day of September, 2017 at 4:50 p.m. and will remain so posted continuously for at least 72-hours preceding the scheduled time of this meeting in accordance with Chapter 551 of the Texas Government Code.

/s/ Elizabeth M. Walker, City Secretary

NOTE: If any accommodation for a disability is required, please notify the City Secretary's Office at (956) 968-3181, Ext. 3100 prior to the meeting date.

Regular Meetings of the Weslaco City Commission stream live online at <http://www.weslacotx.gov/Agendas.html>. Archived video of some meetings are also available.

Removed from Bulletin Board

Date:

Initials:



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1162	
From:			
Subject: Certification of Public Notice.			
Background: Call to Order, includes the following: A. Certification of Public Notice. B. Invocation. C. Pledge of Allegiance. D. Mayoral recognition. E. Roll Call.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted:			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
Elizabeth Walker		Created/Initiated	
Elizabeth Walker		Approved	
Mike Perez		Final Approval	
City Manager Comments:			
Staff Recommendation: A. Mayor will Call to Order and certify Public Notice. B. Father Ernest Ukwueze, San Martin De Porres Church will lead the invocation. C. Mayor will lead Pledge of Allegiance; Mayor Pro-Tem may lead Texas flag. D. Mayoral recognition. E. City Secretary will call roll. Four or more Commissioners present constitute a Quorum; otherwise, no action may be taken.			
Attachments, if any: Pledge & Mission			
Responsibilities upon Approval:			

City of Weslaco

"The City on the Grow"



David Suarez, Mayor
Gerardo "Jerry" Tafolla, Mayor Pro-Tem, District 4
Leo Muñoz, Commissioner, District 1
Greg Kerr, Commissioner, District 2
Olga M. Noriega, Commissioner, District 3
Letty Lopez, Commissioner, District 5
Josh Pedraza, Commissioner, District 6

Mike R. Perez, City Manager

The Pledge of Allegiance to the Flag

"I PLEDGE ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE REPUBLIC FOR WHICH IT STANDS, ONE NATION UNDER GOD, INDIVISIBLE, WITH LIBERTY AND JUSTICE FOR ALL."

The Pledge of Allegiance to the State Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

**The pledge was amended by House Bill 1034 during the 80th Legislature with the addition of "one state under God." The revised wording became effective on June 15, 2007.*

Preamble to the Constitution of the United States of America

We the people of the United States, in order to form a more perfect union, establish justice, insure domestic tranquility, provide for the common defense, promote the general welfare, and secure the blessings of liberty to ourselves and our posterity, do ordain and establish this Constitution for the United States of America.

STATEMENT OF VISION: AN INTERNATIONAL CENTER OF GROWTH

Friendly people with vision, courage and integrity

STATEMENT OF MISSION: COMMITMENT TO EXCELLENCE IN PUBLIC SERVICE

- *Positive Attitude of Courtesy & Concern
- *Doing it Right the First Time
- *Sensitive to the citizens' needs
- *Friendly Respect for All
- *Service without Hassle



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1167	
From:			
Subject: Approval of the following: 1) Minutes of Regular Meeting on August 15, 2017; 2) Record of budget workshop on August 16, 2017; 3) Record of budget workshop on August 17, 2017; 4) Minutes of Special Meeting on August 22, 2017; and 5) Record of budget workshop on August 24, 2017. (Staffed by City Secretary's Office.) Attachment.			
Background: Record of commission action for Regular, Special and Workshop meetings on August 15, 16, 17, 22 and 24, 2017.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted: Mayor's Signature			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
Elizabeth Walker		Created/Initiated	
Elizabeth Walker		Approved	
Mike Perez		Final Approval	
City Manager Comments: Approve.			
Staff Recommendation: Approval			
Attachments, if any: 17-08-15 minutes regular meeting, 17-08-16 record workshop, 17-08-17 record workshop, 17-08-22 minutes special called, 17-08-24 record workshop			
Responsibilities upon Approval: Execute and retain.			



**A REGULAR MEETING
OF THE WESLACO CITY COMMISSION
TUESDAY, AUGUST 15, 2017**

On Tuesday, August 15, 2017, at 5:41 p.m. the City Commission of the City of Weslaco, Texas convened in a Regular Meeting at City Hall in the Legislative Chamber, located at 255 South Kansas Avenue with the following members present:

Mayor	David Suarez
Mayor Pro-Tem	Gerardo “Jerry” Tafolla
Commissioner	Leo Muñoz
Commissioner	Greg Kerr
Commissioner	Olga Noriega
Commissioner	Letty Lopez
Commissioner	Josh Pedraza
City Manager	Mike R. Perez
City Secretary	Elizabeth Walker
City Attorney	Juan E. Gonzalez

Also present: Mary Barrera, Finance Director; Veronica Ramirez, Human Resources Director; Jose Pena, Information Technology Director; Pete Garcia, Public Works Director; Tony Lopez, Fire Chief; Gerry Oliva; Police Captain; Mardoqueo Hinojosa, Planning and Code Enforcement Director and City Engineer; David Arce, Parks and Recreation Director; Arnold Becho, Library Director; and other staff members and citizens.

I. CALL TO ORDER

A. Certification of Public Notice.

Mayor Suarez called the meeting to order and certified the public notice of the meeting as properly posted Friday, August 11, 2017.

B. Invocation.

Reverend Carlos Zuniga, St. Pius X Catholic Church, led in the invocation.

C. Pledge of Allegiance.

Mayor Suarez led the Pledge of Allegiance and Texas Flag.

D. Mayoral recognition.

Judge Sergio Valdez administered the oath of office to newly appointed Municipal Court Associate Judge Juan Alvarez.

E. Roll Call.

Elizabeth Walker, City Secretary, called the roll, noting perfect attendance and a quorum present.

II. PUBLIC COMMENTS

None received.

III. REPORTS

A. Presentation by County Commissioner Precinct 1 David Fuentes on Mile 10 North Road Improvements.

David Fuentes, County Commissioner Precinct 1, reported on efforts to improve Mile 10 North from FM1015 to Westgate a five (5) lane road; toward that end, he secured over \$600,000 in funding, submitted Advanced Funding Agreement to the Texas Department of Transportation, and formed partnerships with entities with contributions of \$2.4 million over a three-year period.

Jacinto Garza, L&G Engineers, reported improvements would be done in three phases, incorporating 80-feet of right-of-way; no homes would be displaced and jurisdictional radius for the City is three miles.

IV. PUBLIC HEARING

Mayor Pro-Tem Tafolla, seconded by Commissioner Kerr, moved to open the public hearings at 6:06 p.m. The motion carried unanimously; Mayor Suarez was present and voting.

A. To solicit input from the public regarding the City of Weslaco ad valorem property tax rate, proposed the same as last year's rate of \$0.6667/\$100.00 valuation, pursuant to Texas Tax Code Section 26.05(d).

Mary Barrera, Finance Director, noted appraised values had increased 2.76%, increasing the tax levy rate. This is the first public hearing of two required. The next public hearing is August 22nd and the rate by roll call vote is scheduled for September 6.

There were no other comments.

B. To solicit input from the public on proposed changes to the 2040 Zoning Map.

There were no public comments.

Mayor Pro-Tem Tafolla, seconded by Commissioner Kerr, moved to close the public hearing at 6:08 p.m. The motion carried unanimously; Mayor Suarez was present and voting.

V. CONSENT AGENDA

The following items are of a routine or administrative nature. The City Commission has been furnished with background and support material on each item, and/or it had been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately

unless requested by one commission member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote. Possible action.

A. Approval of the following:

- 1) Minutes of Regular Meeting on August 1, 2017;
- 2) Record of collective bargaining workshop August 9, 2017;
- 3) Record of budget workshop August 9, 2017; and
- 4) Record of budget workshop August 10, 2017 (Staffed by City Secretary's Office.)

B. Approval on second and final reading of the following:

1) Ordinance 2017-35 amending Ordinance 2016-36, The Master Fee Schedule, to revise existing fees and reclassifying specific line items and authorize the Mayor to execute any related documents. (First reading of Ordinance 2017-35 was held on August 1, 2017; Staffed by Planning & Code Enforcement Department.)

2) Ordinance 2017-36 amending Ordinance 2017-17, the City of Weslaco Electrical Code Ordinance; codified as Article 1 Chapter 42 of the Weslaco Code of Ordinances, adopting new regulations and ordaining other matter with respect to the subject matter hereof and authorize the Mayor to execute any related documents. (First reading of Ordinance 2017-36 was held on August 1, 2017; Staffed by Planning & Code Enforcement Department.)

C. Approval on renewal of the America Reads and Federal Work-Study Community Service agreements with UTRGV to allow for employment of work-study students and authorize the Mayor to execute any related documents. (Staffed by the Library Department.)

D. Approval of the relocation of the radio repeater and antenna from DPS Harlingen to new location in Bluetown for the use of the National Weather Service and authorize the Mayor to execute any related documents. (Staffed by the Fire Department.)

E. Approval of the renewal of a lease agreement with IDEA Pike Schools for the use of Mayor Pablo G. Pena Park Tennis Courts for the 2017-2018 school year, and authorize the Mayor to execute any related documents. (Staffed by Parks and Recreation Department.)

F. Approval of a request by Valley Nature Center to utilize Gibson Park on November 11, 2017 from 12 noon - 10 p.m. for Brew in the Woods, and authorize the Mayor to execute any related documents as may be required, and waive any fees that may be associated with the event. (Requested by Valley Nature Center.)

G. Approval authorizing the Weslaco Police Department to continue participating in the Texas LESO Program (Formerly 1033 Program) and authorize the Mayor to execute any related documents. (Staffed by Police Department.)

H. Approval of Resolution 2017-58 on the submission of an application grant to the Office of the Governor Criminal Justice Division from the Weslaco Police Department for Rifle-Resistant Body Armor Grant Program and authorize the Mayor to execute any related documents. (Staffed by the Police Department.)

I. Approval of the renewal of a Professional Services Agreement with City of La Villa for animal care services for the 2017-2018 , and authorize the Mayor to execute any related documents. (Staffed by Planning & Code Enforcement.)

J. Approval of the renewal of a Professional Services Agreement with City of Mercedes for animal care services for the 2017-2018, and authorize the Mayor to execute any related documents. (Staffed by Planning & Code Enforcement.)

K. Approval of the renewal of a Professional Services Agreement with City of Elsa for animal care services for the 2017-2018, and authorize the Mayor to execute any related documents. (Staffed by Planning & Code Enforcement.)

L. Approval of the renewal of a Professional Services Agreement with City of Edcouch for animal care services for the 2017-2018, and authorize the Mayor to execute any related documents. (Staffed by Planning & Code Enforcement.)

M. Approval of the renewal of a Professional Services Agreement with City of Donna for animal care services for the 2017-2018 and authorize the Mayor to execute any related documents. (Staffed by Planning & Code Enforcement.)

N. Approval of the annual renewal of a general service contract with Carahsoft for Accela software subscription services in an amount not to exceed \$31,998.00 and authorize the Mayor to execute any related documents. (Staffed by Planning and Code Enforcement Department.)

Mayor Pro-Tem Tafolla, seconded by Commissioner Muñoz, moved to approve consent agenda items A through N as presented. The motion carried unanimously; Mayor Suarez was present and voting.

For the record, the following are the ordinances:

ORDINANCE 2017-35

AN ORDINANCE AMENDING ORDINANCE 2016-36, THE MASTER FEE SCHEDULE, TO REVISE EXISTING FEES AND ESTABLISH NEW FEES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE, AND ORDAINING OTHER MATTERS WITH RESPECT TO THE SUBJECT MATTER HEREOF.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF WESLACO, TEXAS THAT:

SECTION 1. APPROVAL. Ordinance 2016-36 passed and approved on October 4, 2016 as “The Master Fee Schedule Ordinance” and Codified as Section 2-190 of The Weslaco Code of Ordinances is hereby amended so that after final reading it shall read as follows:

ARTICLE VI. MASTER FEE SCHEDULE

Section 2-190. Scheduled established.

The fee schedule attached as an Exhibit to this Ordinance is hereby adopted as if fully forth herein. The City Commission may hereafter amend or replace this fee schedule at any time.

SECTION 2. All other provisions of Ordinance 2016-36 shall remain in full force and effect.

SECTION 3. SEVERABILITY CLAUSE. It is the intent of the City Commission that each sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be deemed severable and, should any such sentence, paragraph, subdivision, clause, phrase or section be declared invalid or unconstitutional for any reason, such declaration of invalidity or unconstitutionality shall not be construed to affect the validity of those provisions of the Ordinance left standing.

SECTION 7. EFFECTIVE DATE. This Ordinance shall take effect upon final reading.

PASSED AND APPROVED on first reading at a regular meeting of the City Commission this 1st day of August, 2017.

PASSED AND APPROVED on second reading at a regular meeting of the City Commission this 15th day of August, 2017.

ORDINANCE 2017-36

AN ORDINANCE AMENDING ORDINANCE NUMBER 2016-36, THE CITY OF WESLACO MASTER DEE SCHEDULE ORDINANCE; CODIFIED AS ARTICLE VI OF THE WESLACO CODE OF ORDINANCES, TO REVISE LINE ITEMS; AND ORDAINING OTHER MATTERS WITH RESPECT TO THE SUBJECT MATTER HEREOF.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF WESLACO TEXAS THAT:

SECTION I.

Ordinance 2016-36 passed and approved on October 4, 2016 as “The Master Fee Schedule Ordinance” and Codified as Article VI of the Weslaco Code of Ordinances is hereby amended.

SECTION II.

After second and final reading of this Ordinance the amended Master Fee Schedule ordinance sections will be adopted and codified as Article VI of the Weslaco Code of Ordinances and said Article shall read as follows:

ARTICLE VI MASTER FEE SCHEDULE

SECTION 2-190 Scheduled established

<i>Electric building permit fees:</i>	
Electrical building permit	50.00

PASSED AND APPROVED on first reading at a regular meeting of the City Commission this this 1st day of August, 2017.

PASSED AND APPROVED on second reading at a regular meeting of the City Commission this 15th day of August, 2017.

CITY OF WESLACO
/s/David Suarez, MAYOR

ATTEST:
/s/Elizabeth M. Walker, CITY SECRETARY

APPROVED AS TO FORM:
/s/Juan E. Gonzalez, CITY ATTORNEY

For the record, the following is the resolution:

RESOLUTION NO. 2017-58

WHEREAS, The City of Weslaco finds it in the best interest of the citizens of Weslaco, Hidalgo County, Texas that the Rifle-Resistant Body Armor Grant Program begins between January 1 and March 1, 2018 and not exceed 12 months; and

WHEREAS, The City of Weslaco agrees to provide matching funds for the said project as required by the Office of the Governor – Criminal Justice Division Rifle-Resistant Body Armor Grant Program application; and

WHEREAS, The City of Weslaco agrees that in the event of loss or misuse of the Office of the Governor funds, City of Weslaco assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The City of Weslaco designates Mayor David Suarez as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of Weslaco approves submission of the grant application for the Rifle-Resistant Body Armor Grant Program to the Office of the Governor.

Grant number 3494001.

Passed and approved this 15th day of August, 2017.

CITY OF WESLACO
/s/David Suarez, MAYOR

ATTEST:
/s/Elizabeth M. Walker, CITY SECRETARY

APPROVED AS TO FORM:
/s/Juan E. Gonzalez, CITY ATTORNEY

VI. APPOINTMENTS

A. Discussion and consideration on Resolutions 2017-56 and 2017-57 appointing two board members to expired terms on the Parks and Recreation Board and authorize the Mayor to execute any related documents. Possible action. (Staffed by Parks Department.)

Mayor Pro-Tem Tafolla, seconded by Commissioner Noriega, moved to approve Resolutions 2017-56 and 2017-57 re-appointing Lupe Garcia and Joe Vidales to the Parks and Recreation Board as presented. The motion carried unanimously; Mayor Suarez was present and voting.

The City Attorney noted that he will prepare revisions to the board appointment resolution such that upon three consecutive absences, a member is automatically removed but then may appeal to be reinstated.

For the record, the following are the resolutions:

Resolution 2017-56

A RESOLUTION OF THE CITY OF WESLACO APPOINTING ONE MEMBER TO THE
PARKS & RECREATION BOARD.

WHEREAS, the City of Weslaco has established the Parks & Recreation Board pursuant to Section 98-83 of the Weslaco Municipal Code of Ordinances; and

WHEREAS, the terms of the members of this board are for three years; however, following the restructuring of this Board to consist of seven members, certain terms shall be assigned for two years so that terms are staggered such that no quorum of members expires simultaneously; and

WHEREAS, the Parks & Recreation Board members shall serve without compensation; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WESLACO, TEXAS THAT Lupe Garcia is appointed to serve a three-year term on the Parks & Recreation Board and the term will begin on September 17, 2017 and end on September 20, 2020.

PASSED AND APPROVED on this 15th day of August 2017.

RESOLUTION NO. 2017-57

A RESOLUTION OF THE CITY OF WESLACO APPOINTING ONE MEMBER TO THE PARKS & RECREATION BOARD.

WHEREAS, the City of Weslaco has established the Parks & Recreation Board pursuant to Section 98-83 of the Weslaco Municipal Code of Ordinances; and

WHEREAS, the terms of the members of this board are for three years; however, following the restructuring of this Board to consist of seven members, certain terms shall be assigned for two years so that terms are staggered such that no quorum of members expires simultaneously; and

WHEREAS, the Parks & Recreation Board members shall serve without compensation; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WESLACO, TEXAS THAT Joe Vidales is appointed to serve a three-year term on the Parks & Recreation Board and the term will begin on September 17, 2017 and end on September 20, 2020.

PASSED AND APPROVED on this 15th day of August 2017.

CITY OF WESLACO
/s/David Suarez, MAYOR

ATTEST:
/s/Elizabeth M. Walker, CITY SECRETARY

APPROVED AS TO FORM:
/s/Juan E. Gonzalez, CITY ATTORNEY

B. Discussion and consideration to approve Resolution 2017-59 appointing the Mayor and one additional member from the City Commission to the Hidalgo County Foreign Trade Zone and authorize the Mayor to execute any related documents. Possible action. (Staffed by City Manager's Office.)

Commissioner Kerr, seconded by Mayor Pro-Tem Tafolla, moved to approve Resolution 2017-59 appointing the Mayor and Commissioner Lopez as the additional member to the Hidalgo County Foreign Trade Zone as presented. The motion carried unanimously; Mayor Suarez was present and voting.

For the record, the following is the resolution:

RESOLUTION NO. 2017-59

THE STATE OF TEXAS	§	A RESOLUTION APPOINTING THE MAYOR AND ONE
COUNTY OF HIDALGO	§	COMMISSIONER TO THE HIDALGO COUNTY REGIONAL
CITY OF WESLACO	§	FOREIGN TRADE ZONE

WHEREAS, the creation of the Hidalgo County Regional Foreign Trade Zone (the "HCRFTZ") in accordance with applicable state and federal statutes is to promote the competitiveness of businesses within HCRFTZ;

WHEREAS, the Hidalgo County Regional Foreign Trade Zone Board of Directors shall consist of six (6) Directors;

WHEREAS, each Director must be the Mayor or County Judge of a Member or, with respect to the sixth slot on the Board of Directors, a City Commissioner of the City of Weslaco. The initial Board of Directors is comprised of persons holding the following offices: Mayor, City of Weslaco; Mayor, City of Edinburg; Mayor, City of Pharr; Mayor, City of Donna; County Judge, County of Hidalgo; and one City Commissioner, City of Weslaco.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WESLACO that the Mayor of Weslaco, David Suarez, and Commissioner Letty Lopez be appointed as the official members of the Hidalgo County Regional Foreign Trade Zone Board of Directors.

PASSED AND APPROVED this 15th day of August, 2017.

CITY OF WESLACO
/s/David Suarez, MAYOR

ATTEST:
/s/Elizabeth M. Walker, CITY SECRETARY

APPROVED AS TO FORM:
/s/Juan E. Gonzalez, CITY ATTORNEY

VII. OLD BUSINESS

A. Discussion and consideration of playscape at Pecan Grove Park and authorize the Mayor to execute any related documents. Possible action. (This item was tabled on August 1, 2017; Staffed by Parks and Recreation Department.)

Commissioner Lopez, seconded by Commissioner Pedraza, moved to remove the item from the table. The motion carried unanimously; Mayor Suarez was present and voting.

Mayor Pro-Tem Tafolla, seconded by Commissioner Muñoz, moved to discuss.

The City Manager stated he made several attempts to contact the developer with no response and recommended to table the item.

Commissioner Muñoz, seconded by Mayor Pro-Tem Tafolla, moved to table the item as presented. The motion carried unanimously; Mayor Suarez was present and voting.

B. Discussion and consideration to approve expanded hours for the Early Voting Election period, 7:00 a.m. - 7:00 p.m., at a cost-share estimated at \$6,000.00. Possible action. (This item was tabled on August 1, 2017; Staffed by City Secretary's Office.)

Mayor Pro-Tem Tafolla, seconded by Commissioner Kerr moved to remove the item from the table. The motion carried unanimously; Mayor Suarez was present and voting.

The City Secretary advised the County approved the expanded hours with the cost to be borne solely by the County and no cost participation required of the local entities. Staff recommends approval.

Mayor Pro-Tem Tafolla, seconded by Commissioner Lopez, moved to approve expanded hours for the Early Voting Election period, 7:00 a.m. - 7:00 p.m. with no cost share from the City as presented. The motion carried unanimously; Mayor Suarez was present and voting.

C. Discussion and consideration to approve an amended Election Order toward an election of Commissioner District 2 and Commissioner District 3 during the General Election on November 7, 2017 reflecting expanded Early Voting Hours pursuant to Texas Election Code Chapter 271 and authorize the Mayor and Commissioners to execute any related documents. Possible action. (Election Order approved August 1, 2017; Staffed by City Secretary's Office.)

The City Secretary advised the amended election order reflects the expanded hours for early voting and recommends approval.

Mayor Pro-Tem Tafolla, seconded by Commissioner Lopez, moved to approve an amended Election Order toward an election of Commissioner District 2 and Commissioner District 3 as presented. The motion carried unanimously; Mayor Suarez was present and voting.

VIII. NEW BUSINESS

A. Discussion and consideration to accept changes on the 2040 Zoning Map. Possible action. (Staffed by Planning and Code Enforcement Department.)

Commissioner Muñoz abstained from vote and discussion and filed a conflict disclosure statement.

Rebekah De la Fuente, Senior Planner, stated the changes identify two corridors for commercial use, including 300 feet north and south along Pike Boulevard and 18th Street. Staff recommends approval.

In response to Commissioner Lopez, there is no immediate impact to the homeowner.

Mayor Pro Tem Tafolla, seconded by Commissioner Lopez, moved to approve and accept changes on the 2040 Zoning Map as presented. The motion carried with Commissioner Muñoz abstaining; Mayor Suarez was present and voting.

B. Discussion and consideration of the Final Plat for Midway Mobile Subdivision, a 25.263-acre tract of land being all of Farm Tract 643, West and Adams Tracts Subdivision, Hidalgo

County, Texas, located on Midway Road and Mile 6 ½ North Road and authorize the Mayor to execute any related documents. Possible action. (Staffed by Planning and Code Enforcement.)

Rebekah De La Fuente, Senior Planner, stated staff recommends approval with a total of 3.4 acre-feet of drainage detention for this development as calculated by the City Engineer. The City Manager noted the developer is not present and if not in agreement may appeal.

Commissioner Pedraza, seconded by Commissioner Lopez, moved to approve Final Plat for Midway Mobile Subdivision as presented. The motion carried unanimously; Mayor Suarez was present and voting.

C. Discussion and consideration of the Final Plat for Fuentes Legacy Subdivision, a 2.00-acre tract of land out of the West 25.78 acres of Farm Tract 1063, West and Adams Tract Subdivision, Hidalgo County, Texas, located on the ETJ on the east side of Black Street, 1,040 feet North of Adams Street and authorize the Mayor to execute any related documents. Possible action. (Staffed by Planning and Code Enforcement.)

Rebekah De La Fuente stated the property is a two (2) lot subdivision outside city limits. The developer is requesting a variance to permit an on-site sewage facility (OSSF) and a variance to the fire hydrant requirement. Staff recommends approval in compliance with the ordinances, allowing the OSSF and denying the fire hydrant variance.

Mayor Pro-Tem Tafolla, seconded by Commissioner Lopez, moved to approve Final Plat for Fuentes Legacy Subdivision as recommended. The motion carried unanimously; Mayor Suarez was present and voting.

D. Discussion and consideration to approve Final Plat of the Re-plat of Reyna Office Park, Unit 1 Subdivision, a 3.89-acre tract of land out of Lot 1, Reyna Office Park Unit 1 Subdivision, Hidalgo County, Texas, as per map recorded in volume 31, page 73B, map records of Hidalgo County, Texas, located Northeast Corner of intersection of Border Rd. and IH-2 Frontage Rd and authorize the Mayor to execute any related documents. Possible action. (Staffed by Planning and Code Enforcement.)

Rebekah De La Fuente stated this is a two (2) lot subdivision within City limits; staff is requesting a 10-foot dedication by plat along Border Avenue. The developer is requesting a variance to the right-of-way dedication but staff recommends a right-of-way encroachment building agreement; the City Manager clarified this would give the developer license to encroach on city property. The Planning and Zoning Commission recommend approval with denial of the variance; staff recommends approval of the final plat and compliance with the ordinance for the variance.

Mayor Pro-Tem Tafolla, seconded by Commissioner Lopez, moved to approve Final Plat of the Re-plat of Reyna Office Park, Unit 1 Subdivision with denial of variance as presented. The motion carried unanimously; Mayor Suarez was present and voting.

E. Discussion and consideration of the Final Plat for the Weslaco North Fire Station Subdivision, a 48.682-acre tract of land out of Farm Tract 98 and 114, West Tract Subdivision,

Hidalgo County, Texas, located on approximately 375 feet east of FM 88 on Mile 11 North Road and authorize the Mayor to execute any related documents. Possible action. (Staffed by Planning and Code Enforcement.)

Rebekah De La Fuente stated this is a two (2) lot subdivision prepared by staff to serve as future development of a fire station and park. Staff recommends approval.

Commissioner Pedraza, seconded by Commissioner Lopez, moved to approve the Final Plat for the Weslaco North Fire Station Subdivision as presented. The motion carried unanimously; Mayor Pro Tem Tafolla was present and voting.

F. Discussion and consideration of additional work and a change order granting a time extension within the Library Roof Repair Project. Possible action. (Staffed by the Library Department.)

Arnold Becho, Library Director, advised there are two concerns. First, the contractor used lumber not as identified in specifications with delivery of correct materials taking twelve (12) weeks, resulting in a 52-day delay. Staff recommends assessing the liquidated damages fee of \$350.00 per day, estimated at \$14,500.00. Second, the contractor is proposing five change orders: 1) fix imminent problem of electrical in the courtyard; 2) moves conduit under the roof line to correct and prevent electrical problems in the courtyard; 3) replaces the roof drains above the Theater complex; 4) improves roof drain within the flat roof area of the main library building; and 5) repairs the bending stucco on the north most portion of Porter Doss. Staff recommends acceptance of 2, 3, 4 and 5. In response to Commissioner Muñoz, present liability is potential wind damage; the City Manager stated the contractor is responsible for any damages.

Commissioner Lopez, seconded by Commissioner Kerr, moved to approve options 2, 3, 4 and 5 with time extension of 45-days. The motion carried unanimously; Mayor Suarez was present and voting.

G. Discussion and consideration to approve the Depository Services Contract with the most advantageous bidder for three (3) year contract beginning October 1, 2017 and ending September 30, 2020 with an option to renew the contract for two (2) years as authorized by Section 105.017 of the Local Government Code, and authorize the Mayor to execute any related documents. Possible action. (Staffed by Finance Department.)

Commissioner Kerr abstained from discussion and vote and Mike Perez, City Manager, filed a conflict disclosure statement.

Mary Barrera, stated proposals were solicited and Patterson & Associates assisted in the preparation of the request for proposals and evaluation process. Four (4) proposals were received and staff recommends awarding BBVA Compass Bank as the most advantageous vendor. BBVA is the current depository. Award is contingent on successful negotiations of the final contract within 30 days; otherwise to award to second ranked respondent Wells Fargo. BBVA is in agreement.

Commissioner Lopez, seconded by Commissioner Pedraza, moved to approve BBVA Compass for the Depository Services Contract as most advantageous bidder contingent to final terms negotiated within 30-days as presented. The motion carried with Commissioner Kerr abstaining; Mayor Suarez was present and voting.

H. Discussion and consideration to approve 2017-2018 Interlocal Agreement with County of Hidalgo for the implementation of the Community Development Block Grant (CDBG) under Grant No. B-17-UC-48-0501 setting the City's allotment at \$276,051.00 for activities to be carried out in the City's jurisdiction, and authorize the Mayor to execute any related documents. Possible action. (Staffed by the Finance Department).

Mary Barrera presented the 2017-2018 Interlocal Agreement as submitted by Urban County. The City's allotment is \$275,051 for general program administration, water/sewer improvements and senior services through Amigos Del Valle. An executed Code of Conduct for each member of the Commission is required. Staff recommends approval.

Commissioner Kerr, seconded by Mayor Pro-Tem Tafolla, moved to approve 2017-2018 Interlocal Agreement with County of Hidalgo for the implementation of the Community Development Block Grant (CDBG) under Grant No. B-17-UC-48-0501 setting the City's allotment at \$276,051.00 as presented. The motion carried unanimously; Mayor Suarez was present and voting.

I. Discussion and consideration to unseal the sole bid received for RFB No. 2016-17-26 and possibly award bid to the sole bidder, Mr. Victor's LTD Co., for the purchase of two Recycling Trailers in a total amount not to exceed \$30,000.00. Possible action. (Staffed by Public Works.)

Mayor Suarez unsealed the sole bid received as has been the practice with a sole respondent. The recommendation is to accept and award not to exceed \$30,000.00. The City Manager recommended to table the item until after executive session.

Commissioner Muñoz, seconded by Commissioner Kerr, moved to table until after executive session as recommended. The motion carried unanimously; Mayor Suarez was present and voting.

J. Discussion and consideration to approve the Certificate of Formation and Bylaws to the Hidalgo County Foreign Trade Zone and authorize the Mayor to execute any related documents. Possible action. (Staffed by City Manager's Office.)

The City Manager recommended approval stating this was a partnership with the Cities of Pharr, Donna and Hidalgo County. Staff recommends approval.

Mayor Pro-Tem Tafolla, seconded by Commissioner Lopez moved to approve the Certificate of Formation and Bylaws to the Hidalgo County Foreign Trade Zone as presented. The motion carried unanimously; Mayor Suarez was present and voting.

K. Discussion and consideration to adopt a policy for the Tower (El Tinaco) Light Annual Schedule and Tower Light Request Guidelines, and authorize the Mayor to execute any related documents. Possible action. (Staffed by Parks and Recreation Department.)

David Arce, Parks Director, stated the lighting defaults to white and proposes a schedule for lighting of the tower as well as guidelines for requests. The City Manager stated staff would revise the policy to remove the Mayor in the appeals process.

Commissioner Kerr, seconded by Commissioner Lopez, moved to table the item. The motion carried unanimously; Mayor Suarez was present and voting.

L. Discussion and consideration to negotiate and enter into agreement with Roger Garza, Valley Risk Consulting, for Professional Consulting Services related to insurance coverages for the City and authorize the Mayor to execute any related documents. Possible action. (Staffed by Human Resources.)

Veronica Ramirez, HR Director, stated staff will begin the process for solicitation of bids on health and supplemental insurances. Staff requested to negotiate an agreement with Roger Garza, Valley Risk Consulting Services. The City Manager noted Blue Cross Blue Shield has acquired Allegiant and renewal could be very high. A special called meeting on August 22 will consider authorization to solicit bids for these products.

Mayor Pro-Tem Tafolla, seconded by Commissioner Pedraza, moved to negotiate and enter an agreement with Roger Garza, Valley Risk Consulting, for Professional Consulting Services as presented. The motion carried unanimously; Mayor Suarez was present and voting.

M. Discussion and consideration to select a name for the City of Weslaco 311 app, a mobile citizen service request application. Possible action. (Staffed by IT Department.)

Jose Pena, IT Director, stated staff is configuring a new app to allow citizens to submit work orders electronically, scheduled to be complete by the end of September. A name for the mobile application was needed noting that “My Weslaco” was already on the City’s website. Commissioners suggested Weslaco Proud, Action Weslaco, My Weslaco and Our Weslaco.

Mayor Pro-Tem Tafolla, seconded by Commissioner Kerr, moved to select My Weslaco as the name for the City of Weslaco 311 app, a mobile citizen service request application. The motion carried unanimously; Mayor Suarez was present and voting.

N. Discussion and consideration to approve Resolution 2017-55 opposing the Border Wall at Santa Ana National Wildlife Refuge. Possible action. (Staffed by City Manager's Office.)

The City Secretary read into the record the revised resolution as drafted from discussions with some Commissioners.

Commissioner Kerr, seconded by Mayor Pro-Tem Tafolla, moved to approve Resolution 2017-55 relating to the Border Wall at Santa Ana National Wildlife Refuge as presented. The motion carried unanimously; Mayor Suarez was present and voting.

The resolution as adopted reads as follows:

RESOLUTION NO. 2017-55

A RESOLUTION OF THE CITY OF WESLACO RELATING TO A BORDER WALL AND FENCE AT SANTA ANA NATIONAL WILDLIFE REFUGE

WHEREAS, border walls and fences have been utilized as a deterrent to illegal immigration and smuggling; and

WHEREAS, advanced information technology solutions also provide effective border security with arguably more efficient use of taxpayer funding; and

WHEREAS, these technological alternatives to border walls mitigate the damage to precious habitat, the displacement of its rare wildlife, and the disruption to a nature-tourism economy generated by refuges and parks, particularly Santa Ana National Wildlife Refuge, along the Rio Grande River; and

WHEREAS, considered the “jewel” of the National Refuge System, Santa Ana has more plant and animal diversity for its size than any other refuge in North America and more than 165,000 nature tourists visit it each year, most of them birders, injecting about \$34 million into the economies of the City of Alamo and nearby communities, including the City of Weslaco.

THEREFORE, BE IT RESOLVED, THE CITY COMMISSION OF THE CITY OF WESLACO, TEXAS this 15th day, August, 2017, endorses a border security strategy that is minimally intrusive on natural habitat, preserving the old-growth native forest from the proposed 150-foot clearance for fencing and lighting, and preserving public access for tourists and residents who have enjoyed this space since its dedication in 1943.

PASSED AND APPROVED this the 15th day of August, 2017.

CITY OF WESLACO
/s/David Suarez, MAYOR

ATTEST:
/s/Elizabeth M. Walker, CITY SECRETARY

APPROVED AS TO FORM:
/s/Juan E. Gonzalez, CITY ATTORNEY

IX. EXECUTIVE SESSION

At 7:04 p.m. Mayor Pro-Tem Tafolla, seconded by Commissioner Kerr, moved the regular meeting to convene in executive session. The motion carried unanimously; Mayor Suarez was present and voting.

At 7:45 p.m. Mayor Suarez announced the City Commission had completed its Executive Session and reconvened the regular meeting as open to the public.

I. Discussion and consideration to unseal the sole bid received for RFB No. 2016-17-26. and possibly award bid to the sole bidder, Mr. Victor's LTD Co., for the purchase of two Recycling Trailers in a total amount not to exceed \$30,000.00. Possible action. (Staffed by Public Works.)

Mayor Pro-Tem Tafolla, seconded by Commissioner Kerr, moved to remove Item I from the table. The motion carried unanimously; Mayor Suarez was present and voting.

Mayor Pro-Tem Tafolla, seconded by Commissioner Lopez, moved to discuss.

Pete Garcia, Public Works Director, reviewed the options: option 1 is a 25x82 trailer for a total cost of \$46,000 (\$23,000 each); option 2 is 82x20 for a total cost of \$36,000 (\$18,000 each) and option 3 is 82x16 for \$30,000 (each \$15,000). The City currently has the trailer reflected in option 3. The recommendation from the committee was option 1 and is over budget.

Mayor Suarez recommended one from option 2 and one from option 3. Commissioner Noriega recommended to negotiate one from option 1 and one from option 3 not to exceed \$30,000.

Commissioner Muñoz, seconded by Commissioner Kerr, moved to award purchase of one trailer from option 2 and one from option 3 for total cost not exceed \$30,000.00. The motion carried unanimously; Mayor Suarez was present and voting.

X. POSSIBLE ACTION ON WHAT IS DISCUSSED IN EXECUTIVE SESSION

A. Personnel - Discussion regarding the goals, objectives, and evaluation of the City Manager for the City of Weslaco as authorized by §551.074 of the Texas Government Code.

There was no action.

B. Pending Litigation - Consultation with City Attorney regarding City of Weslaco v. Briones Consulting and Engineering as authorized by §551.071 of the Texas Government Code.

There was no action.

C. Contract Negotiations – Discussion with the City Manager and City Attorney relating to the City’s rights, duties, privileges, and obligations in connection to the Collective Bargaining Agreement with the Police Union (Weslaco Municipal Police Association) as authorized by §551.071 of the Texas Government Code.

Mayor Pro-Tem Tafolla, seconded by Commissioner Kerr, moved to accept the Collective Bargaining Agreement with the Police Union (Weslaco Municipal Police Association) as discussed in executive session subject to language revisions on sexual harassment and probationary employee policy. The motion carried unanimously; Mayor Suarez was present and voting.

D. Personnel - Discussion regarding the investigation by the Department of Justice into an Americans with Disabilities Act complaint against the Police Department as authorized by §551.074 of the Texas Government Code.

There was no action.

E. Economic Development – Consultation with City Attorney regarding Economic Development opportunities and incentive programs related to Project Chicken Hatch "B" as authorized by §551.087 of The Texas Government Code.

There was no action.

F. Economic Development – Consultation with City Attorney regarding Economic Development incentive programs related to Project Memphis as authorized by §551.087 of the Texas Government Code.

Mayor Pro-Tem Tafolla, seconded by Commissioner Kerr, moved to accept the agreement with incentive packages related to Project Memphis as discussed in executive session. The motion carried unanimously; Mayor Suarez was present and voting.

XI. ADJOURNMENT

Commissioner Muñoz, seconded by Commissioner Kerr, moved to adjourn at 7:47 p.m. The motion carried unanimously; Mayor Suarez was present and voting.

CITY OF WESLACO

MAYOR, David Suarez

ATTEST:

CITY SECRETARY, Elizabeth Walker

MAYOR PRO-TEM, Gerardo “Jerry” Tafolla

COMMISSIONER, Leo Muñoz

COMMISSIONER, Greg Kerr

COMMISSIONER, Olga Noriega

COMMISSIONER, Letty Lopez

COMMISSIONER, Josh Pedraza



**NOTICE OF WORKSHOP
OF THE WESLACO CITY COMMISSION
WEDNESDAY, AUGUST 16, 2017**

On this 16th day of August at 5:30 p.m., the City Commission of the City of Weslaco, Texas convened in a Workshop at City Hall in the Planning Conference Room located at 255 S. Kansas Avenue with the following members present:

Mayor	David Suarez
Mayor Pro Tem	Gerardo “Jerry” Tafolla
Commissioner	Letty Lopez
Commissioner	Leo Muñoz
Mary Barrera	Finance Director
Deputy City Secretary	Aida Vega

Also present: Sonia Flores, Assistant Finance Director; Andrew Muñoz, Aviation Director and David Arce, Parks Director

I. CALL TO ORDER

A. Certification of Public Notice.

The Mayor called the meeting to order and certified the public notice of the meeting as properly posted August 2, 2017.

B. Roll Call.

The Deputy City Secretary noted the absence of the Commissioners Kerr, Pedraza and Noriega.

II. NEW BUSINESS

A. Discussion and consideration of the City of Weslaco Proposed Budget for Fiscal Year 2017-2018.

Andrew Munoz, Aviation Director, presented the budget for the Airport reporting there were no significant changes. He noted an increase in fuel of 2%, noting a decline in Jet A fuel that is more of a national trend. Capital outlay proposes replacement of a shredder; the routine airport maintenance program will fund improvements of fencing and signage at the airport. Overall revenue sales are healthy. Commissioner Lopez requested the Aeromar project be revisited that could be a positive economic impact not only for Weslaco but the surrounding area.

David Arce, Parks Director, began with the building maintenance division stating no revenues within this division; he proposes reallocating a full-time position to two part-time positions that allows more coverage at city owned buildings. He noted in operation and maintenance the consolidation of

line items and increase in janitorial supplies. Capital outlay includes overhead doors at Fire Station (old one); he touched on needed improvements for Weslaco Service Center, Weslaco Head Start building and parking lot lights at City Hall to LED lights for future funding consideration. In the parks division, he noted also a full-time position converted into two (2) part-time laborers giving more coverage to the various parks; capital outlay includes two (2) trucks, ATV, bucket truck (used), and paving and irrigation improvements for parks. The recommendation from the City Manager was funding for the ATV and the bucket truck through Public Works. Discussion on field improvements had consensus on possibility of phasing in turf improvements.

III. ADJOURNMENT

With no other business before the Commission this workshop stood adjourned at 6:35 p.m. on August 16, 2017.

CITY OF WESLACO

MAYOR, David Suarez

ATTEST:

CITY SECRETARY, Elizabeth Walker



**NOTICE OF WORKSHOP
OF THE WESLACO CITY COMMISSION
THURSDAY, AUGUST 17, 2017**

On this 17th day of August at 5:30 p.m., the City Commission of the City of Weslaco, Texas convened in a Workshop at City Hall in the Planning Conference Room located at 255 S. Kansas Avenue with the following members present:

Commissioner	Letty Lopez
Commissioner	Josh Pedraza
City Manager	Mike Perez
Deputy City Secretary	Aida Vega

Also present: Mary Barrera, Finance Director, Sonia Flores, Assistant Finance Director; Veronica Ramirez, HR Director, citizens and others.

I. CALL TO ORDER

A. Certification of Public Notice.

Commissioner Pedraza called the meeting to order and certified the public notice of the meeting as properly posted August 2, 2017.

B. Roll Call.

The Deputy City Secretary noted the absence of the Mayor Suarez Mayor Pro-Tem Tafolla, Commissioners Kerr, Pedraza and Noriega.

II. NEW BUSINESS

A. Discussion and consideration of the City of Weslaco Proposed Budget for Fiscal Year 2017-2018.

Veronica Ramirez, Human Resources, reviewed her budget requesting a part-time aide; travel cost was reduced; turnover rate was down by 8%; workers' compensation claims down and automated applicant tracking in progress. She advised health insurance would be increasing 5-30%. A letter to the carrier, Blue Cross Blue Shield, has been sent for consideration of a 5% increase.

Mary Barrera, Finance Director, reviewed budget funds for Finance, EMS Billing and Utility Billing noting minimal changes, excepts converting a part-time clerk into a full-time position. The meter reading automation may need budget amendment. The hotel occupancy fund remains the same with projected funds FY2017-18 of \$410,000.00.

Jeff Walker, on behalf of the Weslaco Museum, stated services remain the same with ongoing focus on

community outreach. He advised the executive director position again is vacant, stating it is difficult to keep filled. Accordingly, he requests city support of \$75,000.00 and consideration of health coverage through the City stating the cost to them is very high. Replacing window awning, resurfacing floors and maintaining the building were targeted projects. The City Manager stated last year the commission had approved a onetime increase of \$10,000.00 to supplement the salary of the Director to assist recruitment efforts and would consider participation in the City health coverage with a cost reimbursement to the City.

Doug Croft, Chamber CEO, reported the funding request from the Hotel Occupancy Tax fund was \$191,000.00 reflecting a 7% increase in digital advertising.

Steven Charlton, on behalf of the EDC, reported carryover funds was \$3,000,246.00, reflecting a 2% increase and debt service on track. He noted a capital outlay shortfall for the UTRGV project but carryover funds from previous years are available. Marie McDermott, Executive Director EDC, reviewed the work plan stating similar as to last year.

The City Manager reviewed his departmental fund stating the only change was the position for an intern.

III. ADJOURNMENT

With no other business before the Commission this workshop stood adjourned at 6:30 p.m. on August 17, 2017.

CITY OF WESLACO

MAYOR, David Suarez

ATTEST:

CITY SECRETARY, Elizabeth Walker



**A SPECIAL MEETING
OF THE WESLACO CITY COMMISSION
TUESDAY, AUGUST 22, 2017**

On Tuesday, August 22, 2017 at 5:38 PM the City Commission of the City of Weslaco, Texas convened in a Special Meeting at City Hall in the Legislative Chamber, located at 255 South Kansas Avenue with the following members present:

Mayor Pro-Tem	Gerardo “Jerry” Tafolla
Commissioner	Leo Muñoz
Commissioner	Greg Kerr
Commissioner	Olga Noriega
Commissioner	Letty Lopez
Commissioner	Josh Pedraza
City Manager	Mike R. Perez
City Attorney	Juan E. Gonzalez
City Secretary	Elizabeth Walker

Also present: Mary Barrera, Finance Director; Veronica Ramirez, Human Resources Director; Jose Pena, Information Technology Director; Antonio Lopez, Fire Chief; Mardoqueo Hinojosa, Planning and Code Enforcement Director/City Engineer; David Arce, Parks and Recreation Director; Andrew Munoz, Airport Director; Stephen Mayer, Police Chief; Pete Garcia, Public Works Director; Arnold Becho, and other staff members and citizens.

I. CALL TO ORDER

A. Certification of Public Notice.

Mayor Pro-Tem Tafolla called the meeting to order and certified the public notice of the meeting as properly posted Wednesday, August 16, 2017 and addendum notice as properly posted on Friday, August 18, 2017.

B. Pledge of Allegiance.

Mayor Pro-Tem led the Pledge of Allegiance and Texas Flag.

C. Roll Call.

Elizabeth Walker, City Secretary, called the roll, noting the absence of Mayor Suarez and a quorum present.

II. PUBLIC COMMENTS

None received.

III. PUBLIC HEARING

Commissioner Noriega, seconded by Commissioner Muñoz, moved to open the public hearings concurrently. The motion carried unanimously; Mayor Pro Tem Tafolla was present and voting.

- A. To solicit input from the public regarding the City of Weslaco ad valorem property tax rate, proposed the same as last year's rate of \$0.6667/\$100.00 valuation, pursuant to Texas Tax Code Section 26.05(d).

Mary Barrera, Finance Director, stated this was the second public hearing of two required; the proposed tax rate results in larger tax levy due to increases in property values. This hearing was advertised August 9 with vote on tax rate scheduled September 5 and September 19.

- B. To solicit input from the public regarding the City of Weslaco proposed budget for Fiscal Year 2017-2018, pursuant to Local Government Code 102.007.

Mary Barrera, Finance Director, stated the budget is on file with the City Secretary's Office and on the city's web site as of July 31, 2017. There were no other comments.

Commissioner Noriega, seconded by Commissioner Muñoz, moved to close the public hearing at 5:37 p.m. The motion carried unanimously; Mayor Pro-Tem Tafolla was present and voting.

IV. NEW BUSINESS

- A. Discussion and consideration after Public Hearing to schedule a record vote September 5 and September 19, 2017 regarding the City of Weslaco proposed budget for Fiscal Year 2017-2018. Possible action. (Staffed by Finance Department.)

Mary Barrera, Finance Director, stated that Local Government Code 102.007 reads, "shall take action;" accordingly, she recommends the Commission take action to schedule votes by ordinance on the proposed tax rate September 5 and September 19. The final budget workshop wrap up session is this Thursday, August 24.

Commissioner Lopez, seconded by Commissioner Pedraza, moved to schedule a record vote September 5 and 19, 2017 for the City of Weslaco proposed budget for Fiscal Year 2017-2018. The motion carried unanimously; Mayor Pro-Tem Tafolla was present and voting.

- B. Discussion and consideration to extend or solicit proposals for health insurance policy and authorize the Mayor to execute any related documents. Possible action. (Staffed by Human Resources.)

Commissioner Noriega moved to extend the health insurance policy. Motion failed for lack of second.

Commissioner Kerr, seconded by Commissioner Muñoz, moved to solicit proposals.

The City Manager stated Blue Cross Blue Shield, which purchased Allegiant, indicated a 30% increase to renew health coverage; they negotiated down to 15% with the possibility of reducing to 5% with a formal request from the Commission.

Commissioner Noriega stated her motion was based on negotiation of a 5% increase as she feels it may be difficult to get a better rate and larger network for the employees. The City Manager stated when proposals are solicited, there is risk rates may come in higher or lower.

In response to Commissioner Kerr, Veronica Ramirez, HR Director, stated October 1, 2015 the City contracted with Allegiant for 1 year with option to renew two more years; last year there was a 3.8% increase to the HMO plan and 16.2% to PPO plan.

The motion to solicit proposals for health insurance policy carried with Commissioner Noriega against (5-1); Mayor Pro-Tem was present and voting.

C. Discussion and consideration to extend or solicit proposals for the following:

1. Worker's Compensation Insurance Third Party Administration Services for Self-Funded or Fully Funded program; Excess reinsurance for Self-Funded Workers' Compensation
2. Commercial Package (General Liability/Professional, Law Enforcement Liability, Errors & Omissions Liability, Auto Liability, Auto Physical Damage, Aviation, Real & Personal Property, Flood & Earthquake, Mobile Equipment, Ocean Marine, Crime, etc.) and authorize the Mayor to execute any related documents. Possible action. (Staffed by Human Resources).

Commissioner Muñoz, seconded by Commissioner Noriega, moved to solicit proposals for Worker's Compensation Insurance and Commercial Package as presented. The motion carried; Mayor Pro-Tem Tafolla was present and voting.

D. Discussion and consideration to extend or solicit proposals for the Supplemental Insurance, including 125 Cafeteria plan (short/long term disability, vision, and cancer, accident, hospital indemnity, critical illness, with inclusion of flexible spending account, dental & basic life & AD&D for the City of Weslaco employees for an additional year at no cost to the City, effective October 1, 2017 to September 30, 2018, and authorize the Mayor to execute any related documents. Possible action. (Staffed by Human Resources).

The City Manager stated the supplemental plans do not expire until April; however, staff recommends approval to solicit now to align with renewal of health insurance.

Commissioner Noriega, seconded by Commissioner Muñoz, moved to solicit proposals for the Supplemental Insurance including 125 Cafeteria plan (short/long term disability, vision, and cancer, accident, hospital indemnity, critical illness, with inclusion of flexible spending

account, dental & basic life & AD&D. The motion carried unanimously; Mayor Pro-Tem Tafolla was present and voting.

ADDENDUM ITEM A.

Discussion and consideration to authorize staff to advertise the P3 Project 40 apartment unit for UTRGV and authorize the Mayor to execute any related documents. Possible action. (Staffed by the City Manager's Office).

Commissioner Lopez, seconded by Commissioner Kerr, moved to discuss.

The City Manager stated he has been working with University of Texas Rio Grande Valley (UTRGV) to move its doctoral PHD program to Weslaco. Fifty (50) students need housing and he would like to consult with legal in executive session.

Commissioner Kerr, seconded by Commissioner Pedraza, moved to table and convene in executive session at 5:51 p.m. The motion carried unanimously; Mayor Pro-Tem Tafolla was present and voting.

IV. EXECUTIVE SESSION

At 6:27 p.m. Mayor Pro-Tem Tafolla announced the City Commission had completed its Executive Session and reconvened the special meeting as open to the public.

V. POSSIBLE ACTION ON WHAT IS DISCUSSED IN EXECUTIVE SESSION

Commissioner Pedraza, seconded by Commissioner Lopez, moved to remove the item from the table. The motion carried unanimously; Mayor Pro-Tem Tafolla was present and voting.

Commissioner Kerr, seconded by Commissioner Lopez, moved to authorize the City Manager to solicit, discuss, or negotiate proposals on public/private partnership or 380 incentive agreement with private developers on UTRGV project as discussed in executive session. The motion carried unanimously; Mayor Pro-Tem Tafolla was present and voting.

VI. ADJOURNMENT

Commissioner Muñoz, seconded by Commissioner Kerr, moved to adjourn at 6:27 p.m. The motion carried unanimously; Mayor Pro-Tem Tafolla was present and voting.

CITY OF WESLACO

ABSENT

MAYOR, David Suarez

ATTEST:

Minutes of Special Meeting on August 22, 2017

CITY SECRETARY, Elizabeth Walker

MAYOR PRO-TEM, Gerardo “Jerry” Tafolla

COMMISSIONER, Leo Muñoz

COMMISSIONER, Greg Kerr

COMMISSIONER, Olga Noriega

COMMISSIONER, Letty Lopez

COMMISSIONER, Josh Pedraza



**NOTICE OF WORKSHOP
OF THE WESLACO CITY COMMISSION
THURSDAY, AUGUST 24, 2017**

On this 24th day of August at 5:30 p.m., the City Commission of the City of Weslaco, Texas convened in a Workshop at City Hall in the Planning Conference Room located at 255 S. Kansas Avenue with the following members present:

Commissioner
Commissioner
Commissioner

Leo Muñoz
Letty Lopez
Josh Pedraza

Mike Perez
Mary Barrera
City Secretary

City Manager
Finance Director
Elizabeth Walker

Also present: Sonia Flores, Assistant Finance Director; Antonio Lopez, Fire Chief; citizens and others.

I. CALL TO ORDER

A. Certification of Public Notice.

Commissioner Lopez called the meeting to order and certified the public notice of the meeting as properly posted August 2, 2017.

B. Roll Call.

The City Secretary noted the absence of the Mayor, Mayor Pro-Tem Tafolla, Commissioners Kerr and Noriega.

II. NEW BUSINESS

A. Discussion and consideration of the City of Weslaco Proposed Budget for Fiscal Year 2017-2018.

The City Manager reviewed the fund balance summary, examining the sales tax and property tax agreements, recommending the City wait to borrow any money until 2021 when there should be an annual \$880,000.00 debt savings. He noted there would be about eleven years until any relief on bond debt.

He generally reviewed the proposed budget, noting the proposed property tax rate remains unchanged. The upgrade to a diesel truck for Planning/Code Enforcement Department was included, a new jailer added for a portion of the year, and the additional librarian was not.

III. ADJOURNMENT

With no other business before the Commission this workshop stood adjourned at 6:10 p.m. on August

24, 2017.

CITY OF WESLACO

MAYOR, David Suarez

ATTEST:

CITY SECRETARY, Elizabeth Walker



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1180
From: Stephen Mayer		
Subject: Approval of the annual renewal the Interlocal Agreement for 9-1-1 Public Safety Answering Point Services and authorize the Mayor to execute any related documents. (Staffed by Weslaco Police Department.)		
Background: To accept and receive the E9-1-1 Public Safety Answering Point Services Interlocal Agreement with the Lower Rio Grande Valley Development Council to Continue providing the City of Weslaco the necessary service and equipment to answer emergency calls and authorized the Mayor to execute any related documents.		
Funding Source (budget code, if applicable):		
Amount: \$0.00	Term of Impact: September 1, 2017 - August 31, 2019	Identified in Current Budget:
Additional Action Prompted: Mayor's Signature		
If item previously considered, provide date and action by Commission: August 4, 2013		
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:		
Advisory Review, if any (name of board/committee, date of action, recommendation):		
Roxanne Saavedra Stephen Mayer Mike Perez	Created/Initiated Approved Final Approval	
City Manager Comments: Approve.		
Staff Recommendation: Weslaco Police Department approves Renewal		
Attachments, if any: Interlocal Agreement for 9-1-1 Public Safety Answering Point Services		
Responsibilities upon Approval: Obtain original agreements after signature to retain to the City for it's files		

INTERLOCAL AGREEMENT FOR 9-1-1 PUBLIC SAFETY ANSWERING POINT SERVICES

Article 1: Parties & Purpose

1.1 The **Lower Rio Grande Valley Development Council** (LRGVDC) is a Regional Planning Commission (RPC) and political subdivision of the State of Texas organized and operating under the Texas Regional Planning Act of 1965, as amended, Chapter 391 of the Local Government Code. The RPC has developed a Strategic Plan to establish and operate 9-1-1 service (Strategic Plan) in State Planning Region **Hidalgo County** (Region), and the Commission on State Emergency Communications (CSEC) has approved its current Strategic Plan.

1.2 **City of Weslaco - Police Department** (Local Government) is a local government that operates Public Safety Answering Point (PSAP) that assist in implementing the Strategic Plan as approved by CSEC.

1.3 CSEC, as authorized by Health & Safety Code, Chapter 771, is the oversight and funding authority for regional planning commissions implementing 9-1-1 service.

1.4 The Contract for 9-1-1 Services between CSEC and LRGVDC requires the RPC to execute interlocal agreements with local governments relating to the planning, development, operation, and provision of 9-1-1 service, the use of wireline and wireless 9-1-1 fees and equalization surcharge appropriated to CSEC and granted to the RPC (9-1-1 Funds) and adherence to Applicable Law.

Article 2: Applicable Law

2.1 Applicable laws include, but is not limited to, the Texas Health and Safety Code Chapter 771; CSEC Rules (Title 1, Part 12, Texas Administrative Code) and Program Policy Statements; the biennial state General Appropriations Act; Texas Government Code (including Uniform Grant and Management Standards [UGMS]), Chapter 783 and Title 1, Part 1, Chapter 5, Subchapter A, Division 4, Texas Administrative Code; Preservation and Management of Local Government Records Act, Chapter 441, Subchapter J; and Resolution of Certain Contract Claims Against the State, Chapter 2260; Texas Local Government Code (including Regional Planning CSECs Act, Chapter 391).

2.2 Any new or amended policy or procedure, other than an adopted rule, shall be enforceable against the Local Government 30 days following the date of its adoption unless the RPC finds and declares that an emergency exists, which requires that such policy or procedure be enforceable immediately. The RPC shall provide the Local Government written notice of all new or amended policies, procedures or interpretations of CSEC rules within a reasonable time after adoption, and in any event at least 10 days prior to the time such policies or procedures are enforceable against the Local Government.

Article 3: Deliverables

3.1 The Local Government agrees to:

3.1.1 Operate and maintain the Weslaco Police Department PSAP(s) located at 901 N Airport Dr Weslaco, TX 78596;

3.1.2 Provide 9-1-1 public safety answering service 24 hours per day, seven days per week for the City of Weslaco; and

3.1.3 Cooperate with the RPC in providing and maintaining suitable PSAP space meeting all technical requirements (**please refer to Attachment G: Site Requirements**).

3.2 Ownership, Transference & Disposition of Equipment

3.2.1. The RPC and the Local Government shall comply with Applicable Law, in regards to the ownership, transfer of ownership, and/or control of equipment acquired with 9-1-1 Funds in connection with the provision of 9-1-1 service (9-1-1 equipment).

3.2.2 The RPC shall establish ownership of all 9-1-1 equipment located within the Local Government's jurisdiction. The LRGVDC will maintain ownership of all 9-1-1 equipment and will required the Local Government to sign the Ownership Agreement included as Attachment A of this Agreement.

3.2.3 The Local Government shall ensure that sufficient controls and security exist by which to protect and safeguard the 9-1-1 equipment against loss, damage or theft.

3.2.4 Transfer-of-ownership documents shall be prepared by the RPC and signed by both parties upon establishing transference of ownership of any such 9-1-1 equipment in accordance with UGMS and the State Comptroller of Public Accounts. Sample forms are included in this Agreement under Attachment B: Transfer of Ownership form.

3.2.5 Replacement insurance on 9-1-1 equipment shall be purchased and maintained by City of Weslaco and proof of insurance shall be provided so that it may be added to this Agreement as Attachment I.

3.2.6 The RPC and/or the CSEC shall be reimbursed by the Local Government for any damage to 9-1-1 equipment other than ordinary wear and tear.

3.3 Inventory

3.3.1 The RPC shall maintain a current inventory of all 9-1-1 equipment consistent with Applicable Law and shall provide a copy to the Local Government for insurance purposes (please refer to Attachment H);

3.3.2 All 9-1-1 equipment shall be tagged with identification labels.

3.3.3 Any lost or stolen 9-1-1 equipment shall be reported to the RPC as soon as possible.

3.4 Security

3.4.1 The Local Government shall limit access to all 9-1-1 equipment and related data only to authorized personnel.

3.5 Training

3.5.1 PSAP's are required to attend all trainings scheduled by the RPC regardless if you are a new or existing telecommunicator. Furthermore, the Local Government shall notify the RPC of any new 9-1-1 call takers.

3.6 Operations

The Local Government shall:

3.6.1 Designate a PSAP supervisor and provide related contact information to the RPC;

3.6.2 At a minimum, provide dedicated **9-1-1 License Telecommunicator(s) (TCs)** to answer 9-1-1 calls 24x7x365, however the required minimum number of TCs is based on the following:

- A PSAP with one to three 9-1-1 workstations, at a minimum, must provide **one** TC.
- A PSAP with four to seven 9-1-1 workstations, at a minimum, must provide **three** TCs.

Please note that the Local Government may need more than the minimum base on their 9-1-1 call volume or other needs such as dispatching.

3.6.3 Monitor and test the 9-1-1 equipment and report any failures or maintenance issues immediately to the appropriate maintenance vendor and/or the RPC;

3.6.4 Coordinate with the RPC and local elected officials in the planning for and implementation and operation of all 9-1-1 equipment;

3.6.5 Allow 24-hour access to the 9-1-1 equipment for audits, repairs and maintenance services, as required or needed by the LRGVDC staff or maintenance provider;

3.6.6 Assist the RPC in conducting inspections of all 9-1-1 equipment at the PSAP as identified by the RPC for quality assurance;

3.6.7 Test all Telecommunications Devices for the Deaf (TDD) for proper operation;

3.6.8 Log all TDD 9-1-1 calls and equipment testing as required by the Americans with Disabilities Act of 1990;

3.6.9 Log all trouble reports and make copies available to the RPC as required by the RPC;

3.6.10 Make no changes to 9-1-1 equipment, software or programs without prior written consent from the RPC.

Article 4: Performance Monitoring

4.1 The RPC and the CSEC reserve the right to perform on-site monitoring of the PSAP(s) for compliance with Applicable Law and performance of the deliverables specified in this Agreement. The Local Government agrees to fully cooperate with all monitoring requests from the RPC and/or the CSEC for such purposes.

Article 5: Procurement

5.1 The RPC and the Local Government agree to use competitive procurement practices and procedures required by Applicable Law and RPC procurement policies in connection with any procurement to be funded and/or reimburse with 9-1-1 Funds.

5.2 The RPC shall purchase supplies necessary for performance of the deliverables per this Agreement.

Article 6: Financial

6.1 As authorized by Applicable Law, the provisioning of 9-1-1 service throughout the Region is funded by CSEC grants of appropriated 9-1-1 Funds.

6.2 The RPC will provide 9-1-1 Funds to the Local Government on a cost reimbursement basis using a monitoring process that provides assurance that the reimbursement requests from the Local Government are complete, accurate, and appropriate.

6.3 The RPC may withhold, decrease, or seek reimbursement of 9-1-1 Funds in the event that those 9-1-1 Funds were used in noncompliance with Applicable Law.

6.4 The Local Government shall reimburse the RPC and/or the CSEC, as applicable, any 9-1-1 Funds used in noncompliance with Applicable Law.

6.5 Such reimbursement of 9-1-1 Funds to the RPC and/or the CSEC, as applicable, shall be made by the Local Government within 60 days after demand by the RPC, unless an alternative repayment plan is approved by the RPC and then submitted to the CSEC for approval.

6.6 The Local Government commits to providing 9-1-1 services as a condition to receiving 9-1-1 Funds as prescribed by the RPC's Strategic Plan and any amendments thereto.

Article 7: Records

7.1 The Local Government will maintain adequate fiscal records and supporting documentation of all 9-1-1 Funds reimbursed to the Local Government for 9-1-1 service consistent with Applicable Law and generally accepted accounting principles and as approved in the RPC's current approved Strategic Plan;

7.2 The RPC or its duly authorized representative shall have access to and the right to examine and audit all books, accounts, records, files, and/or other papers or property pertaining to the 9-1-1 service belonging to or in use by the Local Government, the PSAP, or by any other entity that has performed or will perform services related to this Agreement.

7.3 The CSEC and State Auditor's Office shall have the same access and examination rights as the RPC.

Article 8: Assignment

8.1 The Local Government may not assign its rights or subcontract its duties under this Agreement. An attempted assignment or subcontract in violation of this paragraph is void.

Article 9: Nondiscrimination and Equal Opportunity

9.1 The RPC and the Local Government shall not exclude anyone from participating under this Agreement, deny anyone benefits under this Agreement, or otherwise unlawfully discriminate against anyone in carrying out this Agreement because of race, color, religion, sex, age, disability, handicap, or national origin.

Article 10: Dispute Resolution

10.1 Disputes include, but are not limited to, disagreement between the parties about the meaning or application of the Strategic Plan, the Applicable Law or policy, or this Agreement.

10.2 The parties desire to resolve disputes without litigation. Accordingly, if a dispute arises, the parties agree to attempt in good faith to resolve the dispute between them. To this end, the parties agree not to sue one another, except to enforce compliance with this Article 10, until they have exhausted the procedures set out in this Article 10.

10.3 At the written request of either party, each party shall appoint one non-lawyer representative to negotiate informally and in good faith to resolve any dispute arising between the parties. The representatives appointed shall determine the location, format, frequency, and duration of the negotiations.

10.4 If the representatives cannot resolve the dispute within 30 calendar days after the first negotiation meeting, the parties agree to submit the dispute to a mutually designated legal mediator. Each party shall pay one-half the total fee and expenses for conducting the mediation.

10.5 The parties agree to continue performing their duties under this Agreement, which are unaffected by the dispute, during the negotiation and mediation process.

10.6 If mediation does not resolve the parties' dispute, the parties may pursue their legal and equitable remedies.

Article 11: Suspension for Unavailability of Funds

11.1 In the event that (i) the RPC's approved budget and/or appropriations to CSEC from the Texas Legislature do not permit or otherwise appropriate funds for reimbursement to Local Government provided for in this Agreement, and (ii) such lack of permission or non-appropriation shall not have resulted from any act or failure to act on the part of the RPC, and (iii) the RPC has exhausted all funds legally available for reimbursement to Local Government, and no other legal procedure shall exist whereby payment hereunder can be made to Local Government; and (iv) RPC has negotiated in good faith with Local Government to develop an alternative payment schedule or new agreement that will accommodate RPC's approved budget and/or appropriations for the applicable period, then RPC will not be obligated to reimburse the Local Government for the applicable budget year(s).

Article 12: Notice to Parties

12.1 Notice under this Agreement must be in writing and received by the party against whom it is to operate. Notice is received by a party (1) when it is delivered to the party personally; or (2) on the date shown on the return receipt if mailed by registered or certified mail, return receipt requested, to the party's address specified in this Article and signed on behalf of the party.

12.2 The RPC's address is:

**Lower Rio Grande Valley Development Council
Attn: 9-1-1 Department
301 W. Railroad St.
Weslaco, TX 78596**

The Local Government's address is:

**Weslaco Police Department
901 N Airport Dr
Weslaco, TX 78596**

12.3 A party may change its address by providing notice of the change in accordance with paragraph 12.1.

Article 13: Effective Date and Term

13.1 This Agreement is effective as of **September 1, 2017** and shall terminate on **August 31, 2019**.

13.2 In the event of default in the performance of this Agreement, the non-defaulting party may terminate this Agreement after providing written notice of the default to the defaulting

party, and the failure of the defaulting party to cure said default within 30 calendar days of said notice.

13.3 If this Agreement is terminated for any reason, the RPC shall not be liable to the Local Government for any damages, claims, losses, or any other amounts arising from or related to any such termination.

Article 14: Force Majeure

14.1 The RPC may grant relief from performance of the Agreement if the Local Government is prevented from performance by act of war, order of legal authority, act of God, or other unavoidable cause not attributable to the fault or negligence of the Local Government. The burden of proof for the need of such relief shall rest upon the Local Government. To obtain release based on force majeure, the Local Government shall file a written request with the RPC.

Article 15: Confidentiality

15.1 The parties will comply with the Texas Public Information Act, Government Code, Chapter 552 as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas. This Agreement and all data and other information generated or otherwise obtained in its performance may be subject to the Texas Public Information Act. The parties agree to maintain the confidentiality of information received during the performance of this Agreement.

15.2 The Local Government or its duly authorized representative will notify the RPC upon receipt of any requests for information.

Article 16: Indemnification

16.1 To the extent authorized by law, each party agrees to indemnify the other and agrees to defend its governing body members, officers and employees, against any claim, suit or administrative proceeding, and to indemnify them against any liability including all costs, expenses, and reasonable attorney's fees incurred arising out of an act or omission of the governing body, any officer, employee or agent in carrying out this Agreement.

Article 17. Historically Underutilized Business Requirements

17.1 The Local Government shall comply with requirements of Chapter 2261 of the Government Code regarding Historically Underutilized Businesses.

Article 18: Miscellaneous

18.1 For purposes of this Agreement, terms not specifically defined herein are defined in the Applicable Laws.

18.2 Each individual signing this Agreement on behalf of a party warrants that he or she is legally authorized to do so, and that the party is legally authorized to perform the obligations undertaken.

18.3 This Agreement constitutes the entire agreement between the parties and supersedes any and all oral or written agreements between the parties relating to matters herein. An amendment to this Agreement is not effective unless in writing and signed by both parties.

18.4 All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect the term of this Agreement, which shall continue in full force and effect.

18.5 The following Attachments are part of this Agreement:

Attachment A	Ownership Agreement
Attachment B	Transfer of Ownership Form
Attachment C	Scope of Work
Attachment D	PSAP Operations Performance Measures and Monitoring
Attachment E	CSEC Documents – Legislation, Rules and Program Policy Statements
Attachment F	Acronyms
Attachment G	Site Requirements
Attachment H	PSAP Equipment Inventory (provided by RPC)
Attachment I	PSAP Insurance (provided by local government)

18.6 This Agreement is binding on, and to the benefit of, the parties' successors in interest.

18.7 This Agreement is executed in duplicate originals.

Lower Rio Grande Valley Development Council

City of Weslaco

By:_____

By:_____

Printed Name: Ron Garza

Printed Name:_____

Title: Executive Director

Title:_____

Date:_____

Date:_____

Attachment A Ownership Agreement

As stipulated in Article 3 of the Agreement, the RPC shall establish ownership of all 9-1-1 equipment located within the Local Government's jurisdiction.

The RPC hereby establishes all 9-1-1 equipment located at Weslaco Police Department, in Hidalgo County, to be the property of Lower Rio Grande Valley Development Council, hereinafter referred to as "Owner".

See attachment H for an itemized listing of 9-1-1 equipment hereby defined as the property of Owner.

Lower Rio Grande Valley Development Council

By: _____

Printed Name: Ron Garza

Title: Executive Director

Date: _____

City of Weslaco

By: _____

Printed Name: _____

Title: _____

Date: _____

Attachment B Transfer of Ownership Form

As stipulated in Article 3 of the Agreement between **Lower Rio Grande Valley Development Council** (RPC) and _____ (Local Government) dated _____, 20____, the RPC shall document all transfers of ownership of 9-1-1 equipment between the RPC and the Local Government.

Indicate the appropriate classification:

Transfer _____ Disposition _____ Lost _____

Please provide the following information in as much detail as possible.

Inventory Number	Current Assignee:
Description	Location:
Serial Number	Signature:
Acquisition Date	Date:
Acquisition Cost	New Assignee:
Vendor	Location:
Invoice Number	Signature:
Purchase Order Number	Date:
Condition	

Continued.....

Attachment B
Transfer of Ownership Form (continued)

Action Recommended by: _____

Title: _____

Date: _____

Comments: _____

Approved: ____ Yes ____ No

Proceeds, if any: _____

Approved by: _____

Title: _____
 Comptroller

Date: _____

Disposed or Lost Property shall require approval by the agency head.

Reviewed by: _____
 Executive Director (or other appropriate title of agency head)

Date: _____

Attachment C Scope of Work

Section 1.0 — Scope:

As required by the Contract for 9-1-1 Services executed between LRGVDC and the CSEC, LRGVDC shall execute interlocal agreements between itself and its member local governments relating to planning, development, operation, and provision of 9-1-1 services. At a minimum, the parties agree to cooperate in addressing, database, maintenance, and meet GIS requirements in accordance with State and Federal Standards.

PSAPs should strive to meet PSAP Service Capability Criteria Rating Scale standards as listed in APCO\NENA ANS 1.102.2, which provides for minimum standard, advanced, and superior rating categories.

- 1.1 The basic equipment categories are:
A. 9-1-1 Equipment

- i. Customer Premise Equipment (CPE) — located at the PSAPs such as telephone system interfaces, workstations, backroom servers, software, monitors, gateways, routers, and any other equipment necessary for 9-1-1 call delivery;
- ii. Telecommunications Device for the Deaf / Teletypewriter (TDD / TTY)

B. Ancillary Equipment

- i. Uninterruptible Power Supply (UPS)
- ii. Printers
- iii. Recorders (as funding allows)

Section 2.0 — Program Deliverables:

Local Government agrees to comply with all applicable law, CSEC Rules, and LRGVDC policies as they pertain to the 9-1-1 program to provide the following deliverables:

2.1 Inventory:

2.1.1 Local Government is responsible for notifying LRGVDC upon disposition of equipment and shall provide inventory information for the Annual Certification of 9-1-1 Program Assets.

Attachment C

Scope of Work (continued)

2.1.2 LRGVDC shall maintain property records and conduct an annual physical inventory. Capital Recovery Asset Disposal Notices shall be prepared in accordance with UGMS and the State Comptroller of Public Accounts as required by CSEC Rule 251.5.

2.2 Security:

2.2.1 Local Government will protect the CPE and ancillary equipment by implementing measures that secure the premises (including equipment room) of its PSAPs against unauthorized entrance for use. LRGVDC agrees to follow security access requirements established by Local Government.

2.2.2 Local Government will implement procedures and take appropriate security measures necessary to prevent unauthorized third-party software use on CPE or 9-1-1 Workstations as outlined in CSEC Rule 251.7, *Guidelines for Implementing Integrated Services*. LRGVDC may conduct random security audits.

2.2.3 Local Government shall not attach nor integrate any hardware device or software application without prior written approval of LRGVDC. Further, no unauthorized person shall configure, manipulate, or modify any hardware device or software application. Such authority can only be granted by LRGVDC.

2.2.4 Local Government will adhere to Health & Safety Code, Section 771.061, Confidentiality of Information, in maintaining all 9-1-1 data.

2.3 Maintenance:

2.3.1 LRGVDC shall practice and require preventative maintenance on all CPE and ancillary equipment, software, and databases, including, at a minimum, backing up data as necessary.

2.3.2 Local Government will provide upkeep of 9-1-1 equipment and areas by ensuring cleanliness.

2.3.3 Local Government shall notify LRGVDC of any scheduled maintenance on commercial power or backup generator, at least 48 hours prior to work being done.

2.3.4 Local Government shall notify LRGVDC of any power or generator outages that affect the 9-1-1 system and document them in trouble/maintenance logs.

2.3.5 Local Government may call for technical assistance or make trouble reports by dialing 888-414-2738. In addition, the Local Government may use email to request routine maintenance at 9-1-1 @wscicom.com.

Attachment C

Scope of Work (continued)

2.4 Supplies:

LRGVDC will purchase supplies necessary for the continuous operation of 9-1-1 Ancillary equipment (i.e. printer toner).

2.5 Training:

Local Government shall:

2.5.1 Provide telecommunicators access to emergency communications equipment training as approved by LRGVDC's training staff, or as determined by the Local Government.

2.5.2 Notify LRGVDC in writing or email of any new 9-1-1 telecommunicator listing their full name, date of hire, and Texas CSEC on Law Enforcement Officers Standards and Education (TCLEOSE) PID#. New telecommunicators shall be scheduled for their 9-1-1 equipment within 120 days of their hire date.

2.5.3 If a PSAP chooses to train its own personnel, a copy of the agencies approved Learning Objectives and Lesson Plan must be provided to LRGVDC.

2.5.4 Ensure that 9-1-1 telecommunicators meet minimum training requirements as listed in the Telecommunicators Proficiency Chart from TCLEOSE.

2.5.5 Ensure that all telecommunicators abide by the TCLEOSE mandated rules and regulations for telecommunicator certification and/or licensing requirements.

2.6 Facilities:

2.6.1 Local Government shall meet minimum site requirements for backroom equipment. Most expenses associated with this are the responsibility of the PSAP.

2.6.2 Local Government's 9-1-1 equipment room and communications area shall be in compliance with the American with Disability Act of 1990.

2.6.3 LRGVDC staff and contracted vendors shall have access to the 9-1-1 equipment room and communications area on 24x7x365 basis without prior notice.

2.6.4 Refer to Attachment G of this Interlocal Agreement for detailed requirements.

Attachment C

Scope of Work (continued)

2.7 Operations:

Local Government shall:

2.7.1 Check 9-1-1 workstations, make-busy switch, and TDD/TTY for proper operation and user familiarity at least once per shift.

2.7.2 Provide upon request any testing documentation or applicable paperwork required by CSEC and LRGVDC within 24 hours.

2.7.3 The PSAP shall provide an admin phone line answered by a telecommunicator 24 hours a day. Any change to this telephone number shall be reported to LRGVDC in writing or by email.

2.7.4 When there is any incorrect ANI/ALI or GIS information, the telecommunicator shall submit a discrepancy report to make the necessary correction before the end of the shift.

2.7.5 Notification of change in medical, law enforcement or fire responders shall be made in writing to LRGVDC at least 15 days prior to change.

2.7.6 PSAP must submit a written request for all Manual ALI query to LRGVDC for any investigation purposes. PSAP agrees to use ALI lookup feature only in the event of handling and processing an emergency call. Manual ALI queries may be used for training or testing purposes limited to PSAP telephone numbers.

2.7.7 Each PSAP shall have in their emergency communication plan procedures that ensure survivability and sustainability of 9-1-1 services. This plan shall be accessible to LRGVDC upon request.

2.7.8 Comply with LRGVDC policy and procedures for PSAP moves/changes.

2.7.9 Telecommunicators must use re-transmit (re-bid or RTX) features on wireless to obtain updated GPS coordinates for the mobile devices.

2.8 Master Street Address Guide (MSAG) / GIS Maintenance:

Counties and cities shall:

2.8.1 Provide current updates for streets addresses, street ranges, or street names.

2.8.2 Provide physical addresses requested as per local ordinances and/or subdivision regulations.

Attachment C
Scope of Work (continued)

2.8.3 Verify or correct 9-1-1 ALI database information for accuracy as requested by LRGVDC including No Record Found (NRF) and Telephone Number Change Request (TNCR) forms.

2.8.4 Make sure PSAPs provide 9-1-1 ALI discrepancy reports.

2.8.5 Notify LRGVDC in writing within two business days of the receipt of a request for ALI data made under the Texas Public Information Act.

2.8.6 Meet GIS requirements to ensure accurate 9-1-1 call plotting and routing.

2.8.7 Provide any point data available for address points, points of interest, landmarks, fire hydrants, hospitals, schools, planimetrics data, etc.

2.8.8 Provide available street centerline data, county roads, un-named roads, etc.

2.8.9 Notify LRGVDC in writing of boundary changes affecting: city limits, law, fire departments, emergency service districts, or EMS as approved by city council, county commissioner, and/or service contract amendments.

Attachment D

PSAP Operations Performance Measures and Monitoring

Reports

The RPC may request that the Local Government provide it with specialized reports which will not duplicate information readily available from vendors. Such reports shall include, but are not limited to:

Logs

The Local Government shall provide copies of logs and reports to assist with the RPC's collection of efficiency data on the operation of PSAPs including, but not limited to:

1. Trouble report logs at least once per quarter;
2. List of service affecting issues once per month;
3. Certification of TTY/TDD testing once per month (confirming testing once per shift per day; and
4. TTY/TDD call logs once per month.

Quality Assurance Inspections

RPC personnel will conduct site visits at least twice per year or usually once per quarter to evaluate the condition of equipment, efficiency of PSAP operations, and compliance with the Agreement.

Attachment E

CSEC Documents

The following documents govern the funding and provisioning of 9-1-1 services by the RPC:

1. CSEC Legislation: <http://www.csec.texas.gov> and <http://www.csec.texas.gov/statutes>
2. CSEC Rules: <http://www.csec.texas.gov>
3. CSEC Program Policy Statements:
<http://www.csec.texas.gov/program-policy-statements/9-1-1-program>

Attachment F Acronyms

LRGVDC -	Lower Rio Grande Valley Development Council
CSEC -	Commission on State Emergency Communications
APCO -	Association of Public-Safety Communications Officials
NENA -	National Emergency Number Association
RPC -	Regional Planning Commissions
PPS -	Program Policy Statements
UGMS -	Uniform Grant Management Systems
TCLEOSE —	Texas Commission on Law Enforcement Officers Standards & Education
PSAP -	Public Safety Answering Point
ADA -	Americans with Disabilities Act of 1990
TDD -	Telecommunications Device for the Deaf
TTY -	Teletypewriter
UPS -	Uninterruptible Power Supply
CPE -	Customer Premise Equipment
ANI -	Automatic Number Identification
ALI -	Automatic Location Identification
GPS -	Global Positioning System
GIS -	Geographic Information System
RTX -	Re-transmit / Re-bid
MSAG -	Master Street Address Guide
DBMS -	Database Management System
NRF -	No Record Found
TNCR -	Telephone Number Change Request
EMS -	Emergency Management System

Attachment G SITE REQUIREMENTS

1. GENERAL

1.1. Introduction

1.1.1 The following information is for preparing and maintaining the PSAP site for 9-1-1 equipment. The requirements and guidelines are given to promote a safe environment for PSAP and installation personnel and to ensure a reliable 9-1-1 system.

2. PSAP SITE PREPARATION REQUIREMENTS

2.1. General Requirements and Guidelines

2.1.1 The PSAP is responsible for costs associated with adhering to the requirements in this section and that applicable local ordinances and regulations are followed

2.1.2 Deviation from requirements should be documented for review by LRGVDC 9-1-1 staff.

2.2. Equipment Area

2.2.1 A maintenance space or access area around the equipment units should be available. This area must remain clear of all desks, machines, shelves, cabinets and storage. LRGVDC personnel will not move PSAP material to gain access to equipment or backboards.

2.2.2 The equipment area should be kept as dust free as possible during and after installation. Floors need to be clean, dry level and free from vibration. Ensure wall and ceiling finishes are of a dust free surface that can be cleaned and will not flake.

2.2.3 A minimum clear ceiling height of 8" under girders or other obstructions throughout the equipment is needed.

2.2.4 A $\frac{3}{4}$ inch plywood and size of 4 ft. by 8 ft., mounted 2 feet from the floor, should be provided for mounting cross connect blocks and other 9-1-1 equipment. The plywood shall be painted white or sealed per local building and fire codes. In general, if the plywood is fastened to gypsum or plaster, total equipment mounted to board should not exceed 75 pounds. If plywood is fastened to concrete, hollow block with embedded anchors, total equipment mounted to board should not exceed 100 pounds. A minimum of eight wall anchors shall be used to secure the plywood to the building wall.

Attachment G

SITE REQUIREMENTS (continued)

2.3. Structural Requirements and Guidelines

2.3.1 The site floor condition should be checked before installing 9-1-1 equipment. Questionable floor construction may require moving equipment to another location or reconfiguring the equipment package.

2.3.2 The size of the 9-1-1 equipment location should be at least 40 square feet. (Recommended: 5 ft. by 8 ft.)

2.4. Environmental Requirements and Guidelines

2.4.1 The ambient temperature and relative humidity in the 9-1-1 equipment area should be maintained in a range of 55 to 70 degrees Fahrenheit with relative humidity in the range of 20 to 35 percent.

2.4.2 9-1-1 equipment needs an air-conditioned space, with adequate airflow and no condensation.

2.4.3 9-1-1 equipment shall not be installed in rooms in which a major heat source (i.e., boiler room, furnace room) can affect the ambient room temperature significantly.

2.4.4 9-1-1 equipment should not be installed in a flood-prone space or area with high risk of water damage.

2.4.5 To avoid contamination by any process or condition involving silicone based lubricants, inks, dust, solvents or other airborne contaminants, the 9-1-1 equipment shall not be located in the same room with copying machines, printing presses and card punch machines, asbestos materials and/or wet cell batteries.

2.5. Electromagnetic Interference

2.5.1 The 9-1-1 equipment shall be located in an area that meets the following objectives:

2.5.2 Interference from electromagnetic fields less than 2 volts per meter.

2.5.3 No interference from licensed radio communication equipment, such as in FCC Rule 15 equipment.

2.5.4 No interference from electromagnetic noise, such as might be generated by electric motors with commutators.

Attachment G

Site Requirements (continued)

2.6 Acoustics

2.6.1 The sound levels in the 9-1-1 equipment area shall comply with OSHA requirements.

2.6.2 The sound level in the call-taker location should not exceed 55 dBa, as measured on a sound level meter.

2.7. Lighting

2.7.1 A light intensity 30 to 100 foot-candles shall be provided around the 9-1-1 equipment cabinet for maintenance activities.

2.8. Fire Protection

2.8.1 The PSAP shall provide chemical fire protection equipment at the 9-1-1 equipment location. Water or fire extinguishers not rated for use on electrical fires shall not be used.

2.8.2 Waterless fire suppression is recommended but if an overhead sprinkler system exists in the equipment area, 9-1-1 equipment should be protected from water damage.

2.9. Grounding & Bonding information, Recommendations & Requirements

2.9.1 Isolated ground type AC receptacles are not recommended for any equipment unless required by the equipment manufacturer.

2.9.2 If the PSAP site is equipped with radio equipment and one or more radio antennas, it is strongly recommended that the site, including the building, the equipment within the building, each antenna and/or antenna support structure and other external and internal objects are equipped with a grounding system that, at minimum, conforms with the applicable requirements for radio sites in BSP 802-001-180MP.

2.9.3 All AC receptacles serving 9-1-1 equipment shall be grounded type receptacles.

2.9.4 AC equipment grounding (ACEG) conductors serving receptacles for 9-1-1 equipment shall meet all applicable requirements in Article 250 of the NEC and all other applicable codes. The ACEG conductor serving the 9-1-1 circuit breaker box shall be electrically continuous from the source of the AC system.

2.9.5 Where new feeders, distribution panels, branch circuits. etc., are installed to serve 9-1-1 equipment, it is strongly recommended that a separate ACEG conductor be installed in every added conduit and/or other raceway.

Attachment G

Site Requirements (continued)

2.9.6 The 9-1-1 equipment area may be equipped with a bus bar and/or a system of grounding conductors connected to the site's earth electrode system.

2.9.7 When required by the 9-1-1 equipment manufacturer or when 9-1-1 equipment contains a DC power source, a point of connection to the PSAP site's earth electrode system shall be furnished by the PSAP in the area where the 9-1-1 equipment is located. The preferred means of providing this point of connection is a small bus bar (Square D PK7GTA or equivalent). When a point of connection is required, a minimum #6 AWG bond shall be made from this point, in order of preference, to one or more of the following:

- a. Dedicated grounding conductor extended from the site's earth electrode system
- b. Building structural steel, provided it is bonded to the site's earth electrode system
- c. Continuous metallic water pipe, provided it is accessible along its entire length to the point where it is bonded to the site's earth electrode system
- d. Metallic conduit, raceway or panel containing service conductors
- e. Metallic shield of a copper or fiber cable that has been bonded to the site's earth electrode system at the cable entrance
- f. If it furnishes a continuous metallic path to the site's earth electrode system, a metallic conduit, raceway or panel containing feeder conductors
- g. If it furnishes a continuous metallic path to the site's earth electrode system, a metallic conduit, raceway or panel containing branch circuit conductors

NOTE 1: The locations in f) and g) should only be used when no other location is available.

NOTE 2: Any conduit bonding hardware (bushings, clamps, etc.) must be listed for the purpose.

2.10 AC Power Requirements and Guidelines

2.10.1 AC surge protection should be provided at all electrical outlets providing power to PSAP owned equipment, such as displays and printers that interface with 9-1-1 equipment.

2.10.2 All PSAP provided AC power circuitry shall comply with the NEC and local codes.

2.10.3 Electrical load center requirements:

- a. The main 9-1-1 circuit breaker box shall be wired from the commercial AC load center or UPS with an appropriately sized circuit.
- b. The feeder breaker shall be designated "9-1-1 Panel"

Attachment G

Site Requirements (continued)

2.10.4 The circuit breaker box shall be surface mounted to the wall in the 9-1-1 equipment location. The circuit breaker box shall be dedicated and used exclusively for 9-1-1 equipment.

2.10.5 The dedicated 9-1-1 AC power service cabinets shall be designated with name, number, voltage and type of service. e.g., "PWR DISTG SERVICE CAB 001 208V AC 60 HZ 3PH 4W. 9-1-1 Circuits Only."

2.10.6 The conduit serving the 9-1-1 circuit breaker box shall have a permanent tag attached that identifies the physical location of the serving load center. Example: From Panel A in Room 104.

2.10.7 The serving load center" for the 9-1-1 circuit breaker box shall be connected to the local emergency generator bus, to provide electrical service in the event of a commercial power failure.

2.10.8 To prevent 9-1-1 equipment failure caused by the loss of commercial power source, an Uninterruptable Power Supply (UPS) is strongly recommended. The UPS should provide a minimum of 15 minutes of emergency power for full functionality of the following listed elements of the 9-1-1 system:

- a. Operator positions (both telephone sets and displays)
- b. ANI and ALI controllers
- c. ALI link modems and Network interfaces
- d. Telephone common equipment
- e. TDD/TTY devices
- f. The UPS shall be equipped with a manual by-pass switch to allow maintenance

2.10.9 Each receptacle serving 9-1-1 equipment shall be dedicated to 9-1-1 equipment and shall be on a separate circuit breaker.

2.10.10 Electrical outlets shall be wired from the 9-1-1 circuit breaker box with conductors sized per NEC or local prevailing codes. Label the dedicated 9-1-1 circuit breaker with the location of the circuit being served.

2.10.11 Extension power cords shall not be used in permanent installation for power to 9-1-1 equipment.

2.10.12 When power strips are used, the total load shall not exceed the capacity of the over-current protection device for the circuit.

Attachment G

Site Requirements (continued)

2.10.13 Each answering position shall have as a minimum a duplex outlet for the display and telephone set. However, different applications may require additional outlets.

2.10.14 The AC service provided for the 9-1-1 recording devices (tape drives/printers, etc.) may be served by a different AC load center than was provided for the 9-1-1 equipment location. However, these circuits also should be transferable to the emergency bus.

2.11. Access

2.11.1 The PSAP needs to arrange for suitable access for movement of equipment into and out of the building during installation or maintenance.

2.11.2 The PSAP should maintain a suitable route, per local ordinances, for installing cable:

- a. From the 9-1-1 equipment location to the room in which the attendants are located.
- b. From the cable entry of the building to the 9-1-1 equipment area/room.

2.11.3 The 9-1-1 equipment location should be secure from access by unauthorized personnel.

2.11.4 Access by the LRGVDC installation and maintenance personnel must be provided on a 24 hour basis to ensure proper operation of equipment and compliance with State oversight requirements.

Attachment H
PSAP Equipment Inventory (provided by RPC)

Attachment I
PSAP Insurance (provided by local government)



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1195
From: Stephen Mayer		
Subject: Approval of the renewal of an agreement with Drug Enforcement Administration for State and Local HIDTA Task Force cooperation for Fiscal Year 2017-2018 and authorize the Mayor to execute any related documents. (Staffed by Weslaco Police Department.)		
Background: To authorize the Police Chief, City Secretary and City Attorney to sign the renewal and continue the cooperative agreement between the City of Weslaco Police Department and Drug Enforcement Administration(McAllen HIDTA Task Force). The Weslaco Police Department will continue to assign one(1) experienced officer to the McAllen Task Force for the period not less then two(2) years. The term of this agreement is renewed every year.		
Funding Source (budget code, if applicable): 01-512-1090		
Amount: \$18,042.00	Term of Impact: October 2017 - September 2018	Identified in Current Budget: 01-512-1090
Additional Action Prompted: Mayor's Signature		
If item previously considered, provide date and action by Commission: The Weslaco City Commission approved the renewal of an agreement with Drug Enforcement Administration for Fiscal Year 2016-2017 on September 20, 2016 at the regular meeting.		
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:		
Advisory Review, if any (name of board/committee, date of action, recommendation):		
Roxanne Saavedra Stephen Mayer Mike Perez		Created/Initiated Approved Final Approval
City Manager Comments: Approve.		
Staff Recommendation: Staff recommends approval to continue with McAllen HIDTA Task Force.		
Attachments, if any: State and Local HIDTA Task Force Agreement		
Responsibilities upon Approval:		

Upon approval with signatures acquired by form, our department will file and proceed accordingly.



U. S. Department of Justice
Drug Enforcement Administration
Houston Division
1433 West Loop South, Suite 600
Houston, Texas 77027

www.dea.gov

July 31, 2017

Stephen S. Mayer
Chief of Police
Weslaco Police Department
901 N. Airport Drive
Weslaco, Texas 78596

Dear Chief Mayer:

Thank you for your continued support of the Drug Enforcement Administration. Your participation in the State and Local Task Force Program allows us to jointly and effectively serve the McAllen community as a whole.

Enclosed for your review and signature is the Task Force Agreement for Fiscal Year 2018, as well as a self-addressed envelope for your convenience. Once all signatures are obtained, a courtesy copy will be sent to your office for your records.

Please contact me at 713-693-3009 or Assistant Special Agent in Charge Stephen M. Jenkins at 956-992-8405 with questions regarding any Task Force matters.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Whipple".

Steven S. Whipple, Acting
Special Agent in Charge

Enclosures

STATE AND LOCAL HIDTA TASK FORCE AGREEMENT

This agreement is made this 1st day of October 2017, between the United States Department of Justice, Drug Enforcement Administration (hereinafter "DEA"), and the Weslaco Police Department (hereinafter "WPD"). The DEA is authorized to enter into this cooperative agreement concerning the use and abuse of controlled substances under the provisions of 21 U.S.C. § 873.

Whereas there is evidence that trafficking in narcotics and dangerous drugs exists in the McAllen, Texas, area and that such illegal activity has a substantial and detrimental effect on the health and general welfare of the people of Texas, the parties hereto agree to the following:

1. The McAllen HIDTA Task Force will perform the activities and duties described below:
 - a. disrupt the illicit drug traffic in the McAllen, Texas, area by immobilizing targeted violators and trafficking organizations;
 - b. gather and report intelligence data relating to trafficking in narcotics and dangerous drugs; and
 - c. conduct undercover operations where appropriate and engage in other traditional methods of investigation in order that the Task Force's activities will result in effective prosecution before the courts of the United States and the State of Texas.
2. To accomplish the objectives of the McAllen HIDTA Task Force, the WPD agrees to detail one (1) experienced officer(s) to the HIDTA Task Force for a period of not less than two years. During this period of assignment, the assigned officer(s) will be under the direct supervision and control of DEA supervisory personnel assigned to the Task Force.
3. The WPD officer(s) assigned to the Task Force shall adhere to all DEA policies and procedures. Failure to adhere to DEA policies and procedures shall be grounds for dismissal from the Task Force.
4. The WPD officer(s) assigned to the Task Force shall be deputized as Task Force Officer(s) of DEA pursuant to 21 USC 878.
5. To accomplish the objectives of the HIDTA Task Force, DEA will assign 29 Special Agents to the Task Force. HIDTA will also, subject to the availability of annually appropriated funds or any continuing resolution thereof, provide necessary funds and equipment to support the activities of the DEA Special Agents and WPD officer(s) to the Task Force. This support will include: office space, office supplies, travel funds, funds for the purchase of evidence and information, investigative equipment, training and other support items. ***Note: This support does not include the use of a DEA Official Government Vehicle. However, the WPD will provide the assigned Task Force Officer(s) with a vehicle for official use at all times.***
6. During the period of assignment to the HIDTA Task Force, the WPD will remain responsible for establishing the salaries and benefits, including overtime, of the WPD officer(s) assigned to

the Task Force and for making all payments due them. HIDTA will, subject to availability of funds, reimburse the WPD for overtime payments made by it to the officer(s) assigned to the McAllen Task Force for overtime, up to a sum equivalent to 25 percent of the salary of a GS-12, Step 1 (RUS) federal employee, currently \$18,042.00, per officer. ***Note: Task Force Officer's overtime "Shall not include any costs for benefits, such as retirement, FICA, and other expenses."***

7. In no event will the WPD charge any indirect cost rate to DEA for the administration or implementation of this agreement.

8. The WPD shall maintain on a current basis complete and accurate records and accounts of all obligations and expenditures of funds under this agreement in accordance with generally accepted accounting principles and instructions provided by DEA to facilitate on-site inspection and auditing of such records and accounts.

9. The WPD shall permit and have readily available for examination and auditing by DEA, the United States Department of Justice, the Comptroller General of the United States and any of their duly authorized agents and representatives, any and all records, documents, accounts, invoices, receipts or expenditures relating to this agreement. The WPD shall maintain all such reports and records until all litigation, claim, audits and examinations are completed and resolved or for a period of three (3) years after termination of this agreement, whichever is later.

10. The WPD shall comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, as amended, and all requirements imposed by or pursuant to the regulations of the United States Department of Justice implementing those laws, 28 C.F.R. Part 42, Subparts C, F, G, H and I.

11. The WPD agrees that an authorized officer(s) or employee will execute and return to DEA the attached OJP Form 4061/6, Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements. The WPD acknowledges that this agreement will not take effect and no federal funds will be awarded until the completed certification is received.

12. When issuing statements, press releases requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or part with federal money, the WPD shall clearly state: (1) percentage of the total cost of the program or project which will be financed with federal money and (2) the dollar amount of federal funds for the program or project.

13. The term of this agreement shall be effective from the date in paragraph number one until September 30, 2018. This agreement may be terminated by either party on 30 days advance written notice. Billing for all outstanding obligations must be received by DEA within 90 days of the date of termination of this agreement. HIDTA will be responsible only for obligations incurred by WPD during the term of this agreement.

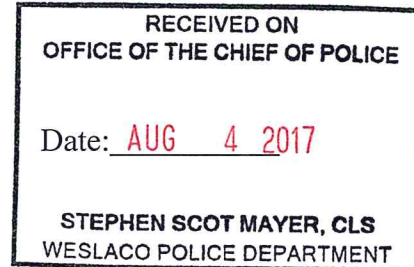
For the Drug Enforcement Administration:

Steven S. Whipple, Acting
Special Agent in Charge

Date: _____

For the Weslaco Police Department:

Stephen S. Mayer
Chief of Police



ATTEST:

Elizabeth Walker
City Secretary

Date: _____

APPROVED AS TO FORM:

Juan E. Gonzalez
City Attorney

Date: _____

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 Seventh Street NW., Washington, DC 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address: (Grantee = Agency)

2. Application Number and/or Project Name

N/A

3. Grantee IRS/Vendor Number

N/A

4. Typed Name and Title of Authorized Representative

STEPHEN SCOT MAYER

5. Signature



RECEIVED ON
OFFICE OF THE CHIEF OF POLICE

AUG 23 2017

6. Date
STEPHEN SCOT MAYER, CLS
WESLACO POLICE DEPARTMENT



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1190	
From:			
Subject: Discussion and consideration to approve Resolution 2017-60 appointing a board member to expired term on the Board of Adjustments and Appeals-Zoning Ordinance. Possible action. (Staffed by Planning and Code Enforcement Department.)			
Background: Adrian Torres submitted an email that he desires to continue to serve.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted: Resolution			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
Aida Vega		Created/Initiated	
Mardoqueo Hinojosa		Approved	
Mike Perez		Final Approval	
City Manager Comments: Approve.			
Staff Recommendation: Approve resolution.			
Attachments, if any: 16 Board Appt., Roster Board of Adjustments & Appeals to Zoning Ordinance, Notice of interest-Adrian Torres, Resolution 2017-60			
Responsibilities upon Approval:			

City of Weslaco Boards and Committees
Prepared by Office of the City Secretary, Updated August 2016

	Member Qualifications										Defined Duties							
	character	citizenship	residency	age	public officer	taxpayer/property owner	qualified voter	management experience	subject interest	no litigation	# members	# quorum	term length (st = staggered)	term limits	meeting schedule	designated final authority	governing statutes	appointing authority
Adjustments & Appeals to Zoning Ordinance						X					5	4	2yr		reg interval min. 3 mths	X	Sec 150-19	CC
Adjustments & Appeals to Building Codes											7	4	4yr				Art IX Sec 280-283	CC
Ambulance Advisory Board											7	4	2yr		3/year		Art I, Sec 14-1	CC
Animal Shelter Advisory Committee		X									5*						Ord 2012-02	CC
Civil Service Commission	X	X	>3yr	>25	>3yr					X	3	2	st3yr	3*	72hr notice		Ch 143	appt by CM, confirm by CC
Economic Development Corporation	X	X	X					X			7	4		2*	monthly		Bylaws, Art of Inc	7 at large; confirm by CC
Hotel Occupancy Tax Advisory Committee					no						7	3	3yr		2/year		Ord 2015-09	CC
Housing Authority Board											5	5	2yr	2			LGC Sec 392.033	appt by Mayor
Parks & Recreation Advisory Board											5	5	2yr				Art II Sec 78.21-28	CC
Planning & Zoning Commission		X	X			X	X				7	7	3yr				Art IV Sec 98	CC
Public Facilities & Transportation Improvements Naming Committee		X	X			X					7	7	3yr				Art III Sec 2.98-103	CC
											7		st3yr				Ord 2011-16	CC
																	Art 1526j, Vernons	
Weslaco Health Facilities Development Corporation											3+		6 yrs				TX Civil Statue	CC
Weslaco Mid-Valley Airport Committee											7		st3yr				Art II Sec 6-33	CC
Weslaco 100		X	X								16		3yrs				R2013-52	CC



Application for Service

City of Weslaco Boards and Committees

Name of Applicant:		Telephone Number:	
E-Mail Address:		Alternate Phone Number (work/cell):	
Home Address:		☐ Inside City Limits ☐ Outside City Limits	
City:	State:	Zip Code:	
How many years have you lived at this residence?		Do you own this house? ☐ Yes or ☐ No	
Preference for consideration, naming committees on which you desire to serve: 1.) 2.) 3.)			
List of Civic Involvement and Business Experience:			
Have you been bonded or eligible to obtain one? ☐ Yes or ☐ No		Are you currently suing or being sued by the City of Weslaco or any of its entities? ☐ Yes or ☐ No	
Are you related to any member of the Commission? ☐ Yes or ☐ No		If so, who and how?	
Have you previously served on a City board? ☐ Yes or ☐ No		If so, which and when?	
Have you ever been elected to public office? ☐ Yes or ☐ No		If so, which and when?	
Do you consent to release this info to the public? ☐ Yes or ☐ No		Are you age 25 or older? ☐ Yes or ☐ No	
The statements I have made on this Application for Service are truthful and I am not disqualified to serve due to nepotism, City of Weslaco Charter or Ordinances or State of Texas laws.		Timestamp of Receipt:	
Applicant's Signature:			
Optional Demographic Information: Self Identification			
Gender:			
Age:			
Race:			
Religion:			
Citizenship:			

RESOLUTION NO. 2014-62

STATE OF TEXAS § RESOLUTION ESTABLISHING A SCREENING,
 APPOINTMENT, CONFIRMATION AND
COUNTY OF § ATTENDANCE POLICY FOR SERVICE ON
HIDALGO CITY OF WESLACO BOARDS, COMMISSIONS,
 § AUTHORITIES AND COMMITTEES
CITY OF WESLACO

WHEREAS, The City of Weslaco has Standing Committees, Boards, Authorities and Commissions (hereafter called “Boards”) that assist and recommend to the Weslaco City Commission programs and projects that benefit the citizens of Weslaco; and

WHEREAS, The Weslaco City Commission (hereafter called “Commission”) also periodically creates *Ad Hoc* Boards to assist the City of Weslaco in addressing unexpected issues, projects or concerns; and

WHEREAS, The Commission desires the best qualified individuals on these Boards to represent a diverse cross section of the citizens of Weslaco.

NOW THEREFORE BE IT RESOLVED THAT The Weslaco City Commission hereby adopts the following Policy for the screening, appointment and confirmation of individuals to serve on the various Boards.

A. Screening

Interested individuals shall submit to the City Secretary a Board application which will contain: 1) contact and demographic data; and 2) educational, professional, civic and other relevant credentials. This application will be kept on file until the end of the fiscal year in which it was submitted, ending on September 30.

Individuals shall confirm receipt the City’s diversity, affirmative action, nepotism, ethics policies; the Board’s mission, duties and responsibilities as established by Ordinance or other order; and other relevant documents. Individuals must agree to abide by Weslaco City Charter and applicable Ordinances, and state and federal laws.

B. Appointment

The City Manager may recommend the best qualified individuals to the City Commission. The Commission will attempt to appoint the best qualified individuals that will fairly represent the demographic characteristics of Weslaco.

To ensure greater public participation, individuals shall not serve concurrently on more than one Board, unless the Commission makes an exemption.

The Commission shall make fair and deliberative appointments that comply with the Weslaco City Charter and applicable Ordinances, and state and federal laws.

C. Confirmation

Prior to appointment by the Commission, individuals should confirm that they remain interested in serving on a particular Board by either: 1) attending the Commission meeting which has the item on the Commission's Agenda; or 2) submitting a written statement of interest to the Mayor.

D. Attendance

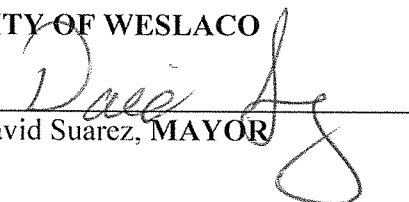
Three absences, not limited to consecutive, from any board or committee as appointed is established as just cause for removal and replacement by the Commission.

E. Qualification

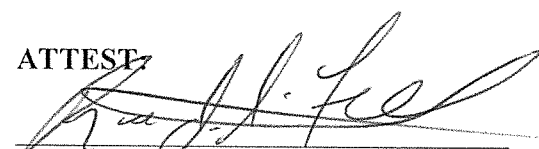
Individuals that have pending litigation against the City of Weslaco or any of its entities shall not be eligible for an appointment to City of Weslaco Committees, Boards, Authorities and Commissions.

PASSED AND APPROVED on this 2nd day of December, 2014.

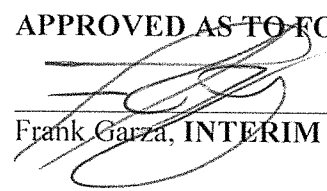
CITY OF WESLACO


David Suarez, MAYOR

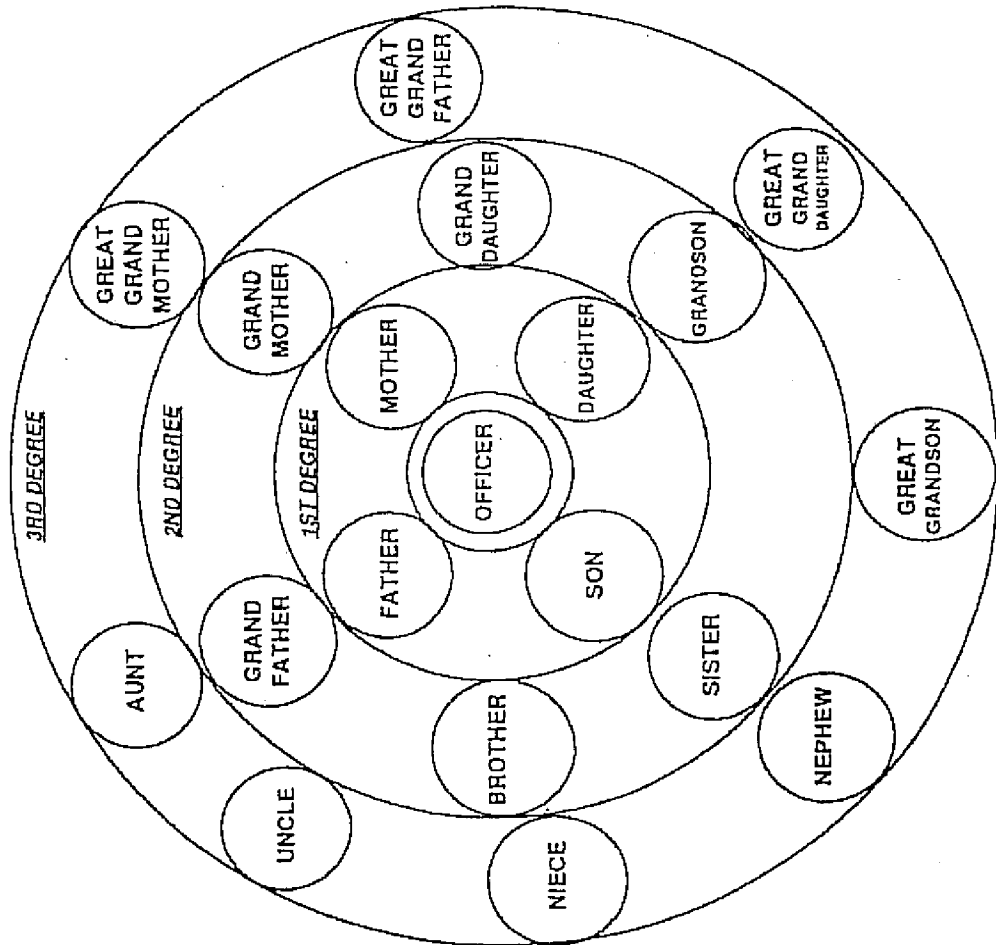
ATTEST

 wcc 12/2/14
Rebekah de la Fuente, INTERIM CITY SECRETARY

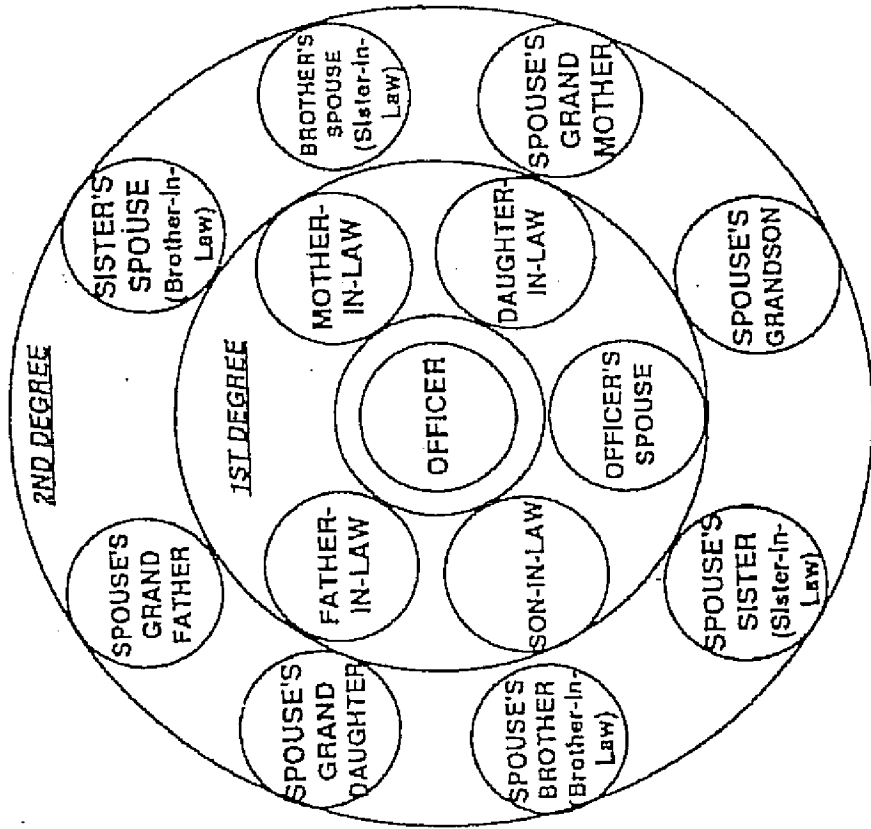
APPROVED AS TO FORM:


Frank Garza, INTERIM CITY ATTORNEY

TEXAS NEPOTISM 1992



Consanguinity Kinship Chart
(Blood)



Affinity Kinship Chart
(Marriage)

Board of Adjustments & Appeals to the Zoning-Ordinance

TERM START	TERM EXPIRES	TERMS SERVED	FIRST NAME	LAST NAME
1/7/2015	1/6/2019	1	Paul	Garza
6/1/1982	11/2/2017	15	Andy	Veliz
4/6/2016	11/6/2017	0	*Francisco	Castanellos
9/6/2016	10/4/2017	0	*Adrian	Torres
2/22/2017	12/21/2017	0	*Mark	McCaleb

*serving unexpired term

Molly Vallejo

From: Joe Pedraza
Sent: Wednesday, August 30, 2017 4:35 PM
To: Adelaida Vega
Subject: FW: Zoning board

Received this from Adrain Torres that he wishes to continue to serve on the BOA board. Is this enough?

Joe Pedraza
Health Official
Code Enforcement Supervisor

From: adrian t [mailto:adriantorres101@hotmail.com]
Sent: Wednesday, August 30, 2017 4:27 PM
To: Joe Pedraza <jpedraza@weslacotx.gov>
Subject: Zoning board

Joe I would like to continue to serve on the Zoning Board of Adjustment.

Thanks
Adrian Torres

Get [Outlook for Android](#)

RESOLUTION NO. 2017-60

**A RESOLUTION OF THE CITY OF WESLACO APPOINTING
ONE MEMBER TO THE BOARD OF ADJUSTMENTS &
APPEALS-ZONING ORDINANCE.**

WHEREAS, the City of Weslaco created and established the Board of Adjustments & Appeals-Zoning Ordinance.

WHEREAS, the term of the members of this board are for two years; and

WHEREAS, the Board of Adjustments & Appeals-Zoning Ordinance members shall serve with neither compensation nor term limits; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WESLACO, TEXAS THAT _____ is appointed to serve an expired term on the Board of Adjustments & Appeals-Zoning Ordinance and the term will expire on _____ day of _____, 20__.

PASSED AND APPROVED on this 5th day of September, 2017.

CITY OF WESLACO

David Suarez, **MAYOR**

ATTEST:

Elizabeth M. Walker, **CITY SECRETARY**

APPROVED AS TO FORM:

Juan E. Gonzalez, **CITY ATTORNEY**



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1212	
From:			
Subject: Discussion and consideration to approve Resolution 2017-53 appointing a member to an unexpired term on the Weslaco 100 Centennial Committee and authorize the Mayor to execute any related documents. Possible action. (Staffed by Museum.)			
Background: The resignation of Mary Martin was accepted by the commission at the regular meeting of July 18. No action was taken on Resolution 2017-53 on appointment of a member to fill the unexpired term. Robert Donalson has since applied for the vacancy.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted: Resolution			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
Aida Vega		Created/Initiated	
Elizabeth Walker		Approved	
Mike Perez		Final Approval	
City Manager Comments: Approve.			
Staff Recommendation: Approve.			
Attachments, if any: Weslaco 100 Roster, Weslaco 100 Applicants, R2017-53			
Responsibilities upon Approval: Notify applicant and Weslaco 100 Committee.			

WESLACO 100 COMMITTEE

Date Appointed	FIRST NAME	LAST NAME
2/14/2017	Linda	Williams
4/19/2016	Veronica L.	Barrera
6/20/2017	Enrique	Rodriguez
4/04/2017	Debbie	Rektorik
2/14/2017	Richard	Lehman
4/19/2016	Sandra	Reyna
3/08/2017	Laurie	Cardenas
2/14/2017	Mary	Mattar
2/14/2017	JuneBug	Cummins
4/19/2016	Loretta	Barbee
4/19/2016	Mark	Williams
4/19/2016	Leonor C.	Medina
4/19/2016	Mark	McCaleb
4/19/2016	Marta	Kang, Ph.D.
4/18/2017	Joel	Nava

As of 090117 ew

WESLACO 100 COMMITTEE APPLICANTS

FIRST NAME	LAST NAME	PHYSICAL ADDRESS	CONTACT#	EMAIL ADDRESS	DATE APPLIED
Robert	Donalson	Withheld by request	Withheld	Withheld	09/01/17
Edward	Mejia	721 E. Los Torritos	956.463.5079	none listed	3/6/2017

as 090117 by ew

RESOLUTION NO. 2017 - 53

**A RESOLUTION OF THE CITY OF WESLACO APPOINTING MEMBERS TO
THE WESLACO 100 COMMITTEE TO PREPARE WESLACO'S CENTENNIAL
CELEBRATION AND STRATEGIC PLAN**

WHEREAS, The City of Weslaco, Texas, founded 1919, will celebrate its centennial in 2019, and anticipates programs and activities befitting the occasion; and

WHEREAS, This Commission finds merit in establishing an ad hoc citizen's committee to solicit suggestions, make recommendations, and encourage participation toward the planning and facilitating of such programs and activities; and

WHEREAS, After public meetings, all recommendations are required to be submitted to the Weslaco City Commission for approval; and

WHEREAS, The Committee shall concurrently consider issues for the strategic growth of the City over the next 100 years, including planning/sustainable development, governance, health, transportation, education, economic development, public safety, parks, information technology, and housing; and

WHEREAS, there shall be sixteen (16) members in the Weslaco 100 Committee who shall be appointed by the Weslaco City Commission and shall be resident citizens of the City of Weslaco. The term for each Committee member shall be for three (3) years and may be eligible for reappointment;

WHEREAS, The Weslaco 100 Committee members shall serve without compensation

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WESLACO, TEXAS THAT _____ is appointed to serve on the Weslaco 100 Committee and the term will begin on _____, 20____, and will expire on _____, 20____.

PASSED AND APPROVED on this 5th day of September, 2017.

CITY OF WESLACO

David Suarez, **MAYOR**

ATTEST:

Elizabeth M. Walker, **CITY SECRETARY**

APPROVED AS TO FORM:

Juan E. Gonzalez, **CITY ATTORNEY**



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1126	
From: Mardoqueo Hinojosa			
Subject: Discussion and consideration of playscape at Pecan Grove Park and authorize the Mayor to execute any related documents. Possible action. (This item was tabled on August 1 and August 15, 2017; Staffed by Parks and Recreation Department.)			
Background: The parks department has been cutting and maintaining the grass at Pecan Grove Park. We had resistance when installing the new play structure, and we continued with the install. With plans to install a basketball court, restrooms, and a park sign, progress stopped. We continued to maintain the grass only, but now need direction to move forward with establishing the park or stop investing in property that is not city owned. We have been unable to get a hold of the developer or the home owners association that is now in charge of this subdivision.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted:			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
Aida Vega		Created/Initiated	
David Arce		Approved	
Mike Perez		Final Approval	
City Manager Comments: Remain on table until next meeting.			
Staff Recommendation: Table until we contact HOA or developer.			
Attachments, if any: PECAN GROVE PHASE 1 APPRAISAL DIST., PARKLAND DEDICATION, PECAN GROVE PHASE 1 PARKLAND RESTRICTION			
Responsibilities upon Approval:			

Hidalgo CAD

Property Search Results > 682758 CITY OF WESLACO for Year 2017

Property

Account

Property ID:	682758	Legal Description:	PECAN GROVE PH 1 LOT C LOT C7 (PARKLAND)
Geographic ID:	P5005-01-00C-00C7-00	Agent Code:	
Type:	Real		
Property Use Code:			
Property Use Description:			

Location

Address:	TX	Mapsc0:	
Neighborhood:	PECAN GROVE PH1	Map ID:	CWL VOL 45 PG 174-17
Neighborhood CD:	P500501		

Owner

Name:	CITY OF WESLACO	Owner ID:	121752
Mailing Address:	255 S KANSAS AVE WESLACO, TX 78596-6158	% Ownership:	100.0000000000%
		Exemptions:	EX-XV

Values

(+) Improvement Homesite Value:	+	\$0	
(+) Improvement Non-Homesite Value:	+	\$0	
(+) Land Homesite Value:	+	\$0	
(+) Land Non-Homesite Value:	+	\$683,634	Ag / Timber Use Value
(+) Agricultural Market Valuation:	+	\$0	\$0
(+) Timber Market Valuation:	+	\$0	\$0

(=) Market Value:	=	\$683,634	
(-) Ag or Timber Use Value Reduction:	-	\$0	

(=) Appraised Value:	=	\$683,634	
(-) HS Cap:	-	\$0	

(=) Assessed Value:	=	\$683,634	

Taxing Jurisdiction

Owner:	CITY OF WESLACO
% Ownership:	100.0000000000%
Total Value:	\$683,634

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
--------	-------------	----------	-----------------	---------------	---------------

CAD	APPRAISAL DISTRICT	0.000000	\$683,634	\$0	\$0.00
CWL	CITY OF WESLACO	0.666700	\$683,634	\$0	\$0.00
DR1	DRAINAGE DISTRICT #1	0.095100	\$683,634	\$0	\$0.00
GHD	HIDALGO COUNTY	0.590000	\$683,634	\$0	\$0.00
JCC	SOUTH TEXAS COLLEGE	0.185000	\$683,634	\$0	\$0.00
R02	ROAD DIST 02	0.000000	\$683,634	\$0	\$0.00
SST	SOUTH TEXAS SCHOOL	0.049200	\$683,634	\$0	\$0.00
SWL	WESLACO ISD	1.139700	\$683,634	\$0	\$0.00
Total Tax Rate:		2.725700			
Taxes w/Current Exemptions:				\$0.00	
Taxes w/o Exemptions:				\$18,633.81	

Improvement / Building

No improvements exist for this property.

Land

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	L	LOT	4.4209	192573.00	0.00	0.00	\$683,634	\$0

Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2017	\$0	\$683,634	0	683,634	\$0	\$683,634
2016	\$0	\$298,488	0	298,488	\$0	\$298,488
2015	\$0	\$298,488	0	298,488	\$0	\$298,488
2014	\$0	\$298,488	0	298,488	\$0	\$298,488

Deed History - (Last 3 Deed Transactions)

#	Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Deed Number
1		CONV	CONVERSION	MARTINEZ ALMA MIRELLA	SOUTHERN ORCHARD LP			
2		UNKN	UNKNOWN	SOUTHERN ORCHARD LP	CITY OF WESLACO			

Tax Due

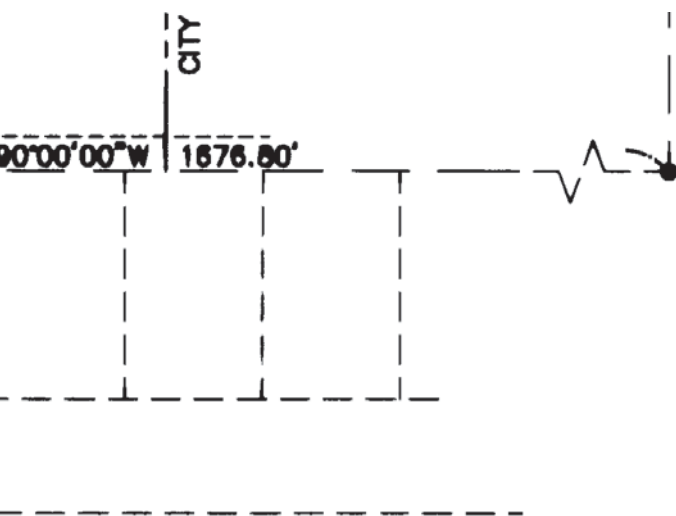
Property Tax Information as of 07/25/2017

Amount Due if Paid on: 

Year	Taxing Jurisdiction	Taxable Value	Base Tax	Base Taxes Paid	Base Tax Due	Discount / Penalty & Interest	Attorney Fees	Amount Due
------	---------------------	---------------	----------	-----------------	--------------	-------------------------------	---------------	------------

NOTE: Penalty & Interest accrues every month on the unpaid tax and is added to the balance. Attorney fees may also increase your tax liability if not paid by July 1. If you plan to submit payment on a future date, make sure you enter the date and RECALCULATE to obtain the correct total amount due.

Questions Please Call (956) 381-8466



C. REAR: 25'

2. MINIMUM FLOOR ELEVATION SHALL BE 18" ABOVE TOP OF CURB ELEVATION.
3. NO PERMANENT BUILDINGS SHALL BE BUILT OVER ANY EASEMENT. ANY IMPROVEMENTS EXISTING INSIDE EASEMENTS, IF DESTROYED BY THE EASEMENT OWNER, SHALL BE REPLACED BY THE LOT OWNER AT THEIR SOLE EXPENSE.
4. ALL LOT CORNERS HAVE BEEN SET WITH 1/2" REBAR.
5. LOT OWNERS WILL CONNECT TO CITY SERVICE WHEN THEY BECOME AVAILABLE.
6. NO FILL OR PERMANENT STRUCTURES SHALL BE ALLOWED WITHIN SWALE EASEMENTS, AND LOT OWNERS SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF THE SWALES.
7. NO IMPROVEMENTS OF ANY KIND SHALL BE PLACED UPON H.C.I.D. NO. 9 RIGHT-OF-WAY OR EASEMENTS WITHOUT THE THE EXPRESSED WRITTEN PERMISSION OF THE H.C.I.D. NO. 9.
8. NO MORE THAN ONE SINGLE-FAMILY DETACHED DWELLING SHALL BE LOCATED ON EACH LOT. THERE SHALL BE NO OTHER USE, OTHER THAN A SINGLE FAMILY DWELLING UNLESS IT IS SPECIFIED ON THE PLAT THAT A LOT CAN BE USED FOR SOMETHING OTHER THAN RESIDENCE.
9. EACH PURCHASE CONTRACT MADE BETWEEN A SUBDIVIDER AND PURCHASER OF A LOT IN THIS SUBDIVISION SHALL CONTAIN A STATEMENT DESCRIBING HOW AND WHEN WATER, SEWER, ELECTRICITY AND GAS SERVICES WILL BE MADE AVAILABLE TO THE SUBDIVISION.
10. RESTRICTIONS OF RECORD VIA SEPARATE DOCUMENT.
11. PARKLAND AS NOTED IS HEREBY DEDICATED TO THE CITY OF WESLACO. VIA THE TERMS AND CONDITIONS OF A SEPARATE DEDICATION AGREEMENT OF RECORD.
12. LOTS FACING MILE 3 WEST (F.M. 1015) WILL BE USED AS COMMERCIAL.
13. SIDEWALKS WILL BE CONSTRUCTED WITH SIDEWALK RAMP.
14. STREET SIGNS, TRAFFIC CONTROL SIGNS, AND STREET LIGHTING IS THE RESPONSIBILITY OF THE DEVELOPER AND MUST BE INSTALLED PRIOR TO ISSUANCE OF A BUILDING PERMIT.

CURVE TABLE				
RADIUS	DELTA	TANGENT	CHORD	CH-BEARING
5.00	93°13'31"	15.87	21.80	S24°08'46"W
25.00	9°23'40"	26.70	53.23	N66°03'42"E
5.00	94°00'00"	16.09	21.94	N71°38'08"W
0.00	52°54'12"	44.78	80.18	S51°05'14"E
28.00	20°59'06"	134.83	265.15	S88°01'53"E
5.00	52°35'21"	7.41	13.29	N72°13'45"W
0.00	284°02'07"	39.04	81.54	N07°57'08"W
5.00	51°22'27"	7.22	13.00	N55°43'07"E

PRINCIPAL CONTACTS		
OWNER	ENGINEER	SURVEYOR
SOUTHERN ORCHARD, L.P. VIA ITS MANAGING PARTNER SOUTHERN TRADES MANAGEMENT, LLC RICARDO R. RUBIANO, MANAGER PO BOX 251	FREDDIE E. DIPPEL, JR.	FREDDIE E. DIPPEL, JR.
	3103 BEE CAVE RD. STE. 202 AUSTIN, TX 78746 PH (512) 327-2946 FAX (512) 327-2977	

Restrictions, Conditions and Usage Terms for Park Acreage Dedication

This declaration of covenants and restrictions is made as of _____ 2003 by Southern Orchard LP, a Texas limited partnership, (hereinafter "Declarant") acting by and through its duly authorized managing partner, Southern Trades Management LLC, a Texas limited liability company, and is as follows:

WHEREAS, Declarant is the owner of all of approximately 14 acres of land proposed for dedication to be used as the site for a city park ("Park Acreage") in the Pecan Grove Subdivision, a subdivision in the City of Weslaco, Hidalgo County, Texas as shown by the plat thereof recorded in Book _____, Page _____ of the Plat Records of Hidalgo County, Texas (the "Subdivision").

NOW, THEREFORE, Declarant states that all of the above mentioned Park Acreage in the Subdivision are and shall be held, transferred, sold, conveyed, and occupied subject to the covenants, conditions, restrictions, and uses hereinafter set forth:

Designation of Use

1. The Park Acreage shall only be used for the installation of sports fields, jogging/walking trails, green areas and a swimming pool. No trade, professional, market, retail sales, business or commercial purpose of any kind shall be carried on, within or on any said Lots.

Retention of Easements

2. Easements are reserved as indicated on the recorded plat for utility installation and maintenance. Within these easements, no structures, trees, vines, plants or any other thing shall be placed or permitted to remain which may interfere with the purposes for which the easement is intended, and the easement area of the Park Acreage shall be maintained continuously by the City of Weslaco, except for the improvements for which a public utility or public authority is responsible.

Land Dedication, Lease & Purchase

3. The Owners of the Pecan Grove Subdivision, or their assigns, ("Subdivision Owners") will dedicate the 14-acre park acreage ("Park Acreage") described on the Final Pecan Grove Subdivision Plat ("Subdivision Plat") to the City of Weslaco ("City"). Both Parties shall agree on the value of the Park Acreage based on current use and both Parties also agree that once this dedication is accepted the value of the Park Acreage will diminish significantly based on its limited use and the conditions placed on the dedicated land.

Pecan Grove Subdivision

Park Acreage Dedication Restrictions, Conditions and Usage Terms

Page 1 of 5

4. The City will indemnify the Subdivision Owners from any and all damages associated with the construction, installation and use of the Park Acreage.
5. The Park Acreage will only be developed and used as specified on the "Pecan Grove Subdivision Plat Park Area" included on the Subdivision Plat.
6. Within 2 months of the land dedication on a Subdivision Plat, the City will begin construction and installation of the park amenities described in the "Pecan Grove Subdivision Plat Park Area" attached to this Agreement. The City may request, in writing, an additional 2-month extension of this requirement. Reasons for the needed extension will be included in the written request.
7. The City will not deviate from the master plan designed by Gomez, Mendez, & Saenz ("Architects") for the Pecan Grove Subdivision without the expressed written permission of the Subdivision Owners or its assigns.
8. The City will not change the use of the Park Acreage or grant any additional easements (above, below or surface) other than those that exist or are created on the Subdivision Plat. However, the City may grant specific UNDERGROUND easements on dedicated acreage for the direct benefit of the park amenities, but no ABOVEGROUND easements will be granted without a condemnation process and after the City has made every effort possible to negotiate the re-routing any future easement requiring condemnation.
9. Should a judicial body, with any jurisdiction over the City, ever rule that the City must transfer ownership of the Park Acreage and/or its amenities as compensation for any reason, the individual lot owners in the Pecan Grove Subdivision will have the right of first refusal to purchase and may elect to create a limited partnership entity to purchase the entire Park Acreage and all of the amenities for two hundred and fifty dollars (\$250) per deeded home lot within 120 days of any final ruling and place the Park Acreage and its amenities into a Homeowner's Association for continued use. Any third party benefiting from such a judicial ruling will receive the proceeds of the transfer to the homeowner's association in lieu of the Park Acreage or its amenities.

Use, Maintenance & Upkeep

10. The City will maintain the necessary insurance and indemnification coverage to operate the Park Acreage and will provide copies of such policies to the Subdivision Owners within 10 days upon request.
11. Access to the Park Acreage will only be made available from paved roads and parking lots. Adjoining private property lots will not have access to the Park Acreage directly across property lines. The City will correct any improper or illegal access within 5 days of its notification by any party.

Pecan Grove Subdivision

Park Acreage Dedication Restrictions, Conditions and Usage Terms

Page 2 of 5

12. Gates or doors will not be installed on park fences creating access from the surrounding private property and residential Lots. Access cutouts of any type will not be made to park fences and no section will be removed from ANY park fences by surrounding property owners for any reason. The City will correct and/or replace any gaps, holes or cutouts in the park fence within 5 days of its notification by any party.
13. Green areas and landscaping will be mowed, trimmed and maintained by the City of Weslaco. All tree-trimmings will be disposed of properly and on a bi-weekly basis.
14. All park installations will be operated for their designed use, i.e., baseball fields will only be used to play baseball and soccer/football fields will only be used to play soccer and football or other compatible organized sports such as field hockey, lacrosse, or other such organized sports normally played on a rectangular field. As examples, but not limiting descriptions, soccer/football fields may not be used for music concerts, flea markets, conventions, carnivals, circuses and/or amusement rides. Fields may not be used for any organized outdoor meetings unless the meetings are directly related to the specific use of each field.
15. Motorized vehicles will not be allowed on ANY unpaved section of the park unless it is for maintenance purposes. Motorized vehicles, including but not limited to motorbikes, three-wheelers, four-wheelers, all-terrain vehicles, and other off-road equipment will NEVER be ridden, placed or parked directly on the walking/jogging trail for any purpose INCLUDING maintenance and upkeep. The City understands the delicate nature of the materials used in constructing the walking/jogging trail and should the city, its employees, agents, contractors or representatives not abide by this restriction at any time the City will take the necessary steps to avoid further violation and repair any damages caused by such action.
16. Should any damage, vandalism, cosmetic or real, to any park installation, structure, walking trail, tree or green area, City of Weslaco will repair and/or replace the damaged amenity or area within 7 days and restore the damaged property or area to its original condition prior to the damage.
17. All playing fields will be irrigated at least bi-weekly and maintained in working condition by the City of Weslaco Parks Department.
18. All structures and buildings will be maintained and painted as needed in order for the property to retain a clean and neat appearance.
19. Walking/jogging trails right-of-ways will be kept free of any flora (grass, vegetation, plant life, plants, weeds, low hanging tree limbs, etc) by the use of weed/grass killer (Round-Up) as well as by trimming tree limbs on a monthly basis.
20. Trash, debris and any other rubbish deposited, abandoned or dumped on park property will be removed and disposed of properly and in a timely manner on a bi-weekly basis.

21. All wastebaskets and centralized trash collection points will be cleaned out twice a week.
22. No alcohol, alcoholic beverages, beer, wine, liquor will be permitted on park property at any time.
23. Park hours will be sunrise to sunset.
24. No individual will be allowed to sleep overnight, camp or establish on Park Acreage.
25. Vehicles will not be allowed to park over night in any parking area without exception. Particularly vehicles belonging to homeowners in the surrounding area will be removed prior to the park closing each evening.
26. Should the City not abide by any of the terms described above, it will be in default.
27. Should the City be in default, the Subdivision Owners may elect to cure the City's default at the sole expense of the City. The City will remit payment for any curative actions taken by the Subdivision Owners within 15 days.

General Provisions

These provisions are hereby declared to be restrictions, conditions, covenants and uses running with the land and shall be fully binding on all persons acquiring title to property in the Park Acreage, whether by descent, device, purchase, or otherwise, and every person, by the acceptance of title to the Park Acreage shall thereby agree to abide by and fully perform the foregoing restrictions, conditions, covenants and uses which be binding until December 6, 2050. On and after December 6, 2050, said restrictions, conditions, covenants and uses shall be automatically extended for successive periods of ten (10) years, unless changed in whole or in part, by the a unanimous vote of one hundred percent (100%) of the owners of residential lots in the Pecan Grove Subdivision.

Enforcement

If the City of Weslaco or any person or persons shall violate or attempt to violate any of the above restrictions, conditions, covenants and uses, it shall be lawful for any other person or persons owning any of the residential lots in the Subdivision to prosecute proceedings in law or in equity against the City of Weslaco, person or persons violating or attempting such violation to prevent such a person from so doing, or to recover damage for such violation. No act or omission on the part of any of the beneficiaries of the covenants, conditions, restrictions, and uses herein contained shall every operate as a waiver of the operation or endorsement of any such covenants, conditions, restrictions, and uses.

Severability

Pecan Grove Subdivision

Park Acreage Dedication Restrictions, Conditions and Usage Terms

Page 4 of 5

Invalidation of any one or part of these conditions, restrictions, covenants, and uses by judgment or court order shall in no way affect any of the others, which shall remain in full force and effect.

Waiver

Notwithstanding anything herein to the contrary, a unanimous vote of 100% of the residential lot owners may waive any provision hereof except the covenants contained in Paragraph one (1), hereof, that the Park Acreage shall be used for recreational purposes only.

EXECUTED this _____ day of January 2003

DECLARANT:

SOUTHERN ORCHARD LP

By its General Partner

Southern Trades Management, Limited Liability Company

Ricardo Rubiano, Manager

THE STATE OF TEXAS

THE COUNTY OF HIDALGO

This instrument was acknowledged before me on _____ 2003,
by Ricardo Rubiano, Manager, Southern Trades Management, Limited Liability Company on
behalf of Southern Orchard, LP.

Notary Public, State of Texas

My commission expires: _____

Notary's Name Printed



SOUTHERN ORCHARD, LP

January 15, 2003

City of Weslaco
Joe V. Sanchez, Mayor
500 South Kansas
Weslaco, Texas 78596

Re: Pecan Grove Subdivision Land Dedication for City Park Use

Dear Mayor Sanchez,

As we have previously discussed, Southern Orchard, Limited Partnership (formerly, Southern Pecan Trails Joint Venture) is the developer in a real estate subdivision in the City of Weslaco on FM 1015. After careful evaluation of the options that would create the most value for both the community and the Pecan Grove subdivision, Southern Orchard, LP intends to dedicate to the City of Weslaco a tract of land for use as a City Park, subject to the approval of various terms and conditions. The land in the proposed dedication would normally be used for residential lots and homes sites, but Southern Orchard feels that using the land, as a city park would serve the community and the project best. The dedication is subject to the acceptance, approval and recording of the Pecan Grove Subdivision Final Plat by your City Commission and Hidalgo County and ratification of a joint Cooperation Agreement between the City of Weslaco and the Southern Orchard, LP.

Our hopes would be that the City of Weslaco enters into a negotiated Cooperation Agreement with us that would serve to preserve the interests and quality of our project and your commitment to public service.

Therefore, the purpose of this letter is to serve as a preliminary understanding between the Southern Orchard Limited Partnership ("Southern Orchard") and the City of Weslaco ("City") regarding the dedication of land for use as a city park.

With the intent to move this process forward, the basic conditions and terms of the Cooperation Agreement will be:

1. The size and shape of the dedication will be clearly established on the Pecan Grove Preliminary Plat. Included with this letter is the preliminary phase I plat and Master Plan of the land to be dedicated.
2. The acreage to be dedicated will be purchased at the expense of Southern Orchard.

PO BOX 251 OLMITO, TEXAS 78575

3. The streets, utilities, improvements and necessary right-of-way access outside and along the boundaries of the dedicated land will be designed and constructed by Southern Orchard at no charge to the City.
4. The subdivision will be voluntarily annexed into the City as each phase is completed and finalized or as otherwise agreed upon by Southern Orchard, at its sole discretion.
5. Southern Orchard will provide water and Sewer extensions at no charge to the dedicated land as required by the park development plan.
6. Southern Orchard will be responsible for the architectural and engineering cost of generating a Master Plan, filing a subdivision plat and creating a master drainage plan for the subdivision, which may be done in various phases.
7. Because of their involvement with this project from its inception, and their on-going work with the Master Plan design, platting process and commercial building design, the City will employ the architectural firm of Gomez, Mendez & Saenz to continue with their design and oversee construction of the City Park and its amenities. The City will develop the dedicated land in accordance with the park design and plans created by Gomez, Mendez, & Saenz and the overall Master Plan engineering done by Sigler, Winston, Greenwood & Associates.
8. Southern Orchard will have joint architectural control of the City Park design and development as well as the right to approve the park designs and plans.
9. Southern Orchard will assist and cooperate with the City as necessary with any grant or funding information required.
10. The City will maintain and operate the City Park in accordance with the Cooperation Agreement (Draft copy attached) and will in good faith uphold the overall quality of the Master plan.
11. The City will indemnify Southern Orchard and its members against any liability from the design, construction and use of the park acreage and its amenities.

These terms are subject to approval by the City of Weslaco Commissioner's Board and the Southern Orchard LP. Time is of the essence with regard to this dedication issue to move the entire subdivision plan forward. Should you have any questions or comments regarding our intent, master plan or overall proposal, please do not hesitate to call me personally at (956) 571-8809.

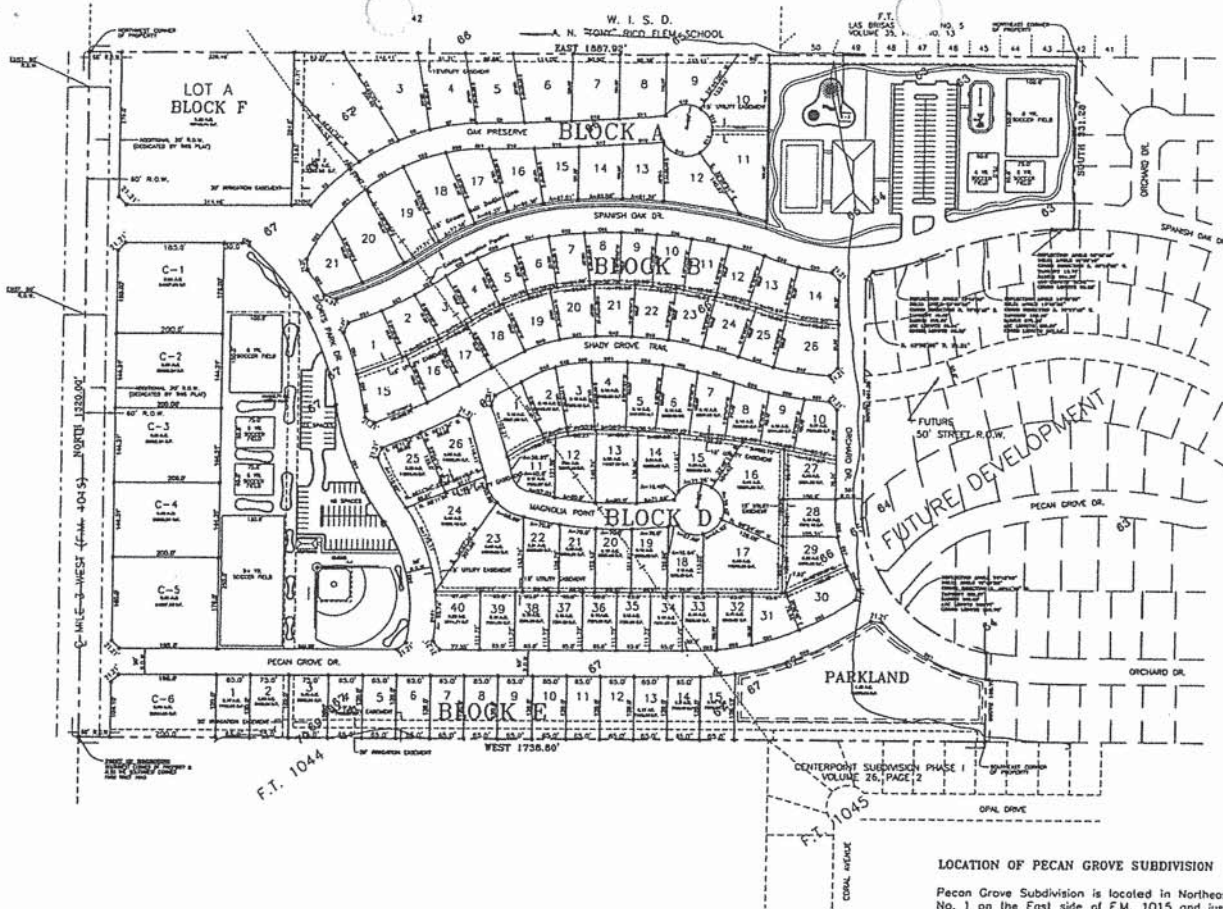
Sincerely yours,
Southern Orchard LP
By its General Partner
Southern Trades Management LLC

Agreed to:
City of Weslaco

Ricardo Rubiano
Manager
Enclosures (2):
Pecan Grove Subdivision Preliminary Plat
Dedication Agreement

Joe V. Sanchez
Mayor

SOUTHERN ORCHARD LIMITED PARTNERSHIP
PO Box 251 OLMITO, TEXAS 78575



LOCATION OF PECAN GROVE SUBDIVISION

Pecan Grove Subdivision is located in Northeast Hidalgo County Precinct No. 1 on the East side of F.M. 1015 and just North of Mile 8 North. The only nearby municipal is the City of Weslaco according to the official map in the office of the secretary of the City of Weslaco. Pecan Grove Subdivision lies inside the city's extraterritorial jurisdiction (ETJ) under local government code 42.021 and is within the city's five mile ETJ under local government code 212.001.



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1138	
From:			
Subject: Discussion and consideration to adopt a policy for the Tower (El Tinaco) Light Annual Schedule and Tower Light Request Guidelines, and authorize the Mayor to execute any related documents. Possible action. (This item was tabled on August 15, 2017; staffed by Parks and Recreation Department.)			
Background: We are creating a schedule to have the tower lights on schedule throughout the year.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted:			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
Aida Vega		Created/Initiated	
David Arce		Approved	
Mike Perez		Final Approval	
City Manager Comments: Approve.			
Staff Recommendation: Approval upon Commission review.			
Attachments, if any: TOWER LIGHTING REQUEST GUIDLINES, TOWER LIGHT HOLIDAYS, TOWER LIGHT CANCER AWARENESS			
Responsibilities upon Approval:			

TOWER LIGHTING REQUEST

The City of Weslaco lights the Water Tower for City events, traditions and National events/holidays such as Veteran's Day, Memorial Day, and Christmas.

In addition to lighting for annual holidays and national/citywide events, the City also will consider special occasion lighting requests that meet the following criteria:

- Application must support a local, national or international awareness issue that builds local community or is related to community health (Breast Cancer Awareness)
- Application must support an event of local, regional or national significance (such as Flag Day or Veterans Day)
- Application must support a local festival that is formally supported by the City or an event that positively impacts local community spirit (such as Onion Fest or National Night Out)
- Lighting is limited to a 24-hour period, typically from dusk until dawn, subject to the operational parameters of the light feature.

The City maintains traditional lightings for the religious holidays of Easter and Christmas. The City will not light for religious figures, religious organizations, or additional religious holidays.

The City of Weslaco has sole discretion over which lighting requests are approved.

The City is under no obligation to provide specific feedback to an individual/organization regarding the status, merit and/or denial of its application.

The City will not consider requests that contradict a City policy or bylaw, or requests that are personal, political or commercial in nature.

Requests must be turned in more than two weeks in advance for review to the Parks and Recreation Department. The City of Weslaco does not accept lighting requests more than 6 months in advance of the requested lighting date.

In the case that a request is made with short notice (less than 2 weeks), the Mayor has authority to approve or deny such request(s).

Lighting is limited to observance of a single occasion or event per day, except two Weslaco football teams may be recognized concurrently subject to the operational ability.

In the event that there are multiple requests for the same day, the earliest request received (that meets the criteria) will be selected. The Mayor may approve no more than two occasions for a single day. Lighting style will be subject to the operational parameters of the light feature.

SUGGESTED TOWER LIGHTING SCHEDULE

JAN 9 - **BLUE** – NATIONAL LAW ENFORCEMENT APPRECIATION DAY

FEB 4 - **ORANGE** AND **BLUE** – AMERICAN CANCER SOCIETY AND WORLD CANCER DAY

**** FEB 14 – RED – VALENTINE’S DAY ****

FEB 20 - **RED**, **WHITE** AND **BLUE** - PRESIDENTS DAY

MARCH 2 - **RED**, **WHITE** AND **BLUE** - TEXAS INDEPENDENCE DAY /FLAG DAY

**** MARCH 17 – GREEN – ST. PATRICKS DAY ****

APRIL 2 – **BLUE** - AUTISM SPEAKS AND WORLD AUTISM AWARENESS DAY

****WEEKEND OF EASTER (FRI-SUN) – PASTELS –EASTER ****

APRIL 22 – **GREEN** - EARTH DAY

MAY 4 - **RED** AND **BLUE** - INTERNATIONAL FIREFIGHTERS' DAY

MAY 5 - **BLUE** AND **PURPLE** - POLICE MEMORIAL WEEK

WEEKEND OF MEMORIAL DAY (FRI-MON) - **RED**, **WHITE** AND **BLUE** - MEMORIAL DAY

JUNE 1, 2017 – **ORANGE** – NATIONAL GUN VIOLENCE AWARENESS DAY

JULY 2-4 – **RED**, **WHITE** AND **BLUE** - INDEPENDENCE DAY

AUG 7 – **PURPLE** – PURPLE HEART DAY

WEEKEND OF LABOR DAY (FRI-MON) - **RED**, **WHITE** AND **BLUE** - LABOR DAY

SEP 11 – **RED**, **WHITE** AND **BLUE** - PATRIOT DAY

**** SEPT 16 - RED, WHITE AND GREEN – MEXICAN INDEPENDENCE DAY ****

**** Sept 21 - PURPLE – World Alzheimer’s day ****

OCT 3 – **BLUE** – STOMP OUT BULLING AND WORLD DAY OF BULLYING PREVENTION

****Oct 10 – GREEN – WORLD MENTAL HEALTH DAY****

NATIONAL ELECTION DAY – **RED**, **WHITE** AND **BLUE** - ELECTION DAY

NOV 11 - **RED**, **WHITE** AND **BLUE** - VETERANS DAY

****NOV 14 – BLUE - WORLD DIABETES DAY ****

DEC 24-25 – **RED** AND **GREEN** OR **RED** AND **WHITE** – CHRISTMAS

CITY TRADITIONS

HIGH SCHOOL FOOTBALL VARSITY GAMES (THURS –SUN)

BEFORE GAME

PURPLE (WEST SIDE) – WESLACO PANTHERS

WHITE (EAST SIDE) – WESLACO EAST WILD CATS

WHEN BOTH TEAMS WIN ON THE SAME NIGHT

PURPLE (WEST SIDE) – WESLACO PANTHERS

WHITE (EAST SIDE) – WESLACO EAST WILD CATS

IF ONLY ONE TEAM WINS THE ENTIRE TOWER WILL BE LITE WITH THE COLOR OF THE SCHOOL.

CANCER AWARENESS

JANUARY – **TEAL**/ **WHITE** – CERVICAL CANCER

FEBRUARY – **KELLY GREEN** - NATIONAL CANCER PREVENTION MONTH /
GALLBLADDER AND BILE DUCT CANCER

MARCH – **DARK BLUE** -COLORECTAL / **ORANGE** - KIDNEY / **BURGANDY** - MULTIPLE
MYELOMA CANCER

APRIL - **ORCHID** -Testicular/ **PERIWINKLE** –Esophageal / (**BURGANDY**/Ivory)- Head
and Neck

MAY – **GREY**- BRAIN / **BLACK** – MELANOMA AND SKIN / **MARIGOLD**, **BLUE** AND **PURPLE**-
BLADDER

JUNE – NATIONAL CANCER SURVIOR MONTH

JULY – **YELLOW**- SARCOMA CANCER

SEP. – **GOLD** – CHILDHOOD CANCER / **PEACH** – GYNECOLOGIC / **VIOLET** – HODGKIN’S
LYMPHOMA / **ORANGE** – LEUKEMIA / **LIME GREEN** – LYMPHOMA / **TEAL** – OVARIAN /
TEAL, PINK AND BLUE – THYROID / **LIGHT BLUE** – PROSTATE CNACER

OCT – **PINK** – BREAST/ **EMERALD GREEN** – LIVER CANCER

NOV – **WHITE** – LUNG / **ZEBRA STRIPE** – CARCINOID / **PURPLE** – PANCREATIC /
PERIWINKLE – STOMACH CANCER



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1182	
From:			
Subject: Discussion and consideration to approve Ordinance 2017-37 adopting the City of Weslaco's budget appropriation for the fiscal year October 1, 2017 to September 30, 2018 and authorize the Mayor to execute any related documents. First Reading of Ordinance 2017-37. ROLL CALL VOTE REQUIRED. Possible action. (Staffed by Finance Department.)			
Background: Section 102.007 of the Local Government Code sets out the manner in which a municipal government shall adopt their budget, thus the requirement for a record vote. Based on our wrap-up workshop session, the final budget has been slightly modified from the proposed budget to incorporate items that were discussed, such as an allowance for the Police CBA negotiations. Regardless, the budget presented is balanced and provides a small margin of \$2,857 of revenues over expenditures in the General Fund.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted: Ordinance - First Reading			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
Mary Barrera		Created/Initiated	
Mary Barrera		Approved	
Mike Perez		Final Approval	
City Manager Comments: Approve.			
Staff Recommendation: Recommend adoption of Ordinance 2017-37.			
Attachments, if any: O2017-37, 2017-2018 Budget			
Responsibilities upon Approval:			

ORDINANCE NO. 2017-37

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF WESLACO FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET FOR THE CITY OF WESLACO, TEXAS, FOR THE 2017-2018 FISCAL YEAR.

WHEREAS, the budget appended here as Exhibit A, for the fiscal year beginning October 1, 2017, and ending September 30, 2018, was duly presented to the City Commission by the City Manager, that due and timely public notice that a Public Hearing on such budget would be held on August 22, 2017, was given and made in accordance with state law and within the time limits set forth by law; that such Public Hearing was held in accordance with the law on August 22, 2017; now therefore,

BE IT ORDAINED BY CITY OF WESLACO, TEXAS:

SECTION 1. That the appropriations for the fiscal year beginning October 1, 2017, and ending September 30, 2018, for the support of the general government of the City of Weslaco, Texas be fixed and determined for said terms in accordance with the expenditures shown in the City's Fiscal Year 2017-2018 Budget, a copy of which is appended hereto as Exhibit A;

SECTION 2. That the Budget, as shown in words and figures in Exhibit A, is hereby approved in all respects and adopted as the City's Budget for the fiscal year beginning October 1, 2017, and ending September 30, 2018.

SECTION 3. That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded debt requirements of Fiscal 2017-2018 of the City of Weslaco.

PASSED AND APPROVED on first reading at a regular meeting of the City Commission this 5th day of September, 2017.

PASSED AND APPROVED on second reading at a regular meeting of the City Commission this ____ day of _____, 2017.

CITY OF WESLACO

David Suarez, **MAYOR**

ATTEST:

Elizabeth M. Walker, **CITY SECRETARY**

APPROVED AS TO FORM:

Juan E. Gonzalez, **CITY ATTORNEY**



CITY OF WESLACO, TEXAS



2018 ADOPTED BUDGET

TABLE OF CONTENTS

Cover Page	4
City Officials	5
City Manager's Letter	6
Organizational Chart	8
Fund Balance Summary	9
General Fund Revenues	10
General Fund Use of Funds	11
General Fund	
Financial Summary -Revenues over Expenditures	12
Revenues	13
City Commission	15
City Manager	17
City Secretary	19
Municipal Court	21
Finance	23
Tax Collection	26
Human Resources	27
Law-City Attorney	29
Building Maintenance	31
Planning & Code Enforcement	33
Police	35
Fire	37
Emergency Management	39
Emergency Medical Service	41
Public Works Administration	43
Streets	45
Drain Ditch Maintenance	47
Information Technology	49
Parks & Recreation	51
Library	53
Fleet Maintenance	55
Debt Service	58
Other General Expenditures	60
Water & Wastewater Fund	
Financial Summary –Revenues over Expenditures	62
General Government	63
Water Treatment	64
Water Distribution	66
Public Utilities – Administration	68
Utility Billing	69
Water Meter Division	71
Debt Service	73
Transfers Out	74
Wastewater – Financial Summary	75
Emergency Management	76

TABLE OF CONTENTS

Wastewater Collection	77
Wastewater Treatment	79
Debt Service	81
Transfers Out	82
Water/Wastewater CIP	83
Solid Waste Fund	
Financial Summary –Revenues over Expenditures	84
Long Range Financial Summary	85
Emergency Management	86
Solid Waste Collection	87
Transfer Recycling	89
Landfill	91
Brush Collection	93
Debt Service	94
Transfers Out	95
Airport	
Financial Summary –Revenues over Expenditures	98
Long Range Financial Summary	99
Airport Revenues	100
Mid-Valley Airport	101
Airport-Grants	103
Transfers Out	104
Economic Incentives Fund	105
Interest & Sinking	
Financial Summary –Revenues over Expenditures	106
Fire Department Equipment Replacement Fund	
Financial Summary –Revenues over Expenditures	107
Capital Improvement 5 year Program Fund	108
Internal Service Fund	109

FOR FISCAL YEAR 2017-2018

This budget will raise more total property taxes than last year's budget by \$317,183, or 2.76%, and of that amount, \$329,932 is tax revenue to be raised from new property added to the tax roll this year.

City Commission Record Vote

The members of the governing body voted on the adoption of the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

TAX RATE	Proposed FY 2017-18	Adopted FY 2016-17
Property Tax Rate	\$0.6667	\$0.6667
Effective Rate	\$0.6574	\$0.6598
Effective M&O Tax Rate	\$0.7325	\$0.7253
Rollback Tax Rate	\$0.7669	\$0.8914
I&S Rate	\$0.1521	\$0.1081

The total amount of municipal debt obligation secured by property taxes for the City of Weslaco is \$18,837,731. Total amount of outstanding debt obligations considered self-supporting is \$56,172,827. Self-supporting is currently secured by Water/Sewer and 4A Sales Tax revenues. In the event such amounts are insufficient to pay debt service, the City will be required to assess an ad valorem tax to pay such obligations.

CITY OF WESLACO, TEXAS

MAYOR AND COUNCIL

David Suarez
Mayor

Leo Munoz
District 1

Greg Kerr
District 2

Olga M. Noriega
District 3

Gerardo "Jerry" Tafolla
Mayor Pro-Tem, District 4

Letty Lopez
District 5

Josh Pedraza
District 6

CITY MANAGER'S OFFICE

Mike R. Perez
City Manager

EXECUTIVE TEAM

Elizabeth Walker
*Assistant City Manager/
City Secretary*

Pedro Garcia, Jr.
*Public Works
Director*

Jose Juan Pena
*Information
Technologies Director*

Maria C. Barrera
Finance Director

Mardoqueo Hinojosa
*City Engineer & Planning and
Code Enforcement Director*

David Arce
*Parks & Recreation
Director*

Veronica Ramirez
*Human Resources/
Civil Service Director*

Stephen Scot Mayer
Chief of Police

Arnold Becho
Library Director

Juan E. Gonzalez
City Attorney

Antonio Lopez
Fire Chief

Andrew Munoz
Aviation Director

City of Weslaco

"The City on the Grow"



David Suarez, Mayor
Olga M. Noriega, Mayor Pro-Tem, District 3
Leo Muñoz, Commissioner, District 1
Greg Kerr, Commissioner, District 2
Gerardo "Jerry" Tafolla, Commissioner, District 4
Letty Lopez, Commissioner, District 5
Fidel L. Peña, III, Commissioner, District 6

Mike R. Perez, City Manager

July 31, 2017

**Honorable Mayor and
Members of the City Commission
City of Weslaco
255 South Kansas Avenue
Weslaco, Texas 78596**

At this time, I am presenting the Proposed Budget for Fiscal Year 2017-2018 (FY 2018). In addition, we are forecasting revenues and expenditures through the fiscal year ending 2021 for internal planning purposes.

Meetings were held involving myself, Finance Department staff, and every department director to go over their requests. Then I met with Finance staff to consider our projections for our current fiscal year performance, and our forecast of revenues for the next year. After careful consideration, I am recommending the allocation of funds as presented in the proposed budget, and I recommend to maintain the total ad valorem property tax at \$.6667 per \$100 valuation in support of these programs.

There are no salary adjustments proposed, except to provide a better span of control in the Fire Department by reorganizing some positions to provide adequate supervision and accountability. There are some new positions in the Police Department to keep up with growth and avoid the need for overtime, which has been an issue in the past couple of years. In our wastewater and solid waste funds, additional positions are proposed to help in better meeting the need to maintain our infrastructure and provide a sanitary environment for our community.

Current Year Priorities

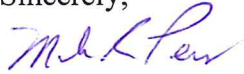
- A. **Continue with our Five Year Plan** – A balanced budget means that total budgeted expenditures do not exceed budgeted revenues plus available fund balance. When expenditures exceed revenues the shortfall is usually made up by reductions to fund balance or from borrowed funds. In 2016-2017, we proposed a five year budget to see the effect of various new hires, expenditures for capital outlay, and self-funding major capital improvements versus projected revenues without relying heavily on borrowed capital. This budget continues into the second year of the five year plan. Our Capital Improvement Program Fund (CIP) continues to the next phase in our intention to provide a new fire station in the North side of town, expand the library, and relocate our central public safety building, including municipal court services, all without heavy reliance on borrowed funds.

B. **Revenue Enhancement/Adequacy** – During FY 2017, the City continued our annual review of all rates charged by the City and made adjustments in keeping with cost of services. We propose continue the practice this year. By reviewing our rates every year we are able to adjust for increasing costs and inflation with smaller, more incremental adjustments than would be necessary if the rates were not adjusted as often.

C. **Maintain the Property Tax Rate** - Last fiscal year the City Commission lowered the tax rate by one cent. This year, we recommend to maintain the rate in order to continue to invest in equipment replacement, and continue our capital improvements.

In conclusion, the budget demonstrates our commitment and ability to self-fund improvements and invest in capital outlay and staff in a measured, sensible manner and use technology to achieve efficiencies over the next five years.

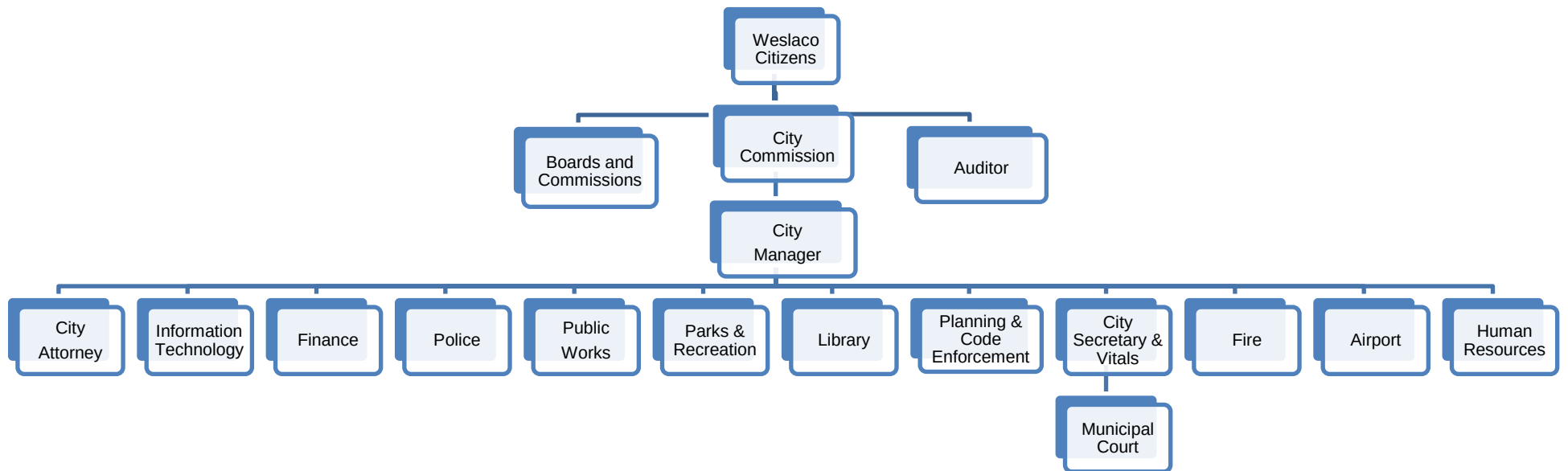
Sincerely,



Mike R. Perez
City Manager



"The City on the Grow"



FUND BALANCE SUMMARY 2017-2018

	General Fund	Debt Service Fund	Economic Incentives Fund	Internal Service Fund	Water/Wastewater Fund	Solid Waste Fund	Airport Fund	Hotel/Motel Fund	Capital Improv. Program Fund	Fire Dept Eq. Replacement Fund	Economic Development Corporation of Weslaco
Fund Balance @ 9/30/16	\$ 7,265,573	\$ 540,114	\$ 815,998					\$ 406,433	\$ 1,719,064	\$ 265,626	\$ -
Working Capital @ 9/30/16				\$ (372,354)	\$ 3,359,205	\$ 2,815,268	\$ (63,856)				
Estimated Revenues 2016-2017	23,973,584	1,990,093	-	-	12,131,325	4,937,079	307,096	395,009	1,197,475	888,544	-
Estimated Expenditures 2016-2017	22,963,343	2,703,149	1,323,589	16,602	11,474,477	3,801,949	589,602	333,500	3,886,756	988,669	-
Revenues Over/(Under) Expenditures	1,010,241	(713,056)	(1,323,589)	(16,602)	656,848	1,135,130	(282,506)	61,509	(2,689,281)	(100,125)	-
Transfers In	1,691,310	350,000	675,000	250,000	-		251,072	-	2,595,000	250,443	-
Transfers Out	2,585,000	-	-	-	1,565,561	1,125,000	-	-	-	-	-
Change in Fund Balance	116,551	(363,056)	(648,589)	233,398	(908,713)	10,130	(31,434)	61,509	(94,281)	150,318	-
Estimated Unreserved Fund Balance @ 9/30/17	\$ 7,382,124	\$ 177,058	\$ 167,409	\$ (138,956)	\$ 2,450,492	\$ 2,825,398	\$ (95,290)	\$ 467,942	\$ 1,624,783	\$ 415,944	\$ 3,644,232
Estimated Daily Cost	69,995.46				35,726.13	13,498.49	1,615.35		10,648.65	2,708.68	-
Estimated # of Days	105				69	209	(59)				
Estimated Revenues 2017-2018	24,917,977	2,744,000	-	-	12,474,425	5,047,500	329,646	410,000	2,800,000	463,000	6,031,445
Estimated Expenditures 2017-2018	24,094,307	2,549,219	1,035,000	7,414	12,323,578	3,879,605	578,178	333,500	1,870,343	766,982	6,668,919
Revenues Over/(Under) Expenditures	823,670	194,781	(1,035,000)	(7,414)	150,847	1,167,895	(248,532)	76,500	929,657	(303,982)	(637,474)
Transfers In	1,749,233	-	1,035,000	215,046			255,400	-	1,800,000	315,500	-
Transfers Out	2,570,046	-	-	-	1,565,561	1,125,000	-	-	-	-	-
Change in Fund Balance	2,857	194,781	-	207,632	(1,414,714)	42,895	6,868	76,500	2,729,657	11,518	(637,474)
Estimated Unreserved Fund Balance @ 9/30/18	\$ 7,384,981	\$ 371,839	\$ 167,409	\$ 68,676	\$ 1,035,778	\$ 2,868,293	\$ (88,422)	\$ 544,442	\$ 4,354,440	\$ 427,462	\$ 3,006,757
	73,053.02				38,052.44	13,711.25	1,584.05				
	101				27	209	(56)				

General Fund Revenues

	2015 Actual	2016 Actual	2017 Adopted	2017 Amended	2017 Estimated	2018 Adopted
Revenue Source						
Property Tax	7,586,388	9,214,051	9,146,294	9,146,294	9,725,224	9,640,577
Sales Tax	8,779,266	8,682,524	8,663,116	8,663,116	8,812,069	9,076,431
Franchise Fees	1,415,737	1,405,870	1,390,450	1,390,450	1,266,657	1,317,495
Licenses & Permits	479,501	493,175	567,475	567,475	571,205	610,377
Municipal Court	509,400	676,856	663,240	663,240	763,086	720,277
Charges for Services	2,022,744	1,658,981	2,213,500	2,218,500	1,552,978	1,775,615
Miscellaneous Revenue	2,930,653	1,373,565	830,558	852,228	849,952	1,281,677
Intergovernmental Revenues	197,035	374,010	317,202	459,736	432,414	495,528
Transfers In	22	889,102	1,691,310	1,691,310	1,691,310	1,749,233
Total Revenues	23,920,745	24,768,134	25,483,145	25,652,349	25,664,894	26,667,210

Property Tax is established by the value of each property within the City of Weslaco. The City's property tax rate remains at \$.6667 per \$100 valuation.

Sales Tax is levied on sales of goods or services purchased within Weslaco City limits. The combined local and State sales tax rate is 8.25%

Franchise fees are charged to utility and solid waste companies that require the use of City right-of-way to run transmission lines in order to provide their services. All franchise fees are established by City Council when the use of the right-of-way is requested by the service provider.

Licenses & Permits are permits issued by the City for new construction, plumbing, electrical, demolition, mechanical, food handlers, health permit, etc and are accounted for in this revenue section.

Municipal Court fees is City's portion of the fines and fees collected for law violations.

Charges for Services are fees charged for the issuance of death and birth certificates, cemetery charges, sale of cemetery plots, ambulance services, fire inspections, convenience fee charges for credit card usage, etc.

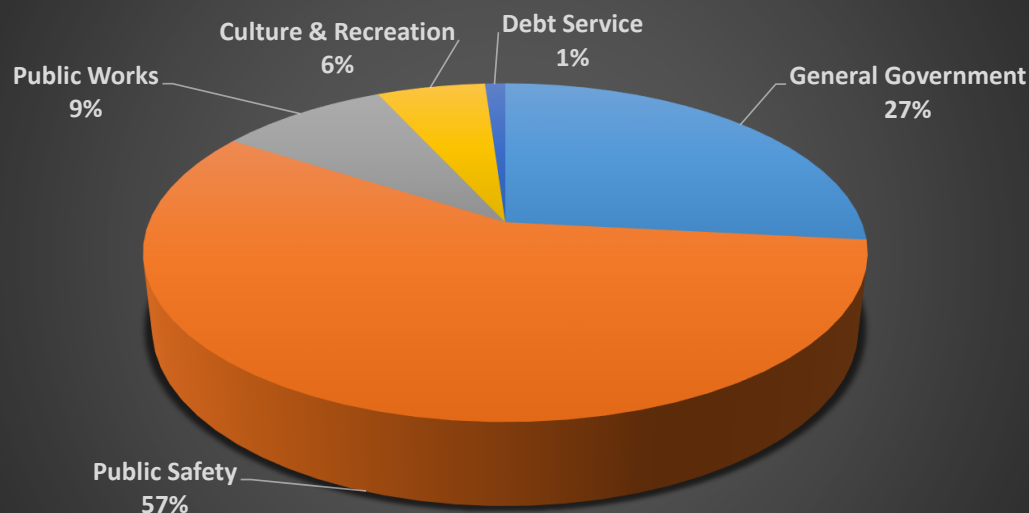
Intergovernmental Revenue consists of monies obtained from other governments including grants and reimbursements for performance of general government functions and specific services.

Transfers In include administrative fees transfer from Enterprise funds.

General Fund Use of Funds

	2015 Actual	2016 Actual	2017 Adopted	2017 Amended	2017 Estimated	2018 Adopted
Department						
City Commission	124,106	103,864	125,027	171,327	140,663	122,171
City Manager	444,374	364,029	355,902	355,902	354,415	354,770
City Secretary	302,798	349,864	401,861	401,861	353,419	412,327
Municipal Court	208,925	229,615	235,763	235,763	226,002	227,372
Finance	471,543	546,080	824,912	824,912	791,803	831,748
Tax Collection	148,217	151,156	-	-	-	-
Human Resources	207,472	249,878	283,416	283,416	260,529	283,413
Law-City Attorney	996,838	826,547	323,960	523,960	622,923	293,443
Building Maintenance	1,005,413	913,048	867,062	867,062	894,133	827,056
Planning & Code Enforcement	850,437	1,014,095	1,142,513	1,142,513	1,122,934	1,181,881
Police	5,403,286	6,509,674	6,793,493	6,948,061	6,958,372	7,706,378
Fire	4,703,223	5,166,125	5,342,601	5,613,271	5,330,884	5,815,279
Emergency Management	32,399	138,572	57,562	212,146	193,402	62,548
Emergency Medical Service	258,034	337,051	275,090	308,463	263,916	267,013
Public Works Administration	193,476	266,975	256,657	256,657	252,744	248,256
Streets	1,332,334	1,187,289	1,431,890	1,406,890	1,303,530	1,314,161
Drain Ditch Maintenance	112,850	395,287	628,280	652,080	628,649	611,675
Information Technology	369,449	609,552	925,023	925,024	918,890	869,672
Parks & Recreation	398,825	552,017	672,740	690,740	631,613	601,086
Library	703,570	768,928	833,691	835,691	652,332	785,657
Debt Service	23,045	139,099	139,102	139,102	139,102	259,102
Fleet Maintenance	152,299	220,385	264,207	265,407	263,729	310,834
General Expenditures	831,369	664,325	692,336	692,336	659,359	708,465
General Fixed Assets	909,183	858,055	-	-	-	-
Transfers Out	2,460,736	2,723,716	2,585,000	2,585,000	2,585,000	2,570,046
Total Expenditures	22,644,203	25,285,227	25,458,088	26,337,585	25,548,343	26,664,354

FY 2018 Expenditures by Category



City of Weslaco
Long-Range Financial Summary

	Proposed	Long-Range Financial Summary		
	2018	2019	2020	2021
	PROPOSED	PROJECTED	PROJECTED	PROJECTED
REVENUE SUMMARY				
TAXES	20,538,663	19,786,332	20,149,447	20,521,690
LICENSES AND PERMITS	610,377	569,322	578,655	583,310
INTERGOVERNMENTAL REVENUE	495,528	317,202	317,202	317,202
CHARGES FOR SERVICES	1,775,615	2,345,699	2,364,715	2,384,474
FINES AND FORFEITURES	720,277	663,240	663,240	663,240
REV FROM USE OF MONEY &	141,111	31,250	31,550	31,825
OTHER INCOME	2,384,139	1,691,310	1,691,310	1,691,310
MISCELLANEOUS REVENUE	1,500	162,508	162,508	162,508
*** TOTAL REVENUES ***	26,667,210	25,566,863	25,958,627	26,355,559
EXPENDITURE SUMMARY				
CITY COMMISSION	122,171	125,027	125,027	125,027
CITY MANAGER	354,770	356,588	357,782	355,782
CITY SECRETARY	412,327	387,069	388,954	388,954
MUNICIPAL COURT	227,372	236,207	236,701	233,201
FINANCE	831,748	822,890	827,509	829,659
TAX COLLECTION	-	-	-	-
HUMAN RESOURCES	283,413	279,893	275,606	275,606
LAW	293,443	323,960	323,960	323,960
BUILDING MAINTENANCE	827,056	806,451	807,698	807,698
PLANNING	1,181,881	1,113,629	1,091,023	1,117,023
POLICE	7,706,378	6,821,372	6,998,045	6,944,045
FIRE SUPPRESSION	5,815,279	5,425,922	5,583,707	5,583,707
EMERGENCY MANAGEMENT	62,548	57,562	57,562	57,562
EMERGENCY MEDICAL SERVICE	267,013	277,194	278,194	279,194
PUBLIC WORKS - ADMINISTRA	248,256	253,683	254,587	254,587
STREETS	1,314,161	1,369,533	1,456,541	1,371,541
DRAIN DITCH MAINTENANCE	611,675	608,254	555,863	555,863
INFORMATION TECHNOLOGY	869,672	792,976	814,460	804,460
PARKS AND RECREATION	601,086	714,497	625,989	625,989
LIBRARY	785,657	837,794	957,213	932,213
DEBT SERVICE	259,102	259,101	-	120,000
FLEET MAINTENANCE SHOP	310,834	271,257	239,651	239,651
OTHER GENERAL EXPENDITURE	708,465	742,336	692,336	692,336
GENERAL FIXED ASSETS	-	-	-	-
TOTAL OPERATING EXPENDITURES	24,094,308	22,883,195	22,948,408	22,918,058
TRANSFERS OUT				
64-AIRPORT FUND	250,000	250,000	250,000	250,000
02-BOYS & GIRLS CLUB FUND	-	-	-	-
71-INTERNAL SERVICE FUND	215,046	104,641	-	-
21-ECONOMIC INCENTIVES	1,035,000	1,040,000	1,020,000	640,000
15-LAKEVIEW PARK	-	-	-	-
49-FD EQUIP. REPLACEMENT	270,000	280,000	290,000	300,000
50-CIP FUND	800,000	800,000	800,000	2,280,000
***TOTAL TRANSFERS OUT	2,570,046	2,474,641	2,360,000	3,470,000
*** TOTAL EXPENDITURES ***	26,664,354	25,357,836	25,308,408	26,388,058

REVENUES OVER (UNDER)
EXPENDITURES

2,856 209,027 650,219 (32,499)

GENERAL FUND REVENUES

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
TAXES						
400-0010 CURRENT ADVALOREM TAX	6,995,658	8,766,461	8,636,794	8,636,794	9,259,413	9,149,216
400-0020 DELINQ ADVALOREM TAX	336,439	247,993	295,500	295,500	275,655	295,500
400-0030 INT & PENALTY ON TAXES	254,291	199,597	214,000	214,000	190,156	195,861
400-0040 2.5% SALES TAX	8,779,266	8,682,524	8,663,116	8,663,116	8,812,069	9,076,431
400-0060 ALCOHOLIC BEV TAX	104,479	100,234	104,750	104,750	99,784	102,778
400-0090 BINGO TAX	4,645	3,040	4,150	4,150	4,918	4,275
400-0110 FRANCHISE AEP	873,729	885,496	873,000	873,000	825,871	850,647
400-0120 FRANCHISE TEXAS GAS SERVICE	94,674	79,838	96,000	96,000	81,661	84,111
400-0130 FRANCHISE GTE/ VERIZON	58,016	82,828	47,500	47,500	43,222	44,519
400-0140 FRANCHISE TIME WARNER CABLE	352,061	320,596	337,250	337,250	291,667	300,417
400-0160 MAGIC VALLEY ELEC	207,278	197,593	205,000	205,000	207,828	205,000
400-0170 ALLIED WASTE MGT	106,402	170,324	180,000	180,000	164,612	169,550
400-0188 MISC. FRANCHISE FEES	37,256	37,112	36,700	36,700	24,236	37,801
400-0190 GREASE TRAP FRANCHISE	16,616	16,022	21,900	21,900	34,116	22,557
TOTAL TAXES	18,220,810	19,789,659	19,715,660	19,715,660	20,315,207	20,538,663
LICENSES AND PERMITS						
400-1020 BUILDING PERMITS	184,819	163,418	160,000	160,000	201,678	190,678
400-1025 SUBDIVISION FEES	12,184	9,476	20,000	20,000	18,933	20,600
400-1026 CONDITIONAL USE PERMIT APPL	5,700	7,415	7,500	7,500	3,104	7,725
400-1027 REZONING APPLICATION FEE	4,500	4,200	4,500	4,500	3,150	4,635
400-1028 BOARD OF ADJ & APPEALS	10,435	10,600	10,100	10,100	9,900	10,403
400-1030 ELEC & PLBG PERMITS	87,773	94,335	94,000	94,000	89,968	96,820
400-1040 OTHER PERMITS	57,963	73,210	67,500	67,500	61,835	69,525
400-1050 OCCUPATIONAL LICENSES	34,530	38,490	42,500	42,500	49,710	43,775
400-1060 ANIMAL SHELTER REVENUE	2,470	11,619	62,000	62,000	16,176	63,860
400-1090 HEALTH PERMITS	19,445	23,603	23,500	23,500	39,660	24,205
400-1100 WRECKER PERMITS	180	1,940	1,500	1,500	1,808	1,545
400-1120 BLDG PERMIT(RENTAL)	30,680	34,650	45,600	45,600	33,825	46,968
400-1200 POLICE & FIRE ALARM PERMI	12,950	5,450	12,500	12,500	25,967	12,875
400-1210 REPORTS & FINGERPRINTS	12,102	12,255	12,500	12,500	12,626	12,875
400-1220 GAME ROOM MACHINE PERMIT	3,770	2,515	3,775	3,775	2,865	3,888
TOTAL LICENSES AND PERMITS	479,501	493,175	567,475	567,475	571,205	610,377
INTERGOVERNMENTAL REVENUE						
400-2000 INTERGOVERNMENTAL REVENUE	182,046	359,345	300,000	442,534	419,230	477,810
400-2152 VIOLENT CRIME TASK FORCE	14,989	14,665	17,202	17,202	13,184	17,718
TOTAL INTERGOVERNMENTAL REVENUE	197,035	374,010	317,202	459,736	432,414	495,528
CHARGES FOR SERVICES						
400-3020 VITAL STATISTICS	125,051	138,484	140,000	140,000	129,790	144,200
400-3022 DEATH CERTIFICATES	4,661	5,456	6,000	6,000	4,058	6,180
400-3030 RURAL FIRE PAYMENTS	72,350	104,805	18,000	18,000	213,300	105,000
400-3060 CEMETERY CHARGES	21,345	19,725	21,500	21,500	20,365	22,145
400-3065 SALE OF CEMETARY PLOTS	43,495	27,868	38,000	38,000	40,013	39,140
400-3070 PROCEEDS SALE OF ASSETS	48,473	-	50,000	50,000	750	51,500
400-3080 AMBULANCE FEES	1,568,132	1,225,052	1,450,000	1,450,000	1,001,773	1,262,000
400-3085 TRANSPORT CONTRACTS	-	-	350,000	350,000	-	-
400-3110 FIRE MARSHALL INSPECTIONS	14,238	12,591	15,000	15,000	13,338	15,450
400-3120 AMBULANCE CONTRACTS-E.M.S.	125,000	125,000	125,000	125,000	125,000	125,000
400-3200 PROCESSING FEE-ONLINE	-	-	-	5,000	4,591	5,000
TOTAL CHARGES FOR SERVICES	2,022,744	1,658,981	2,213,500	2,218,500	1,552,978	1,775,615

GENERAL FUND REVENUES

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
FINES AND FORFEITURES						
400-4010 CORPORATION COURT FINES	362,275	478,991	482,000	482,000	516,793	496,460
400-4014 CIVIL JUSTICE FEE	12	10	15	15	15	15
400-4020 LIBRARY FINES	7,943	8,423	6,400	6,400	6,016	6,592
400-4025 CITY JUDICIAL SUPPORT FINE	1,746	2,891	2,750	2,750	3,184	2,833
400-4035 LOCAL OMNI BASE FEE	3,992	4,993	4,575	4,575	5,135	4,712
400-4050 TIME PAYMENT REVENUE	5,918	4,334	5,500	5,500	4,338	5,665
400-4055 SPECIAL EXPENSE FEE	38,988	52,347	28,000	28,000	99,662	76,000
400-4060 COURT FINES (WARRANTS)	88,526	124,867	134,000	134,000	127,943	128,000
TOTAL FINES AND FORFEITURES	509,400	676,856	663,240	663,240	763,086	720,277
REV FROM USE OF MONEY &						
400-5010 INTEREST EARNED	16,224	22,428	24,000	24,000	49,314	50,000
400-5011 INTEREST ON INVESTMENTS	3,215	13,396	6,700	6,700	19,319	20,000
400-5020 PARK FACILITY RENTALS	63,624	67,647	66,575	66,575	69,761	53,951
400-5021 PARK LAND DEDICATION	-	-	5,000	5,000	-	5,150
400-5025 LIBRARY FACILITY RENTALS	1,950	3,650	4,625	4,625	2,475	3,650
400-5030 LIBRARY DONATIONS	9	14	8	2,008	3,015	120
400-5040 ROYALTIES	1,141	487	1,000	1,000	689	1,030
400-5070 PROPERTY RENTAL	14,040	6,000	7,000	7,000	10,210	7,210
400-5080 PROPERTY RENTAL-CITY HALL	13,500	-	-	-	-	-
TOTAL REV FROM USE OF MONEY &	113,703	113,623	114,908	116,908	154,783	141,111
OTHER INCOME						
400-6020 MISCELLANEOUS REVENUE	57,977	62,512	45,000	45,000	42,435	46,350
400-6021 PUBLIC INFORMATION REQUESTS	5,804	5,597	6,250	6,250	6,921	6,438
400-6022 WORKERS' COMP. REIMBURSEMENT	86,416	18,470	15,000	15,000	17,413	15,450
400-6030 TRANSFER FROM OTHER FUNDS	22	889,102	1,691,310	1,691,310	1,691,310	1,749,233
400-6035 ADMINISTRATIVE CHARGES	1,491,310	-	-	-	-	-
400-6050 DONATIONS/CONTRIBUTIONS	(2,287)	25,241	15,000	34,670	19,500	35,710
400-6051 DONATIONS-ANIMAL SHELTER	21	10	-	-	-	-
400-6060 REV-DEMO & CLNG VCNT LOTS	25,219	16,759	20,000	20,000	21,655	20,600
400-6070 SHARE/REIM POLICE DPT FIN	26,157	47,046	45,000	45,000	56,220	46,350
400-6080 REV-SALES TAX ADMIN FEE	1,864	(472)	1,500	1,500	1,731	1,545
400-6090 TRAFFIC & CHILD SAFETY	4,144	6,945	4,600	4,600	7,345	4,738
400-6100 OVER/UNDER	311	743	-	-	1,398	-
400-6110 RECREATIONAL ACTIVITIES	6,635	13,365	7,500	7,500	7,853	7,725
400-6700 OTHER FINANCING SOURCE	658,299	-	40,000	40,000	-	450,000
TOTAL OTHER INCOME	2,361,891	1,085,319	1,891,160	1,910,830	1,873,781	2,384,139
MISCELLANEOUS REVENUE						
400-7010 INSURANCE CLAIM PAYMENTS	15,662	1,511	-	-	1,440	1,500
400-7015 SETTLEMENT PROCEEDS	-	575,000	-	-	-	-
TOTAL MISCELLANEOUS REVENUE	15,662	576,511	-	-	1,440	1,500
*** TOTAL REVENUES ***	23,920,745	24,768,134	25,483,145	25,652,349	25,664,894	26,667,210



City Commission

AUTHORIZED POSITIONS

	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Mayor	1	1	1	1
City Commission	6	6	6	6
Department Total	7	7	7	7

DEPARTMENT DESCRIPTION:

The City Commission is the elected governing body of the City of Weslaco. The Mayor, elected at-large, with six Commissioners, elected from single member districts, pass ordinances, policy documents and other measures conducive to the welfare of the City. The City Commission is directly accountable to the citizens for the conduct of municipal affairs.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Convened in regular and special meetings to adopt ordinances and policies.
- Started live-streaming its meetings.

GOALS & OBJECTIVES FOR 2017-2018 FISCAL YEAR:

- To set policy and direction and promote the safety, health and welfare of the citizens.
- To provide proper equipment and necessary items to the departments to carry out their respective functions and provide a better quality of service to the citizens.
- Set policies and goals for the community within budget constraints.
- Identify the needs of the City and develop programs to satisfy these needs.

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Commission Meetings conducted	29	30	30	30
Ordinances passed	22	24	24	24
Resolutions passed	75	65	65	65
Proclamations issued	23	20	20	20

City Commission
Expenditure Detail

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
PERSONNEL						
500-1020 REGULAR MEETING	8,950	8,450	9,600	9,600	9,600	9,750
500-1025 EXTRA MEETINGS	675	725	1,200	1,200	1,200	-
500-1140 FICA TAX	631	561	670	670	670	605
500-1150 MEDICARE TAX	148	132	157	157	157	141
TOTAL PERSONNEL	10,404	9,868	11,627	11,627	11,627	10,496
OTHER CHARGES						
500-2010 COMMUNICATIONS	4,317	2,137	3,200	3,200	2,500	1,475
500-2043 TRAVEL AND TRAINING	50,031	20,195	55,000	22,772	15,113	50,000
500-2101 PROFESSIONAL SERVICES	16,228	14,075	26,500	52,850	40,763	26,500
500-2102 PUBLIC EDUCATION & GOVTL	-	-	-	650	-	-
500-2240 ADVERTISING	4,307	4,076	1,600	7,539	1,200	1,600
500-2320 COPYING EXPENSES	1,190	1,790	1,500	1,500	1,300	1,500
500-2440 POSTAGE	8	-	100	100	10	100
500-2520 MEMBERSHIP & SUBSCRIPTION	25,492	26,710	20,000	35,759	47,000	25,000
500-2600 COMM DEVELOP & PROMOTION	5,000	-	-	1,548	1,250	-
500-2631 MAINT-OFFICE MACHINES	-	10,495	-	-	5,000	-
TOTAL OTHER CHARGES	106,572	79,479	107,900	125,918	114,136	106,175
SUPPLIES						
500-3010 OFFICE SUPPLIES	983	705	800	800	700	800
500-3840 OTHER SUPPLIES	1,656	3,592	1,200	4,121	4,200	1,200
500-3850 EQUIPMENT	-	3,395	-	-	-	-
500-3920 MISCELLANEOUS	4,491	6,826	3,500	9,914	10,000	3,500
TOTAL SUPPLIES	7,130	14,518	5,500	14,835	14,900	5,500
CAPITAL OUTLAY						
500-4010 CAPITAL OUTLAY	-	-	-	18,946	-	-
TOTAL CAPITAL OUTLAY	-	-	-	18,946	-	-
***DEPARTMENT TOTAL ***	124,106	103,864	125,027	171,327	140,663	122,171



City Manager

<http://www.weslacotx.gov/departments/city-manager>

AUTHORIZED POSITIONS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
City Manager	1	1	1	1
Executive Assistant	1	1	1	1
CMO Intern - Temp	0	0	1	1
Grants Coordinator	1	0	0	0
Department Total	3	2	3	3

DEPARTMENT DESCRIPTION:

Responsible for the provision of leadership to all city employees and the efficient and effective management of all city departments.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Increased Fund Balance
- Standard and Poor's upgraded from A+ to AA- in 2016.
- Built and opened a Boys & Girls Club.
- Established a Funded Depreciation Fund for Rolling Stock for Fire Department.
- Implemented new Solid Waste Contract that resulted in \$700,000 more in Revenue.
- Opened and finished construction of new Water Plant.

GOALS & OBJECTIVES 2017-18 FISCAL YEAR:

- Widen Drainage Ditches to function as Regional Detention Facilities.
- Pave a minimum of 7 Street Miles.
- Construct and stripe a Hike and Bike Trail in the Harlon Block Park area.
- Submit Texas Parks & Recreation Grant for North Side Park.
- Finish repairs to Water Plant.
- Replace non working Fire Hydrants
- Upgrade Rodriguez Park
- Adopt contract with City of Donna to sell them water.

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Friday Memo - weekly reports		36	48	52
Commission Retreats		2	2	3
Staff Retreats		4	4	4
Citizen Complaints		144	92	80
Department Director's Staff meetings		24	24	24
Maintain General Fund Balance				
Increase Working Capital in Water and Sewer Fund				
Improve traffic at Airport				
Have 12 positive stories in the newspaper				

City Manager
Expenditure Detail

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
PERSONNEL						
501-1010 EXEMPT WAGES	295,353	194,962	196,000	196,000	196,000	192,000
501-1020 NON-EXEMPT WAGES	18,714	43,287	43,853	43,853	43,853	43,846
501-1030 TEMPORARY WAGES	1,195	3,614	-	-	5,280	5,280
501-1080 OVERTIME	53	236	200	200	200	200
501-1100 GROUP INSURANCE	11,398	7,649	9,384	9,384	9,384	9,575
501-1120 PENSION CONTRIBUTION	21,903	29,535	32,322	32,322	32,322	33,700
501-1140 FICA TAX	12,285	12,558	14,883	14,883	14,883	14,950
501-1150 MEDICARE TAX	3,269	3,521	3,481	3,481	3,481	3,496
501-1160 WORKMENS COMP	1,597	932	1,079	1,079	1,079	1,085
501-1180 FUTA	32	416	500	500	500	750
TOTAL PERSONNEL	365,798	296,708	301,702	301,702	306,982	304,883
OTHER CHARGES						
501-2010 COMMUNICATIONS	7,124	5,572	8,000	8,000	5,600	3,688
501-2043 TRAVEL AND TRAINING	9,412	14,618	15,000	15,000	10,000	15,000
501-2100 PROFESSIONAL SERVICES	50,475	37,644	20,000	20,000	22,367	20,000
501-2320 COPYING EXPENSES	2,239	3,526	2,700	2,700	2,816	3,700
501-2440 POSTAGE	77	188	500	500	150	500
501-2520 MEMBERSHIP & SUBSCRIPTION	4,471	2,175	3,500	3,500	2,500	3,500
501-2636 MAINT-VEHICLES	80	-	-	-	-	-
501-2810 OTHER SERVICES	-	90	-	-	-	-
TOTAL OTHER CHARGES	73,879	63,813	49,700	49,700	43,433	46,388
SUPPLIES						
501-3010 OFFICE SUPPLIES	2,418	944	2,500	2,500	1,800	2,500
501-3840 OTHER SUPPLIES	568	1,327	-	-	1,100	1,000
501-3920 MISCELLANEOUS	1,711	1,237	2,000	2,000	1,100	-
TOTAL SUPPLIES	4,697	3,508	4,500	4,500	4,000	3,500
CAPITAL OUTLAY						
501-4010 CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
***DEPARTMENT TOTAL ***	444,374	364,029	355,902	355,902	354,415	354,770



AUTHORIZED POSITIONS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
City Secretary	1	1	1	1
General Service Coordinator	1	0	0	0
Deputy Registrar	1	1	1	1
Records Specialist	1	1	1	1
Secretary I	1	1	1	1
Deputy Secretary	1	1	1	1
Receptionist	1	1	1	1
Internships-Part Time	0	0	1	1
Department Total	7	6	7	7

DEPARTMENT DESCRIPTION:

The City Secretary serves as Commission certifier, records management officer, local registrar, and elections administrator.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Implemented electronic agenda management and distribution platform
- Helped develop new City website
- Created electronic copies of vital and other permanent records
- Produced minutes, agendas, resolutions, and ordinances
- Prepared proclamations and other municipal recognitions
- Responded to public information and internal research requests
- Issued certified copies of birth and death certificates and burial transit permits
- Facilitated Acknowledgement of Paternity documentation
- Provided administrative support to other municipal departments
- Routed phone calls and mail delivery

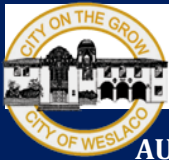
GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- Renovate archive space for records
- Establish a Records Disaster Protocol
- Implement an internal public information management system

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Commission Meeting Agendas Prepared	29	30	30	30
Records Scanned	66 boxes/	25 boxes	25 boxes	25 boxes
Birth Certificates Filed	2,045	1500	1500	1500
Birth Certificates Issued	5,430	3500	3500	3500
Death Certificates Filed	503	350	350	350
Death Certificates Issued	1,030	300	300	300
Ordinances codified	22	24	24	24
Resolutions passed	75	65	65	65
Proclamations issued	23	20	20	20

City Secretary
Expenditure Detail

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
502-1010	EXEMPT WAGES	70,015	71,347	71,400	71,400	71,400	75,400
502-1020	NON-EXEMPT WAGES	120,070	138,041	140,768	140,768	140,768	140,774
502-1030	TEMPORARY WAGES	-	-	10,504	10,504	10,504	10,504
502-1080	OVERTIME	821	324	1,000	1,000	1,000	1,000
502-1100	GROUP INSURANCE	22,916	26,862	28,152	28,152	28,152	28,726
502-1120	PENSION CONTRIBUTION	12,993	12,961	14,551	14,551	14,551	16,213
502-1140	FICA TAX	12,036	12,461	13,868	13,868	13,868	14,054
502-1150	MEDICARE TAX	2,815	2,914	3,243	3,243	3,243	3,287
502-1160	WORKMENS COMP	1,124	849	1,007	1,007	1,007	1,020
502-1180	FUTA	325	1,032	1,500	1,500	1,500	1,750
TOTAL PERSONNEL		243,114	266,792	285,993	285,993	285,993	292,728
OTHER CHARGES							
502-2010	COMMUNICATIONS	5,392	5,083	9,200	9,200	5,000	3,319
502-2043	TRAVEL AND TRAINING	3,254	14,555	10,460	10,460	11,401	10,460
502-2090	RECORDING DEEDS	1,311	1,288	3,000	3,000	1,200	3,000
502-2100	PROFESSIONAL SERVICES	25,708	27,592	40,000	40,000	25,000	35,000
502-2240	ADVERTISING	4,856	4,864	8,000	8,000	4,800	8,000
502-2320	COPYING EXPENSES	1,246	1,409	1,800	1,800	1,400	1,800
502-2440	POSTAGE	892	1,089	3,000	3,000	2,000	3,000
502-2520	MEMBERSHIP & SUBS	332	398	1,110	1,110	575	1,110
502-2631	MAINT-OFFICE MACHINES	-	1,432	2,148	2,148	-	2,148
502-2636	MAINT-VEHICLES	18	286	1,500	1,500	350	1,500
502-2810	RECORDS RETENTION	5,643	8,472	6,500	6,500	5,500	6,500
502-2860	REMOTE ACCESS	2,652	3,503	4,000	4,000	2,600	4,000
502-2920	BANK SERVICES	1,245	1,460	1,350	1,350	1,200	1,350
TOTAL OTHER CHARGES		52,548	71,432	92,068	92,068	61,026	81,187
SUPPLIES							
502-3010	OFFICE SUPPLIES	6,457	6,194	7,279	7,279	5,500	7,279
502-3080	CLOTHING & LINEN	-	400	401	401	-	401
502-3760	CODE BOOK-CODIFICATION	650	4,676	4,700	4,700	650	4,700
502-3840	OTHER SUPPLIES	28	369	-	-	250	-
502-3850	EQUIPMENT	-	-	4,220	3,320	-	-
TOTAL SUPPLIES		7,135	11,640	16,600	15,700	6,400	12,380
CAPITAL OUTLAY							
502-4010	CAPITAL OUTLAY	-	-	7,200	8,100	-	26,032
TOTAL CAPITAL OUTLAY		-	-	7,200	8,100	-	26,032
***DEPARTMENT TOTAL ***							
		302,798	349,864	401,861	401,861	353,419	412,327



Municipal Court

www.weslacotx.gov/departments/municipal-court

AUTHORIZED POSITIONS

	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Municipal Court Administrator	1	1	1	1
Court Clerk	2	2	2	2
Department Total	3	3	3	3

DEPARTMENT DESCRIPTION:

The purpose of Municipal Court is to insure fair and impartial administration of justice to all people with with professionalism and effectiveness.

ACCOMPLISHMENTS FOR 2016 - 17 FISCAL YEAR:

- The Court has stayed within the budget to meet the goals of the City.
- The Court has come up with alternative ways to save money.

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- The goal of municipal court is to file complaints to final disposition.
- Collect on any outstanding or unpaid citation before they become warrants.
- Issue warrants for any outstanding and unpaid citations disposed by the Judge.
- Prepare monthly state report and collection report.
- Conduct Bench trial and Jury trials once a month.
- Coordinate with the Prosecutor for any specific legal dilemmas that the Court might have with complaints/citations.
- Be efficient and service oriented with innovative and entrepreneurial administration; not a single tax payer should be left with a feeling that we were not a professional organization.

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Cases Filed	12,994	24,946	25,000	26,000
Warrants Filed	6,852	12,916	13,000	14,000
Warrants Executed	6,584	12,988	13,000	14,000
Cases Disposed (New/Old)	11,000	22,032	23,000	24,000

**Municipal Court
Expenditure Detail**

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
503-1010	EXEMPT WAGES	51,217	52,078	51,861	51,861	51,861	51,861
503-1020	NON-EXEMPT WAGES	45,064	47,828	47,906	47,906	47,906	50,794
503-1025	PART-TIME WAGES	1,179	-				
503-1080	OVERTIME	34	176	1,000	1,000	1,000	1,000
503-1100	GROUP INSURANCE	14,119	13,053	14,076	14,076	14,076	14,363
503-1120	PENSION CONTRIBUTION	6,575	6,191	6,852	6,852	6,852	7,699
503-1140	FICA TAX	6,065	5,871	6,248	6,248	6,248	6,365
503-1150	MEDICARE TAX	1,419	1,373	1,461	1,461	1,461	1,488
503-1160	WORKMENS COMP	532	382	449	449	449	462
503-1180	FUTA	61	513	750	750	34	750
TOTAL PERSONNEL		126,266	127,464	130,603	130,603	129,887	134,782
OTHER CHARGES							
503-2010	COMMUNICATIONS	-	76	500	500	150	230
503-2043	TRAVEL AND TRAINING	2,498	1,955	3,210	2,410	2,000	3,210
503-2102	CITY JUDGE	71,693	91,200	91,200	91,200	85,200	75,000
503-2240	ADVERTISING	664	-	391	391	-	391
503-2320	COPYING EXPENSES	-	702	654	654	1,350	654
503-2440	POSTAGE	463	340	700	700	775	700
503-2450	PROFESSIONAL SERVICES	573	3	300	300	-	300
503-2520	MEMBERSHIP & SUBS	36	56	600	100	60	600
503-2920	BANK SERVICES	3,066	4,386	3,000	3,000	2,850	3,000
TOTAL OTHER CHARGES		78,993	98,718	100,555	99,255	92,385	84,085
SUPPLIES							
503-3010	OFFICE SUPPLIES	3,295	3,224	2,455	3,755	3,000	2,455
503-3080	CLOTHING & LINENS	110	-	350	500	550	350
503-3840	OTHER SUPPLIES	261	209	300	300	180	300
503-3850	EQUIPMENT	-	-	1,500	1,350	-	1,500
TOTAL SUPPLIES		3,666	3,433	4,605	5,905	3,730	4,605
CAPITAL OUTLAY							
503-4010	CAPITAL OUTLAY	-	-	-	-	-	3,900
TOTAL CAPITAL OUTLAY		-	-	-	-	-	3,900
***DEPARTMENT TOTAL ***		208,925	229,615	235,763	235,763	226,002	227,372



Finance

www.weslacotx.gov/departments/finance

AUTHORIZED POSITIONS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Finance Director	1	1	1	1
Assistant Finance Director	1	1	1	1
Accountant II	2	2	2	2
Accounting Clerk	2	2	2	2
Purchasing Agent	1	1	1	1
EMS Billing Specialist	0	2	2	2
EMS Billing Clerk	0	1	1	1
Department Total	7	10	10	10

DEPARTMENT DESCRIPTION:

Functional responsibilities of the Finance department include accounting, budgeting, investments, cash and debt management and financial reporting. Payroll, accounts receivable, accounts payable, and fixed assets are all part of the accounting function. The Purchasing division was merged with Finance during fiscal year 2010-2011. Purchasing is responsible for acquiring goods and services for the City, in accordance with the state law, the City's purchasing policies and annual budget. In 2015-2016, EMS Billing, Utility Billing and Meter Reader Divisions were added to the Finance Department for supervision and control purposes.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Obtained an unmodified ("clean") audit opinion for 9/30/2016.
- Completed the 9/30/2016 audit in shorter time frame - by 3/21/2017.
- Submitted audit for GFOA Certificate of Achievement Program - pending result.
- Revised the Purchasing Policy and implemented a paperless requisition/purchase order process.
- Closed out FEMA project relating to October 2015 flooding. All projects completed and paid.
- Provided all financial and investment reports on a quarterly basis and made them available on city's website.

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- Provide more timely monthly financial reporting.
- Provide excellent customer service in all departments, and decrease complaints.
- Maximize return on investments without sacrificing safety.
- Increase collections of EMS private pay accounts.
- Prepare CAFR that meets the requirements of the GFOA Certificate of Achievement Program.
- Apply for and receive Texas Transparency Star program for finances.
- Provide more opportunities for staff to attend training and increase their knowledge and capacity.
- Adopt cash management policy and implement cash handling training.

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Journal Entries posted	2,413	2,500		2,500
Disbursement Checks issued	5,286	5,000		5,000
Payroll Direct Deposits	7,571	7,800		7,800
Purchase Orders	4,149	3,880	4,000	4,000
Travel Forms Processed	230	250	320	300
Bids	33	20	30	30
Finance Invoices issued	71	60		60
Airport Invoices issued	210	210		210

Finance
Expenditure Detail

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
505-1010	EXEMPT WAGES	151,252	276,290	281,795	172,765	171,536	151,971
505-1020	NON-EXEMPT WAGES	78,204	62,442	129,566	235,796	207,574	283,130
505-1025	PART-TIME WAGES	-	-	13,551	13,551	17,644	-
505-1030	TEMPORARY EMPLOYEES	15,138	-	-	-		
505-1080	OVERTIME	387	26	1,000	2,500	3,448	1,000
505-1100	GROUP INSURANCE	24,979	30,106	42,228	42,228	38,693	47,876
505-1120	PENSION CONTRIBUTION	15,816	20,892	28,041	28,041	27,698	32,633
505-1140	FICA TAX	15,081	19,696	26,407	26,407	24,240	26,976
505-1150	MEDICARE TAX	3,527	4,606	6,175	6,175	5,669	6,309
505-1160	WORKMENS COMP	1,415	1,320	1,913	2,413	2,628	1,958
505-1180	FUTA	67	1,203	2,500	500	188	2,500
TOTAL PERSONNEL		305,865	416,581	533,176	530,376	499,318	554,353
OTHER CHARGES							
505-2010	COMMUNICATIONS	5,372	5,133	5,500	5,500	4,992	2,535
505-2043	TRAVEL AND TRAINING	5,171	10,588	12,780	10,480	8,285	10,500
505-2060	CONTRACT TAX OFFICE	-	-	46,260	46,260	40,478	46,260
505-2101	PROFESSIONAL SERVICES	138,047	99,165	84,000	85,800	85,800	83,000
505-2240	ADVERTISING	4,359	1,041	1,500	900	439	1,500
505-2320	COPYING EXPENSES	1,693	2,202	3,000	3,000	3,197	3,600
505-2440	POSTAGE	2,078	1,732	1,250	2,750	2,483	1,500
505-2520	MEMBERSHIP & SUBS	1,767	1,760	2,364	7,618	5,282	3,364
505-2580	HIDALGO COUNTY APPR UNIT	-	-	124,832	120,128	130,163	116,786
505-2810	OTHER SERVICES	2,353	927	1,900	2,150	2,020	1,000
505-2920	BANK SERVICES	25	-	-	-	-	
TOTAL OTHER CHARGES		160,865	122,548	283,386	284,586	283,139	270,045
SUPPLIES							
505-3010	OFFICE SUPPLIES	4,209	5,792	6,200	7,400	6,704	6,200
505-3080	CLOTHING & LINENS	75	924	300	750	493	400
505-3840	OTHER SUPPLIES	529	235	700	300	-	250
505-3850	EQUIPMENT	-	-	1,150	1,500	2,149	500
TOTAL SUPPLIES		4,813	6,951	8,350	9,950	9,346	7,350
CAPITAL OUTLAY							
505-4010	CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
***DEPARTMENT TOTAL ***		471,543	546,080	824,912	824,912	791,803	831,748

(This page intentionally left blank)

**Tax Collection
Expenditure Detail**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
OTHER CHARGES						
506-2060 CONTRACT TAX OFFICE	46,077	46,260	-	-	-	-
506-2070 ATTY FEE DELINQUENT TAX	-	-				
506-2580 HIDALGO COUNTY APPR UNIT	102,140	104,896	-	-	-	-
TOTAL OTHER CHARGES	148,217	151,156	-	-	-	-
***DEPARTMENT TOTAL ***	148,217	151,156	-	-	-	-



Human Resources

www.weslacotx.gov/departments/human-resources

AUTHORIZED POSITIONS

	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Human Resources/Civil Service Director	1	1	1	1
HR Generalist II	1	0	0	0
HR Generalist I	1	2	2	3
HR Aide	0	1	1	0
Department Total	3	4	4	4

DEPARTMENT DESCRIPTION:

Perform all functions and duties relating to human resource management to insure conformity with state and federal laws and established policies and procedures. Monitor the needs and welfare of city employees to maintain productivity.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Successful 1094/1095 [ACA] reporting to IRS.
- Continue partnership with (WFS) Workforce Solutions for on-the-job-training.
Survey and requirements for participation of (IMAGE) ICE Mutual Agreement between Government and
- Employers complete; pending approval from agency.
- Successful open enrollments for Health and Cafeteria plan
- Successful health fairs.
- In-house employee training and professional development.

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

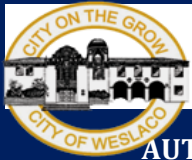
- Continue to promote "Safety First" as part of our on-going safety program and decrease work injuries and/or incidents;
- Continue to promote internal/external partnerships;
Promote wellness initiative to our staff (i.e.. Partnerships with local fitness centers, count your steps competition, education, etc.);
- Promote training and professional development (effective conflict management, crisis management, etc.);
- Provide leadership, coordination and serve as a resource to other departments;
- Electronic hiring process [application and selection processing]

PERFORMANCE MEASURES

	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Meetings/Trainings Attended/Staff Training	50	36	36	102
Process Job Orders (internal/public)	962	1,340	1,340	1,722
Process Personnel Actions, Performance Reviews, etc.	1,063	468	468	1,500
Employee new hire and exit packets/ orientations.	100	191	191	255
Process Community Service Referrals & Volunteers	-	236	236	180
Drug/Alcohol screening: random, pre-employment, post accident & reasonable suspicion	152	86	86	300
Background checks, etc.	132	158	158	553
Employment Requests (Verifications, Benefits, Garnishments, E-verify, etc.)	133	441	441	652
Civil Service (Examinations).	73	30	30	64

Human Resources
Expenditure Detail

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
507-1010	EXEMPT WAGES	85,938	75,266	74,263	74,263	74,263	73,363
507-1020	NON-EXEMPT WAGES	49,139	72,183	89,447	89,447	89,447	95,992
507-1040	PART-TIME WAGES	5,189	6,878	4,500	4,500	4,500	4,500
507-1080	OVERTIME	520	1,155	1,000	1,000	1,000	1,000
507-1100	GROUP INSURANCE	13,756	13,805	18,768	18,768	18,768	19,150
507-1120	PENSION CONTRIBUTION	9,266	9,175	11,200	11,200	11,200	12,702
507-1140	FICA TAX	8,449	8,678	10,491	10,491	10,491	10,779
507-1150	MEDICARE TAX	1,976	2,029	2,454	2,454	2,454	2,521
507-1160	WORKMENS COMP	734	600	757	757	757	782
507-1180	FUTA	36	645	1,250	1,250	1,250	1,000
TOTAL PERSONNEL		175,003	190,413	214,130	214,130	214,130	221,789
OTHER CHARGES							
507-2010	COMMUNICATIONS	2,188	2,117	2,500	2,500	2,135	1,152
507-2043	TRAVEL AND TRAINING	4,563	8,563	24,442	24,442	15,000	20,000
507-2100	PROFESSIONAL SERVICES	6,514	15,256	7,000	7,000	6,500	8,500
507-2240	ADVERTISING	1,170	1,634	1,800	1,800	1,175	1,500
507-2320	COPYING EXPENSES	2,082	3,071	6,000	6,000	4,200	4,000
507-2440	POSTAGE	545	378	400	400	220	400
507-2520	MEMBERSHIP & SUBS	4,576	3,664	6,190	6,190	3,500	6,190
507-2631	MAINT-OFFICE MACHINES	-	450	522	522	-	522
507-2810	OTHER SERVICES	4,702	13,575	11,160	11,160	8,922	11,160
TOTAL OTHER CHARGES		26,341	48,707	60,014	60,014	41,652	53,424
SUPPLIES							
507-3010	OFFICE SUPPLIES	1,712	3,400	2,020	2,020	1,200	2,000
507-3080	CLOTHING & LINENS	-	460	500	500	357	500
507-3640	EDUCATIONAL SUPPLIES	4,417	6,845	4,900	4,900	2,000	4,500
507-3840	OTHER SUPPLIES	-	53	-	-	-	-
507-3850	EQUIPMENT	-	-	1,852	1,852	1,190	1,200
TOTAL SUPPLIES		6,129	10,758	9,272	9,272	4,747	8,200
CAPITAL OUTLAY							
507-4010	CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
***DEPARTMENT TOTAL ***		207,472	249,878	283,416	283,416	260,529	283,413



Law-City Attorney

AUTHORIZED POSITIONS

Actual
2015-2016

Budget
2016-2017

Estimated
2016-2017

Proposed
2017-2018

DEPARTMENT DESCRIPTION:

To provide reliable legal services to the City of Weslaco. The City Attorney is an outside counsel and is paid a monthly retainer for legal services rendered.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Reduce cases
- Reduce billing cost

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- Reduce billing cost to no more than \$180,000
- Minimize lawsuits
- Provide one staff training

PERFORMANCE MEASURES

Actual
2015-2016

Budget
2016-2017

Estimated
2016-2017

Proposed
2017-2018

Law - City Attorney
Expenditure Detail

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
PERSONNEL						
509-1010 EXEMPT WAGES	7,878	-	-	-	-	-
509-1020 NON-EXEMPT WAGES	-	-	-	-	-	-
509-1040 PART-TIME WAGES	-	-	-	-	-	-
509-1080 OVERTIME	-	-	-	-	-	-
509-1100 GROUP INSURANCE	363	-	-	-	-	-
509-1120 PENSION CONTRIBUTION	518	-	-	-	-	-
509-1140 FICA TAX	474	-	-	-	-	-
509-1150 MEDICARE TAX	111	-	-	-	-	-
509-1160 WORKMENS COMP	481	-	-	-	-	-
509-1180 FUTA	-	-	-	-	-	-
TOTAL PERSONNEL	9,825	-	-	-	-	-
OTHER CHARGES						
509-2010 COMMUNICATIONS	635	582	960	960	534	443
509-2043 TRAVEL & TRAINING	1,674	1,421	2,000	2,000	1,600	2,000
509-2120 CITY ATTORNEY RETAINER	150,000	196,115	180,000	180,000	160,000	150,000
509-2130 SPECIAL CASES	825,135	569,179	80,000	280,000	400,789	80,000
509-2135 MUNICIPAL COURT CASES	9,500	59,250	60,000	60,000	60,000	60,000
509-2520 MEMBERSHIP & SUBSCRIPTION	68	-	-	-	-	-
TOTAL OTHER CHARGES	987,013	826,547	322,960	522,960	622,923	292,443
SUPPLIES						
509-3010 OFFICE SUPPLIES	-	-	500	500	-	500
509-3850 EQUIPMENT	-	-	500	500	-	500
TOTAL SUPPLIES	-	-	1,000	1,000	-	1,000
***DEPARTMENT TOTAL ***	996,838	826,547	323,960	523,960	622,923	293,443



Building Maintenance

www.weslacotx.gov/departments/parks-and-recreation

AUTHORIZED POSITIONS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Assistant Public Facilities Director	1	0	0	0
Building Maintenance Supervisor	1	1	1	1
A/C Technician	1	1	1	1
Master Electrician	1	0	0	0
Skilled Laborer	1	1	1	1
Laborer	4	1	1	1
Custodian-Full Time	4	5	4	4
Custodian-Part Time	0	0	2	2
Equipment Operator	1	0	0	0
Tractor Operator I	1	0	0	0
Department Total	15	9	10	10

DEPARTMENT DESCRIPTION:

To protect the public against hazards associated with building structures and to promote energy conservation and improve building security through building codes.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR

- Roofing Police Sub Station
- AC Condenser unit at PW building
- ADA door entrance at City Hall
- Build out offices at communications center and Police investigation room 2nd floor (both at PW building)
- Roof at Fire Station #3
- City Park entrance lighted sign and power boxes for events on the north side.
- Relocate and remodel old city hall to Fire Marshal office.
- Installed benches at Library

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- Provide timely and comprehensive services in respond to service demand.
- Manage and coordinate maintenance & operation division activities.
- Provide the highest level of services to city owned facilities through enforcement of adopted and state mandated building codes.

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Complete building inspections and implement the associated maintenance and repairs				
Trainings attended.				
Building Maintenance related work orders				

**Building Maintenance
Expenditure Detail**

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
510-1010	EXEMPT WAGES	87,926	41,797	41,820	5,622	5,622	-
510-1020	NON-EXEMPT WAGES	285,520	240,144	202,909	239,107	239,107	249,101
510-1080	OVERTIME	4,513	8,671	7,000	7,000	7,000	7,000
510-1100	GROUP INSURANCE	62,668	43,568	42,228	42,228	42,228	43,088
510-1120	PENSION CONTRIBUTION	25,816	17,999	17,118	17,118	17,118	18,683
510-1140	FICA TAX	23,626	17,477	15,607	15,607	15,607	15,444
510-1150	MEDICARE TAX	5,525	4,087	3,650	3,650	3,650	3,612
510-1160	WORKMENS COMP	9,321	10,701	10,965	10,965	10,965	13,751
510-1180	FUTA	1,183	1,683	2,250	2,250	2,250	2,250
TOTAL PERSONNEL		506,098	386,126	343,547	343,547	343,547	352,928
OTHER CHARGES							
510-2010	COMMUNICATIONS	4,935	5,250	6,365	6,365	5,300	2,934
510-2043	TRAVEL AND TRAINING	133	571	300	300	300	500
510-2100	PROFESSIONAL SERVICES	12,239	-	-	1,500	950	2,000
510-2300	EQUIPMENT RENTAL	-	3,170	4,920	4,920	3,500	4,920
510-2380	UTILITIES	357,798	391,798	328,000	328,000	360,000	292,024
510-2520	MEMBERSHIP & SUBS	312	-	200	200	-	200
510-2626	MAINT-BUILDINGS	34,838	36,730	34,900	41,300	35,000	35,000
510-2627	MAINT-ALARMS	-	-	-	-	-	13,000
510-2628	MAINT-OTHER	6,383	5,439	5,665	65	2,000	7,000
510-2629	MAINT.-PARKS	28	-	-	-	-	-
510-2633	MAINT.-GAS PUMP	869	1,281	1,500	200	500	-
510-2634	MAINT-MACHINERY	3,044	722	4,000	-	500	4,000
510-2636	MAINT-VEHICLES	3,564	3,484	4,120	4,120	2,930	4,000
510-2639	MAINT-RADIOS	-	75	-	-	-	2,000
510-2641	MAINT-HEAT & A/C	14,821	14,187	20,000	20,000	12,000	15,000
510-2651	MAINT-ELEVATOR	5,711	4,959	5,000	6,000	4,829	5,000
510-2660	TERMITING	2,909	1,458	2,000	1,000	600	6,000
510-2810	OTHER SERVICES	984	1,651	300	3,800	3,261	300
TOTAL OTHER CHARGES		448,569	470,774	417,270	417,770	431,670	393,878
SUPPLIES							
510-3010	OFFICE SUPPLIES	1,201	1,070	1,200	200	900	1,000
510-3040	JANITOR SUPPLIES	18,828	18,294	11,330	16,830	19,465	18,000
510-3080	CLOTHING & LINENS	7,794	5,319	4,150	4,150	5,000	5,000
510-3090	WELDING SUPPLIES	1,197	95	-	-	-	-
510-3240	MOTOR FUEL & LUBE	14,006	9,241	10,000	7,000	7,000	8,000
510-3280	MINOR TOOLS	1,334	1,365	1,030	1,030	1,200	3,000
510-3400	CHEMICALS	165	-	1,545	545	-	-
510-3480	CHEMICALS-MEDICAL	340	-	-	-	-	-
510-3680	LANDSCAPING	-	6,594	7,240	2,240	2,500	3,000
510-3840	OTHER SUPPLIES	4,148	3,196	3,000	7,000	6,500	3,000
510-3850	EQUIPMENT	1,733	10,973	1,250	1,250	1,597	1,250
TOTAL SUPPLIES		50,746	56,148	40,745	40,245	44,162	42,250
CAPITAL OUTLAY							
510-4010	CAPITAL OUTLAY	-	-	65,500	65,500	74,754	38,000
TOTAL CAPITAL OUTLAY		-	-	65,500	65,500	74,754	38,000
***DEPARTMENT TOTAL ***							
		1,005,413	913,048	867,062	867,062	894,133	827,056



Planning & Code Enforcement

www.weslacotx.gov/departments/planning-and-ce

AUTHORIZED POSITIONS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
City Engineer/Planning Director	1	1	1	1
Construction Inspector/CADD Supervisor	1	1	1	1
Construction Inspector/Surveyor	1	1	1	1
Engineer II	1	1	1	1
Senior Planner	1	1	1	1
Chief Building Official	1	1	1	1
Building Inspector	1	1	1	1
Health Official	1	1	1	1
Code Enforcement Inspector I	1	1	1	1
Animal Control Officer	2	2	2	3
Part-time Animal Control Officer	0	1	1	0
Secretary II	1	1	1	1
Secretary I	2	2	2	2
Engineer Technician	0	1	1	1
Temporary CADD Technicians (part time)	2	1	2	2
Temporary Building/CE Inspector (full time)	0	1	1	1
Department Total	16	18	19	19

DEPARTMENT DESCRIPTION:

To ensure effective and positive growth for the City of Weslaco. Enforcement of building, health, and sanitation codes in order to enhance the safety and well being of the citizens of Weslaco.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Designed Boys and Girls Parking Lot, Pleasantview Village Sewer Line, Lift Station 37 Continuation, Valley Nature Center Improvements, 6th Street Striping Plan, Begin Bike Lanes in different locations, Stormlines Mapping, detention pond expansions and 2nd Street Sidewalk.
- Updated all buiding codes.
- Updated Zoning Ordinance.
- Launch spay and neuter program for animal control.
- Expanded animal care services to the City of Mercedes, Donna and Elsa.
- Removed 8 dilapidated structures.
- Implemented Accela with online registrations.

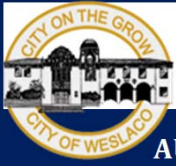
GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- Facilitate residential, commercial and public development that advances the best interest of Weslaco and makes the City an even better place to live, work and visit by planning for Weslaco's near-term and long-term transportation, housing, recreation, infrastructure, and economic development needs.
- Provide timely, reliable and courteous response to members of the public seeking planning and zoning approvals or information.
- To facilitate services to all residents in a timely manner.
- Serves as on the Metropolitan Planning Organization Technical and Policy Committee
- Continue expanding the information contained in the City's GIS and CADD. Yearly Project
- Follow City goals in accordance to Comprehensive Plan
- Update and adopt Construction Standards Manual for all new subdivision construction. 6/1/2018
- Obtain more specific training on implementing and utilizing the GIS and traffic synchronization software.
- Follow master drainage plan to reduce drainage problems for the City. Yearly Project
- Courteously, efficiently and effectively enforce the building, health, sanitation and environmental codes to enhance the safety and well-being of the residents, employees and visitors of Weslaco and protect financial investments in our City.
- Educate the regulated community and members of the public about applicable rules governing their property, establishments and activities. Yearly Project
- Obtain commercial inspection certification for all building inspectors Yearly Project
- Achieve and maintain the levels of certifications and licenses required to run a professional building inspection division. Yearly Project
- Obtain additional licenses for vector control Yearly Project
- Continue animal adoption program and analyze expansion with municipalities. Yearly Project
- Improve the turnaround time of inspections by utilizing technology (Accela). Yearly Project
- To locate properties that are currently City right-of-way and replat to create lots for additional revenues which will fund additional equipment and software for the Departments. Yearly Project

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Engineering Division projects	19	17		17
Subdivision Plats Reviewed	8	20		15
Zone change requests processed	15	15		15
Inspections	4957	5000		5700
Animal Control Calls	5423	5400		5400
Animals Picked-up	2940	3400		3600
Code Enforcement Investigations	2868	2300		2800
Conditional Use Permit requests processed	20	13		15
Issued Permits	2037	2350		2400
Dilapidated Structures	24	15		20
Health Permits	33 2595	2000		2200

**Planning & Code Enforcement
Expenditure Detail**

		History		Current		Proposed
		2015	2016	2017	2017	2017
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED
						PROPOSED
PERSONNEL						
511-1010	EXEMPT WAGES	237,680	261,062	318,518	244,913	244,913
511-1020	NON-EXEMPT WAGES	302,655	330,028	337,462	411,067	411,067
511-1025	PART-TIME WAGES	5,723	12,701	17,480	17,480	17,480
511-1080	OVERTIME	10,265	9,893	10,000	10,000	10,000
511-1100	GROUP INSURANCE	61,672	61,342	75,072	75,072	75,072
511-1120	PENSION CONTRIBUTION	37,285	37,079	45,287	45,287	45,287
511-1140	FICA TAX	33,822	35,816	42,375	42,375	42,375
511-1150	MEDICARE TAX	7,910	8,377	9,910	9,910	9,910
511-1160	WORKMENS COMP	7,795	5,033	8,350	8,350	8,350
511-1180	FUTA	548	2,571	4,500	4,500	4,500
TOTAL PERSONNEL		705,355	763,902	868,954	868,954	868,954
OTHER CHARGES						
511-2010	COMMUNICATIONS	9,155	9,734	10,000	10,000	9,750
511-2043	TRAVEL AND TRAINING	12,344	20,565	21,700	21,700	17,850
511-2100	PROFESSIONAL SERVICES	5,610	38,584	30,000	30,000	21,293
511-2240	ADVERTISING	6,945	9,092	11,000	8,000	6,226
511-2320	COPYING EXPENSES	3,815	2,929	5,000	5,000	4,700
511-2440	POSTAGE	6,869	4,693	5,000	5,000	4,752
511-2520	MEMBERSHIP & SUBS	5,955	7,686	8,000	9,000	8,713
511-2631	MAINT-OFFICE MACHINES	423	975	1,000	1,000	-
511-2632	MAINT-OFFICE MACHINES	-	-	-	-	-
511-2636	MAINT-VEHICLES	3,603	6,405	5,500	10,225	7,125
511-2639	MAINT-RADIOS	-	305	500	500	318
511-2720	ANIMAL SHELTER	30,604	40,749	45,000	39,875	36,000
511-2810	OTHER SERVICES	8,233	11,010	10,000	10,000	9,500
511-2820	CERTIFICATIONS & LICENSES	111	583	-	-	106
511-2920	C-CARD SERVICES CHARGES	-	-	-	-	90
511-2940	DEMO & CLEANING	10,561	22,845	15,000	15,000	22,551
TOTAL OTHER CHARGES		104,227	176,154	167,700	165,300	148,974
SUPPLIES						
511-3010	OFFICE SUPPLIES	4,382	6,063	4,400	4,400	4,316
511-3080	CLOTHING & LINENS	5,549	5,463	7,300	7,300	6,956
511-3160	ANIMAL WARDEN SUPPLIES	-	3,073	2,000	2,000	-
511-3240	MOTOR FUEL & LUBE	11,939	11,458	12,000	12,000	12,000
511-3560	MAPS & GRAPHICS	572	1,337	1,500	1,500	881
511-3600	INK-PENS & DRAFTING PAPER	800	2,067	2,000	2,000	1,996
511-3760	CODE BOOK-CODIFICATION	1,138	1,173	1,200	1,200	1,132
511-3840	OTHER SUPPLIES	1,148	1,474	1,500	1,500	1,450
511-3850	EQUIPMENT	3,310	35,667	3,500	5,900	5,747
511-3880	MOSQUITO SPRAY	12,018	6,264	7,500	7,500	6,500
TOTAL SUPPLIES		40,856	74,039	42,900	45,300	40,978
CAPITAL OUTLAY						
511-4010	CAPITAL OUTLAY	-	-	62,959	62,959	64,028
TOTAL CAPITAL OUTLAY		-	-	62,959	62,959	64,028
***DEPARTMENT TOTAL ***		850,437	1,014,095	1,142,513	1,142,513	1,122,934



Police

www.weslacotx.gov/departments/police

AUTHORIZED POSITIONS	Actual 2016	2015- Budget 2017	2016- Estimated 2016-2017	Proposed 2017-2018
Chief of Police	1	1	1	1
Administrative Services Coordinator	1	1	1	1
Captain	4	4	4	4
Assistant Chief of Police	1	1	1	1
Lieutenant	6	6	7	7
Sergeant	12	12	12	12
Police Officer	43	44	45	47
Police Officer (Forfeiture)	0	1	1	1
Jailer	5	5	5	5
JAIL SUPERVISOR	0	0	0	1
Communications Supervisor	1	1	1	1
Dispatcher	10	11	11	12
Senior Records Clerk	1	1	1	1
Clerk I	5	3	3	3
Secretary	0	1	1	1
Support Service Aide	0	1	1	1
Crime Analyst	0	1	1	1
Urban Blight (Graffiti) Custodian	0	1	1	1
Department Total	90	95	97	101

DEPARTMENT DESCRIPTION

The Weslaco Police Department exists to preserve life, to prevent crime and disorder, and to preserve public favor through individual sacrifice.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Reduced Violent Crime by 11%
- Reduced Property Crime by 8%
- Implemented a Community Outreach Program titled The Copsicle Patrol
- Implemented a new police policy manual - LEXIPOL
- Implemented the Cop Logic Citizen On-Line Crime Reporting System
- Enhanced positive public perception of the WPD through effective use of advertising.
- Enhanced the Department's Social Media footprint
- Strengthened relations with traditional media

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- Acquire Texas Best Practices certification
- Implement smaller patrol divisions within the established four (4) sectors
- Create a public access Records Division composed of a one-stop-shop for police related documents
- Reduce injury related crashes by 7%
- Reduce UCR Part 1 property crimes by 15%
- Reduce UCR Part 1 violent crimes by 10%

PERFORMANCE MEASURES	Actual 2016	2015- Budget 2017	2016- Estimated 2016-2017	Proposed 2017-2018
Emergency Calls	28,309		22,304	
Accident Calls	1,886		1,536	
UCR Part 1 Violent Crime	140		85	
UCR Part 1 Property Crime	1,214		1,123	

Police
Expenditure Detail

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
512-1010	EXEMPT WAGES	216,581	632,451	606,322	500,292	500,292	490,518
512-1020	NON-EXEMPT WAGES	447,411	538,367	611,350	717,380	717,380	776,589
512-1040	CERTIFIED WAGES	2,994,501	3,131,295	3,267,802	3,267,802	3,267,802	3,605,648
512-1045	CIVIL SERVICE	57,603	68,579	73,040	73,040	73,040	74,000
512-1080	OVERTIME	265,157	319,122	143,050	293,050	382,418	300,000
512-1090	OVERTIME GRANTS	-	176,299	102,639	102,639	102,639	100,000
512-1100	GROUP INSURANCE	347,952	366,130	441,048	441,048	441,048	481,167
512-1120	PENSION CONTRIBUTION	271,315	301,483	326,686	326,686	326,686	356,756
512-1140	FICA TAX	244,373	284,438	297,861	297,861	297,861	294,919
512-1150	MEDICARE TAX	57,152	66,522	69,661	69,661	69,661	68,973
512-1160	WORKMENS COMP	117,601	122,759	138,493	138,493	138,493	174,891
512-1180	FUTA	1,402	15,790	23,500	23,500	23,500	25,000
TOTAL PERSONNEL		5,021,047	6,023,234	6,101,452	6,251,452	6,340,820	6,748,461
OTHER CHARGES							
512-2010	COMMUNICATIONS	31,867	37,982	60,000	60,000	73,925	27,657
512-2043	TRAVEL AND TRAINING	39,870	47,664	40,000	40,352	40,352	45,000
512-2044	LEOSE-TRAVEL & TRAINING	3,351	3,855	-	4,568	402	-
512-2045	TUITION REIMBURSEMENT	6,438	6,572	5,000	5,000	7,500	5,000
512-2046	TRANSPORT-SECTION	-	-	1,000	1,000	-	1,000
512-2100	PROFFESIONAL SERVICES	12,977	5,454	10,000	10,000	5,362	8,000
512-2130	LEGAL FEES	24,568	1,525	10,000	10,000	-	5,000
512-2240	ADVERTISING	-	10,686	10,000	10,000	8,500	9,000
512-2320	COPYING EXPENSES	5,742	7,702	7,500	7,500	7,934	7,500
512-2360	SUPPORT OF PERSONS	5,059	6,711	8,500	8,500	5,060	8,000
512-2380	UTILITIES	48,260	61,450	40,000	40,000	40,000	33,760
512-2440	POSTAGE	2,113	1,132	2,500	2,500	2,022	2,500
512-2520	MEMBERSHIP & SUBS	3,361	3,810	8,000	8,000	5,956	35,000
512-2626	MAINT-BUILDINGS	(32)	14,074	15,000	15,000	5,000	15,000
512-2628	MAINT-OTHER	3,265	298	4,000	4,000	2,000	4,000
512-2636	MAINT-VEHICLES	37,670	51,379	70,000	70,000	76,500	55,000
512-2639	MAINT-RADIOS	5,147	3,473	7,500	7,500	6,500	7,500
512-2740	PURCHASE OF INFORMATION	-	1,000	1,000	1,000	1,000	2,000
512-2760	FIREARMS CERTIFICATION	(379)	9,545	15,000	14,648	12,500	15,000
512-2810	OTHER SERVICES	764	6,866	18,000	18,000	7,500	8,000
TOTAL OTHER CHARGES		230,041	281,176	333,000	337,568	308,013	293,917
SUPPLIES							
512-3010	OFFICE SUPPLIES	13,760	20,034	15,000	19,800	16,600	15,000
512-3080	CLOTHING & LINENS	14,458	15,509	20,000	20,000	17,818	25,000
512-3240	MOTOR FUEL & LUBE	108,099	97,733	164,000	153,800	117,000	120,000
512-3520	LAB & PHOTO SUPPLIES	1,599	545	5,000	5,000	2,000	3,000
512-3640	EDUCATIONAL SUPPLIES	2,446	6,620	6,000	6,000	2,177	6,000
512-3840	OTHER SUPPLIES	4,037	10,879	8,000	8,000	12,903	10,000
512-3850	EQUIPMENT	7,798	53,944	51,041	56,441	51,041	35,000
TOTAL SUPPLIES		152,198	205,264	269,041	269,041	219,539	214,000
CAPITAL OUTLAY							
512-4010	CAPITAL OUTLAY/EQUIP	-	-	90,000	90,000	90,000	450,000
TOTAL CAPITAL OUTLAY		-	-	90,000	90,000	90,000	450,000
***DEPARTMENT TOTAL ***		5,403,286	6,509,674	6,793,493	6,948,061	6,958,372	7,706,378



Fire

www.weslacotx.gov/departments/fire

AUTHORIZED POSITIONS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Fire Chief	1	1	1	1
Asst. Fire Chief	1	1	1	1
Fire Marshal	1	1	1	1
Captain/EMS Coordinator	5	5	5	5
Lieutenant	9	10	10	13
Driver/Engineer	12	12	12	13
EMS Billing Specialist	2	0	0	0
Firefighters	29	36	36	32
Fire Inspector III	1	1	1	1
Fire Inspector II	1	1	1	1
Fire Inspector I	1	1	1	1
Secretary I	1	2	2	2
Department Total	64	71	71	71

DEPARTMENT DESCRIPTION:

To continue to provide the highest level Fire/EMS/Rescue emergency response in our community.

ACCOMPLISHMENTS FOR 2016-2017 FISCAL YEAR:

- Continued a pro active community program CERT/MRC to promote volunteering and community pride.(9000 hours)
- Maintain Fire Training contact hours on all personnel addressing current emergency and responses tactics
- Maintain advanced Paramedic training and advancement of EMS Protocol standards
- successful protection of life and property with aggressive fire tactics
- continuation of the Apparatus Replacement Program which allows the purchase of Fire apparatus and Ambulances to update the Fire Department fleet
- Continue a successful WFD Higher Education Program which uses State Grants for Firefighters College Education

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- Respond to all fires and protect life and property within the limits of the fire department resources.
- Enable growth as a Fire/EMS organization to continually meeting the needs and demands of our community, citizens and visitors.
- Develop documents to assess current and future service level needs
- Insure all fire department equipment meets minimum NFPA ISO standards.
- Training Division to expand # of instructors and acquired speicalized certifications and skills.
- Identify and fill areas of span and control gaps due to growth of the city and Fire department personnel.
- Establish an Automatic Aid Program between cities to increase firefighter safety and improve response efficiency
- Pre-planning of commercial, industrial, educational, and multi-family occupancies and prepare hazard analysis (Continuous).

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Fire Calls	1,800	1,709	1,709	2,500
Rescue Calls	106	202	202	250
EMS Calls	6,332	5,483	5,483	6,500
Training Hours - Fire Personnel	2,812	3,204	3,204	6,000
Training Hours EMS Personnel				10,000
Training Hours - Volunteer programs	104	104	104	10,000
EMS SPECIAL OPERATIONS		20	20	50
Fire inspections		1,500	1,500	1,700
Transfers / Hospital to Hospital				1,400

Fire
Expenditure Detail

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
516-1010	EXEMPT WAGES	38,296	92,551	90,000	90,000	91,800	91,800
516-1020	NON-EXEMPT WAGES	86,333	27,945	54,684	54,684	42,110	55,931
516-1040	CERTIFIED WAGES	2,871,423	3,126,426	3,437,760	3,437,760	3,198,526	3,667,569
516-1080	OVERTIME	400,580	447,100	150,000	325,000	400,000	350,000
516-1100	GROUP INSURANCE	280,578	271,967	333,132	333,132	303,925	339,920
516-1120	PENSION CONTRIBUTION	6,089	1,734	3,719	3,719	3,117	4,195
516-1125	FIREMENS PENSION CONTRIB.	388,865	429,435	441,331	441,331	459,568	451,335
516-1140	FICA TAX	207,888	216,680	231,411	231,411	230,333	236,658
516-1150	MEDICARE TAX	48,619	50,675	54,121	54,121	53,868	55,347
516-1160	WORKMENS COMP	85,906	89,881	106,978	106,978	146,941	121,736
516-1180	FUTA	1,476	10,793	17,750	17,750	2,505	17,750
TOTAL PERSONNEL		4,416,053	4,765,189	4,920,886	5,095,886	4,932,693	5,392,242
OTHER CHARGES							
516-2010	COMMUNICATIONS	21,332	21,627	28,000	28,000	23,029	11,524
516-2043	TRAVEL AND TRAINING	27,147	26,356	49,555	49,555	44,202	40,000
516-2044	TRAINING HAZMAT	-	200	800	800	-	800
516-2100	PROFESSIONAL SERVICES	4,106	4,354	6,000	7,000	7,000	6,000
516-2130	LEGAL FEES	19,710	-	20,000	20,000	1,800	5,000
516-2240	ADVERTISING	-	293	2,000	2,000	468	1,000
516-2320	COPYING EXPENSES	2,620	3,300	3,500	3,500	3,500	3,500
516-2330	PRINTING	-	599	1,500	1,500	207	500
516-2380	UTILITIES	24,667	26,951	26,500	26,500	18,912	22,366
516-2440	POSTAGE	638	908	625	625	248	625
516-2520	MEMBERSHIP & SUBS	7,853	16,329	11,200	11,200	8,678	11,200
516-2626	MAINT-BUILDINGS	-	-	-	3,000	3,000	-
516-2628	MAINT-OTHER	9,567	16,827	20,000	25,000	24,000	20,000
516-2631	MAINT-OFFICE MACHINES	461	-	800	800	-	-
516-2632	MAINT-APPARATUS	34,409	38,312	45,000	65,000	52,764	40,000
516-2636	MAINT-VEHICLES	1,498	11,785	2,000	2,000	1,607	2,000
516-2639	MAINT-RADIOS	2,497	1,623	7,000	7,000	4,267	7,000
516-2810	OTHER SERVICES	192	18,005	2,000	21,670	2,555	2,000
516-2820	CERTIFICATION & LICENSES	7,931	11,065	12,835	12,835	10,883	12,835
516-2900	CITY'S CONTRIB TO PENSION	5,495	7,693	7,000	7,000	6,594	7,000
TOTAL OTHER CHARGES		170,125	206,227	246,315	294,985	213,714	193,350
SUPPLIES							
516-3010	OFFICE SUPPLIES	8,926	6,216	7,200	7,200	5,917	6,200
516-3080	CLOTHING & LINENS	32,599	45,201	50,000	56,500	43,527	45,000
516-3120	BUNKER GEAR	38,204	55,164	68,000	61,500	56,531	65,000
516-3240	MOTOR FUEL & LUBE	29,034	27,371	40,000	40,000	26,802	30,000
516-3280	MINOR TOOLS	392	498	1,000	1,000	-	500
516-3400	CHEMICALS	1,590	3,906	4,000	4,000	2,160	3,000
516-3520	LAB & PHOTO SUPPLIES	-	165	200	200	-	200
516-3640	EDUCATIONAL SUPPLIES	2,706	2,766	4,000	4,000	4,000	4,000
516-3840	EMS & OTHER SUPPLIES	(6)	1,689	1,000	1,000	540	1,000
516-3850	EQUIPMENT	3,600	51,733	-	47,000	45,000	54,787
TOTAL SUPPLIES		117,044	194,709	175,400	222,400	184,477	209,687
CAPITAL OUTLAY							
516-4010	CAPITAL OUTLAY	-	-	-	-	-	20,000
TOTAL CAPITAL OUTLAY		-	-	-	-	-	20,000
***DEPARTMENT TOTAL ***							
		4,703,223	5,166,125	5,342,601	5,613,271	5,330,884	5,815,279



Emergency Management

www.weslacotx.gov/departments/emergency-management

AUTHORIZED POSITIONS

	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Emergency Management Planner-PT	0	1	1	1

DEPARTMENT DESCRIPTION:

To insure public safety, protection, and minimize personal injury and property loss. To insure that emergency public services are maintained before, during, and after any given situation or disaster. To insure that the community returns back to normal status as quickly as possible following a disaster.

ACCOMPLISHMENTS FOR 2016- 2017 FISCAL YEAR:

- Continue Code Red notification program and promote in community.
- Final steps of Mid Valley Regional Communications Center Dispatch at Public facilities building Facilities Building.
- Begin transition to Regional Dispatch Center
- Generator back up at City Hall
- full scale exercise with WISD
- Training program started for Public Works team

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- Ensure Public Safety through proactive preparation, training, response.
- Administer Homeland Security Grant programs for the City of Weslaco.
- Involve all city departments during emergency with planning meetings and plan reviews.
- Engage all departments responsible for emergency management annex's.
- Identify and Facilitate Trainings needed by all departments in emergency response and management
- Identify roles and Establish EOC team and documents needed for FEMA and budget tracking
- Conduct training and set up procedures for high flow pumps (Public Works) flooding mitigation

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Conduct Severe Weather/Hurricane Presentation meeting				4
Participate in two table top exercises for regional EMC pla				4
Conducted Table Top familiarization for Senior City Staff and key personnel				3
Ensure all city employees are trained in NIMS				
Conduct monthly meeting with City Departments and continue training program				

Emergency Management Expenditure Detail

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
518-1025	PART-TIME WAGES	-	-	12,500	12,500	8,258	15,600
518-1090	OVERTIME-FORCE ACCT	-	33,848	-	-	-	-
518-1140	FICA TAX	-	-	775	775	512	967
518-1150	MEDICARE TAX	-	-	181	181	120	226
518-1160	WORKMENS COMP	-	-	56	56	77	70
518-1180	FUTA	-	-	250	250	5	250
TOTAL PERSONNEL		-	33,848	13,762	13,762	8,972	17,113
OTHER CHARGES							
518-2010	COMMUNICATIONS	13,530	7,827	9,000	9,000	8,212	4,149
518-2043	TRAVEL AND TRAINING	1,945	127	5,500	5,500	4,335	5,500
518-2100	PROFESSIONAL SERVICES	-	2,816	3,000	2,000	-	3,000
518-2101	CONTRACTUAL SERVICES-DISASTER	-	64	-	8,800	8,800	-
518-2390	EQUIPMENT-FORCE ACCT	-	44,239	-	-	-	-
518-2520	MEMBERSHIP & SUBSCRIPTION	5,782	6,521	7,000	7,000	6,000	6,786
518-2626	MAINT-GENERATORS	2,542	3,569	7,000	7,000	1,500	7,000
518-2628	MAINT-OTHER	1,450	-	2,000	1,935	2,000	2,000
518-2636	MAINT-VEHICLES	1,770	5,035	2,000	1,685	-	2,000
518-2639	MAINT-RADIOS	1,482	128	2,000	2,000	1,720	2,000
518-2648	MAINT-STREETS FORCE ACCT	-	-	-	79,966	79,966	-
518-2800	REGIONAL DISTASTER RESPONSE	-	781	-	-	-	-
TOTAL OTHER CHARGES		28,501	71,107	37,500	124,886	112,533	32,435
SUPPLIES							
518-3010	OFFICE SUPPLIES	-	159	200	200	200	200
518-3080	CLOTHING & LINENS	-	188	800	800	800	800
518-3240	MOTOR FUEL & LUBE	2,900	2,178	3,500	3,500	2,584	3,500
518-3840	OTHER SUPPLIES	998	645	500	500	-	500
518-3850	EQUIPMENT	-	-	1,300	1,300	1,180	8,000
518-3890	OTHER SUPPLIES-DISASTER	-	1,529	-	65	-	-
TOTAL SUPPLIES		3,898	4,699	6,300	6,365	4,764	13,000
CAPITAL OUTLAY							
518-4010	CAPITAL OUTLAY	-	-	-	67,133	67,133	-
518-4020	CAPITAL OUTLAY-COG	-	28,918	-	-	-	-
TOTAL CAPITAL OUTLAY		-	28,918	-	67,133	67,133	-
***DEPARTMENT TOTAL ***		32,399	138,572	57,562	212,146	193,402	62,548



Emergency Medical Services

www.weslacotx.gov/departments/fire

AUTHORIZED POSITIONS

	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
EMS Billing Specialist	0	0	0	0
Department Total	0	0		0

DEPARTMENT DESCRIPTION:

To provide the highest quality Emergency Medical Service to the citizens of Weslaco.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- increased Critical Care Hospital to Hospital Transfers
- Progressive field medical protocols and new protocol implementation in advanced para-medicine
- Training site for Advance Cardiac Life Support training
- WFD selected as home site for Texas Asset Ambulance Bus. 1 of 8 in the State of Texas
- New ambulances added to fleet under newly implementation of Apparatus Replacement Program.

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- Provide organized rapid quality EMS Service to citizens suffering from sudden injury or illness.
- Continue to provide the highest level of EMS care in the Rio Grande Valley.
- Strive to obtain innovative equipment to best facilitate patient care.
- Promote creativity and innovations to maximize funds.
- Continue established preventive maintenance program to reduce Ambulance down time and cost.
- Apply for all available EMS grants to help meet our goals.
- Assure smooth operation of EMS through quality assurance, training and equipment.
- Provide growth of established regional medical team.
- Establish EMS Transfer Division for hospital to hospital transfers.

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
EMS CALLS				6,500
EMS SPECIAL OPERATION CALLS				50
Emergency Trasfer Division				1,400

**Emergency Medical Services
Expenditure Detail**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
PERSONNEL						
519-1020 NON-EXEMPT WAGES	-	65,253	-	-	-	-
519-1080 OVERTIME	-	152	-	-	-	-
519-1100 GROUP INSURANCE	-	8,008	-	-	-	-
519-1120 PENSION CONTRIBUTION	-	4,082	-	-	-	-
519-1140 FICA	-	3,804	-	-	-	-
519-1150 MEDICARE TAX	-	890	-	-	-	-
519-1160 WORKMENS COMP	-	255	-	-	-	-
519-1180 FUTA	-	350	-	-	-	-
TOTAL PERSONNEL	-	82,794	-	-	-	-
OTHER CHARGES						
519-2043 TRAVEL AND TRAINING	15,572	28,744	20,896	30,954	25,000	21,000
519-2080 INSURANCE & BONDS	-	24,655	37,000	37,000	32,110	40,819
519-2100 INSURANCE & BONDS	258	-	-	-	-	-
519-2104 CONSULTANT	46,667	40,000	40,000	40,000	40,000	40,000
519-2320 COPYING EXPENSES	796	803	1,200	1,200	1,086	1,200
519-2440 POSTAGE	1,356	2,821	2,000	2,877	3,030	2,000
519-2520 MEMBERSHIP & SUBSCRIPTION	14,558	10,350	15,200	33,200	30,000	15,200
519-2628 MAINT-OTHER	5,681	14,154	6,000	6,000	1,279	4,000
519-2636 MAINT-VEHICLES	63,540	12,605	25,000	30,000	18,245	20,000
519-2639 MAINT-RADIOS	-	1,284	3,000	3,315	1,805	3,000
519-2820 CERTIFICATION & LICENSES	1,755	5,464	9,434	7,267	2,720	9,434
TOTAL OTHER CHARGES	150,181	140,882	159,730	191,813	155,275	156,653
SUPPLIES						
519-3010 OFFICE SUPPLIES	2,606	2,412	2,500	2,500	1,905	2,500
519-3240 MOTOR FUEL & LUBE	25,339	20,414	20,000	20,000	20,000	20,000
519-3480 MEDICAL SUPPLIES	28,039	30,804	34,000	35,290	34,000	34,000
519-3640 EDUCATIONAL SUPPLIES	874	572	2,500	2,832	2,832	2,500
519-3840 OTHER SUPPLIES	40,194	38,938	40,000	39,668	35,000	35,000
519-3850 EQUIPMENT	10,801	20,236	16,360	16,360	14,904	16,360
TOTAL SUPPLIES	107,853	113,375	115,360	116,650	108,641	110,360
CAPITAL OUTLAY						
519-4010 CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
***DEPARTMENT TOTAL ***	258,034	337,051	275,090	308,463	263,916	267,013



Public Works Administration

www.weslacotx.gov

AUTHORIZED POSITIONS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Public Facilities Director	1	1	1	1
Assistant Public Facilities Director	0	1	1	1
General Service Coordinator	1	1	1	1
Clerk I	1	1	1	1
Inventory Clerk	1	0	0	0
	4	4	4	4

DEPARTMENT DESCRIPTION:

To direct operations and administration of all public works activities including; streets, alleys, traffic safety, and vehicle maintenance providing excellent customer service to the public and responsive administration support to department staff.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

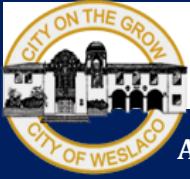
GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- Provide exceptional customer services to internal and external customers.
- Provide superior administrative support to department staff.
- Provide fiscal oversight of the departments operating budget and provide accurate and timely processing of financial information.

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Trainings attended			3	4

Public Works Administration
Expenditure Detail

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
520-1010	EXEMPT WAGES	68,323	124,650	124,710	124,710	124,710	122,910
520-1020	NON-EXEMPT WAGES	70,883	77,591	59,320	59,320	59,320	59,322
520-1080	OVERTIME	1,211	1,359	200	200	200	500
520-1100	GROUP INSURANCE	17,377	17,767	18,768	18,768	18,768	19,150
520-1120	PENSION CONTRIBUTION	9,640	12,506	12,528	12,528	12,528	13,667
520-1140	FICA TAX	8,913	11,640	11,422	11,422	11,422	11,298
520-1150	MEDICARE TAX	2,084	2,722	2,671	2,671	2,671	2,642
520-1160	WORKMENS COMP	827	703	829	829	829	820
520-1180	FUTA	46	814	1,000	1,000	1,000	1,000
TOTAL PERSONNEL		179,305	249,753	231,448	231,448	231,448	231,309
OTHER CHARGES							
520-2010	COMMUNICATIONS	5,310	5,871	5,150	6,650	7,500	3,457
520-2043	TRAVEL AND TRAINING	2,804	1,590	5,815	5,815	3,800	4,815
520-2100	PROFESSIONAL SERVICES	60	-	2,060	310	-	-
520-2240	ADVERTISING	817	556	1,000	1,000	543	500
520-2320	COPYING EXPENSES	1,911	2,180	2,000	2,000	2,500	2,500
520-2440	POSTAGE	10	44	210	210	-	100
520-2520	MEMBERSHIP & SUBSCRIPTION	-	153	420	420	207	220
520-2636	MAINT-VEHICLES	234	1,570	2,000	2,000	435	1,000
520-2637	MAINT-VEHICLES (CAR POOL)	-	-	500	500	-	-
520-2810	OTHER SERVICES	-	928	500	-	-	-
TOTAL OTHER CHARGES		11,146	12,893	19,655	18,905	14,985	13,626
SUPPLIES							
520-3010	OFFICE SUPPLIES	809	893	850	850	675	850
520-3080	CLOTHING & LINENS	558	404	400	900	560	600
520-3240	MOTOR FUEL	1,418	2,754	1,854	1,854	2,468	1,854
520-3241	MOTOR FUEL (CAR POOL)	195	204	500	500	-	-
520-3840	OTHER SUPPLIES	45	74	200	1,250	1,200	200
520-3850	EQUIPMENT	-	-	1,750	950	1,408	850
TOTAL SUPPLIES		3,025	4,329	5,554	6,304	6,311	4,354
CAPITAL OUTLAY							
520-4010	CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
***DEPARTMENT TOTAL ***		193,476	266,975	256,657	256,657	252,744	249,289



Streets

www.weslacotx.gov/departments/public-works

AUTHORIZED POSITIONS

	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Streets Supervisor	1	1	1	1
Paving Equipment Operator	2	2	2	2
Heavy Equipment Operator	3	3	3	3
Equipment Operator	1	0	0	0
Skilled Laborer	2	2	2	2
Laborer	6	7	7	7
	15	15	15	15

DEPARTMENT DESCRIPTION:

Plan and schedule the reconstruction/overlays as roads as needed due to road conditions. Perform a variety of tasks related to streets and highways including emergency responses due to bad weather, and correction of drainage problems due to heavy storms. Also, the maintenance of the Airport and Industrial Park Right-of-Ways to city's road standards. To provide Traffic Services for the City's transportation system & roadways for the safe and convenient mobility of people, goods and services. To provide Street Sweeping to reduce trash/debris and enhance the city's appearance.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Reconstructed/Overlay at the following streets:

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- To improve all city streets by overlaying and providing the necessary improvements.
- To schedule and complete asphalt paving and sealing of city streets and alleys through contracts or in house.
- To repair all utility cuts in a timely manner.
- To continue cleaning all curbs and gutters for better appearance throughout the City.
- Manage electronic traffic signals & traffic control devices to ensure maximum safety & Convenience for the majority of road users.
- Implement an inventory control/report on all department material, i.e. signage, poles, paint.
- To upgrade old street signage as necessary and ensure proper signage for construction sites.
- To ensure compliance with Texas Manual on Uniform Traffic Control Devices for school zone areas.
- Respond to citizens traffic concerns within a resonable time frame.

PERFORMANCE MEASURES

	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Work Orders Rcvd as of 5/18/17	-		286	
Work Orders completed as of 5/18/17	-		196	
Streets Reconstructed / Overlayed as of 5/18/17	-		12	25

Streets
Expenditure Detail

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
524-1010	EXEMPT WAGES	42,000	45,313	44,977	6,116	6,116	-
524-1020	NON-EXEMPT WAGES	395,361	358,944	355,431	394,292	394,292	368,638
524-1030	TEMPORARY EMPLOYEES	26,537	6,166	-	-	-	-
524-1080	OVERTIME	5,750	6,013	10,000	10,000	10,000	10,000
524-1100	GROUP INSURANCE	75,682	62,048	70,380	70,380	70,380	67,026
524-1120	PENSION CONTRIBUTION	30,135	25,808	27,908	27,908	27,908	27,648
524-1140	FICA TAX	29,761	25,431	25,445	25,445	25,445	22,856
524-1150	MEDICARE TAX	6,960	5,948	5,951	5,951	5,951	5,345
524-1160	WORKMENS COMP	40,722	34,322	42,606	42,606	42,606	39,301
524-1180	FUTA	830	2,711	3,750	3,750	3,750	3,500
TOTAL PERSONNEL		653,739	572,704	586,448	586,448	586,448	544,314
OTHER CHARGES							
524-2010	COMMUNICATIONS	5,356	5,808	5,728	5,728	7,593	3,457
524-2043	TRAVEL AND TRAINING	1,330	926	3,944	399	-	2,000
524-2190	RENTAL TO CP&L	422,123	385,143	453,200	453,200	420,000	420,000
524-2200	STREET LIGHT	8,158	14,044	30,000	24,250	15,992	20,000
524-2240	ADVERTISING	-	254	200	320	468	200
524-2300	EQUIPMENT RENTAL	-	2,200	-	-	-	-
524-2440	POSTAGE	-	9	-	-	-	-
524-2623	MAINT-STORM SEWERS	-	290	515	515	-	515
524-2624	MAINT-STREETS	61,523	44,947	105,000	91,250	75,495	85,000
524-2625	MAINT-TOOLS & EQUIP	193	-	515	515	-	515
524-2628	MAINT-OTHER	4,764	2,221	2,060	2,060	2,060	2,060
524-2634	MAINT-MACHINERY	52,232	50,873	50,000	46,000	45,000	25,000
524-2636	MAINT-VEHICLES	14,256	27,923	30,000	30,000	30,000	30,000
524-2637	MAINT-SIGNS	5,445	-	-	-	-	-
524-2638	MAINT-TRAFFIC SIGNALS	3,235	3,843	6,180	6,180	3,171	8,000
524-2690	SUMMER STRIPING PROGRAM	9,600	-	-	-	-	-
524-2810	OTHER SERVICES	2,704	245	300	2,225	2,300	300
TOTAL OTHER CHARGES		590,918	538,726	687,642	662,642	602,079	598,081
SUPPLIES							
524-3010	OFFICE SUPPLIES	216	99	500	700	750	500
524-3080	CLOTHING & LINENS	8,051	8,543	7,000	8,300	7,000	7,000
524-3240	MOTOR FUEL & LUBE	59,614	47,471	60,000	60,000	45,931	45,000
524-3280	MINOR TOOLS	402	390	800	800	700	800
524-3400	CHEMICALS	814	-	5,000	3,500	3,668	4,000
524-3700	TRAFFIC SIGNS	1,080	4,359	5,500	6,500	5,684	5,500
524-3800	PAINT (STRIPING STREETS)	7,619	4,938	25,000	24,000	2,300	15,000
524-3840	OTHER SUPPLIES	4,221	7,229	5,000	5,000	4,960	5,000
524-3850	EQUIPMENT	5,660	2,831	-	-	-	-
TOTAL SUPPLIES		87,677	75,859	108,800	108,800	70,993	82,800
CAPITAL OUTLAY							
524-4010	CAPITAL OUTLAY	-	-	49,000	49,000	44,010	90,000
TOTAL CAPITAL OUTLAY		-	-	49,000	49,000	44,010	90,000
***DEPARTMENT TOTAL ***		1,332,334	1,187,289	1,431,890	1,406,890	1,303,530	1,315,194



Drain Ditch Maintenance

www.weslacotx.gov/departments/public-works

AUTHORIZED POSITIONS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Drain Ditch Maintenance Supervisor	1	1	1	1
Heavy Equipment Operator	3	3	3	3
Equipment Operator	2	2	2	2
Skilled Laborer	1	1	1	1
Laborer	5	5	5	5
	12	12	12	12

DEPARTMENT DESCRIPTION:

To maintain the functionality of the drain ditches located within the City limits, and provide framework that simplifies the process of maintenance and operation of ditches. Ensure all weedy lots and City Right-of-ways are cut in a timely manner.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Maintained drainage ditches.
- Maintained weedy lots, alleyways. Right-of-ways, and tree trimming city-wide.
- Purchased long-reach excavator.
- Purchased pumps for drainage ditches to help alleviate any possible future flooding.

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- To maintain clean drain ditches, free from obstructions and materials that would prevent proper draining.
- To enhance the appearance inside and along the spoiled banks at all times by excavating all drain ditches.
- To clean all drain lines on an annual basis.
- To clean the holding pond two times per year.
- Cut weedy lots in a timely manner
- Maintain City right-of-ways
- Cut trimming overgrown tree limbs in a timely mannner

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Works Orders rcvd as of 5/18/17			247	
Work Orders completed as of 5/18/17			186	
Weedy Lots completed			267	

**Drain Ditch Maintenance
Expenditure Detail**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
PERSONNEL						
529-1010 EXEMPT WAGES	10,577	37,187	36,824	5,142	5,142	-
529-1020 NON-EXEMPT WAGS	34,971	180,812	288,771	320,453	320,453	327,891
529-1080 OVERTIME	260	(5,330)	2,500	2,500	2,500	6,000
529-1100 GROUP INSURANCE	7,606	34,557	56,304	56,304	56,304	57,451
529-1120 PENSION CONTRIBUTION	3,130	13,509	22,310	22,310	22,310	24,592
529-1140 FICA TAX	2,920	13,253	20,342	20,342	20,342	20,329
529-1150 MEDICARE TAX	683	3,099	4,757	4,757	4,757	4,754
529-1160 WORKMENS COMP	9,055	26,586	31,872	31,872	31,872	18,657
529-1180 FUTA	106	1,450	3,000	3,000	3,000	3,000
TOTAL PERSONNEL	69,309	305,123	466,680	466,680	466,680	462,675
OTHER CHARGES						
529-2043 TRAVEL & TRAINING	-	343	1,000	1,000	-	1,000
529-2100 STORM WATER PROJECT	18,483	31,814	48,000	48,000	28,500	33,000
529-2160 SPECIAL PROJECT	291	1,498	5,000	-	-	15,000
529-2625 MAINT-TOOLS & EQUIP	680	-	1,000	1,000	-	1,000
529-2628 MAINT-OTHER	98	257	1,000	-	-	500
529-2634 MAINT-MACHINERY	-	-	-	-	-	25,000
529-2636 MAINT-VEHICLES	7,830	13,155	12,000	42,000	38,200	10,000
529-2810 OTHER SERVICES	-	90	800	800	800	1,500
TOTAL OTHER CHARGES	27,382	47,156	68,800	92,800	67,500	87,000
SUPPLIES						
529-3080 CLOTHING & LINENS	1,838	5,206	5,000	5,000	4,700	6,000
529-3240 MOTOR FUEL & LUBE	11,198	14,083	13,000	13,000	17,892	18,000
529-3280 MINOR TOOLS	1,721	291	2,000	2,000	1,000	2,000
529-3840 OTHER SUPPLIES	1,251	2,134	2,000	6,000	5,277	6,000
529-3850 EQUIPMENT	152	21,295	5,800	5,800	5,800	-
TOTAL SUPPLIES	16,159	43,008	27,800	31,800	34,669	32,000
CAPITAL OUTLAY						
529-4010 CAPITAL OUTLAY	-	-	65,000	60,800	59,800	30,000
TOTAL CAPITAL OUTLAY	-	-	65,000	60,800	59,800	30,000
***DEPARTMENT TOTAL ***	112,850	395,287	628,280	652,080	628,649	611,675



Information Technology

www.weslacotx.gov/departments/information-technology

AUTHORIZED POSITIONS

	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
IT Director	1	1	1	1
Systems Administrator	1	1	1	1
Network Administrator	1	1	1	1
* Support Analyst	1	2	1	1
Computer Specialist	1	1	1	1
Programmer Analyst	0	0	1	1
Department Total	5	6	6	6

*(1) Support Analyst was reclassified during FY 2017 to Programmer Analyst

DEPARTMENT DESCRIPTION:

The Information Technology Department performs a variety of functions (IT Disciplines / Competencies) that range from installing applications to designing complex networks and maintaining information databases. The duties of the IT staff include technical support to both City employees and the public sector, data management, technical documentation of all processes and procedures, networking, computer hardware/software, telephony, database, web (HTML), graphics and design, as well as management and administration of entire systems.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Launched new City Website
- Launched Accela for Planning/Code Enforcement/Building with Online Permits
- Launched new Comm. Center for PD Dispatch at PW
- Launched citizen 311 app for service requests
- Launched new Library Website
- Implemented Electronic Ticket Writers for PD
- Implemented online HR Job Applications
- Implemented online Crime Reporting for PD
- Implemented Wi-Fi at city facilities
- Consolidated remaining departments into enterprise phone system
- Upgraded server infrastructure to support growth
- Migrated Library Phone System to match city use

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

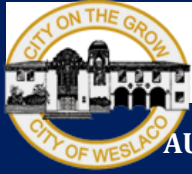
- Expand storage to accommodate our growing needs
- Continue to replace outdated city computers
- Support, maintain, upgrade network system hardware.
- Finish Incode 10 ERP software upgrade
- Enhance technical support training on hardware and software.
- Improve network security by creating policies and active monitoring with Intrusion Protection System

PERFORMANCE MEASURES

	Actual 2015-2016	Budget 2016-2017	Proposed 2017-2018
Work Orders completed	NA	1680	1800
Computers/Laptops/Printers Supported	NA	260	300
Servers Supported	NA	45	50
Phones Supported	NA	198	200

**Information Technology
Expenditure Detail**

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
530-1010	EXEMPT WAGES	94,185	158,891	166,164	91,309	91,309	76,500
530-1020	NON-EXEMPT WAGES	25,231	52,934	91,984	166,839	166,839	188,677
530-1080	OVERTIME	298	222	3,000	3,000	3,000	2,000
530-1100	GROUP INSURANCE	14,837	18,561	28,152	28,152	28,152	28,726
530-1120	PENSION CONTRIBUTION	8,130	13,063	17,758	17,758	17,758	19,888
530-1140	FICA TAX	7,425	12,419	16,191	16,191	16,191	16,441
530-1150	MEDICARE TAX	1,736	2,904	3,786	3,786	3,786	3,845
530-1160	WORKMENS COMP	693	2,066	2,303	2,303	2,303	2,917
530-1180	FUTA	36	855	1,500	1,500	1,500	1,500
TOTAL PERSONNEL		152,571	261,915	330,838	330,838	330,838	340,494
OTHER CHARGES							
530-2010	COMMUNICATIONS	62,218	62,677	73,700	73,700	61,709	63,700
530-2043	TRAVEL AND TRAINING	1,644	10,580	10,000	10,000	6,187	8,000
530-2320	COPYING EXPENSES	1,169	477	1,560	1,560	1,100	1,560
530-2440	POSTAGE/SHIPPING	21	60	100	100	-	100
530-2520	MEMBERSHIP & SUBSC	628	997	825	825	956	825
530-2635	COMPUTER MAINTENANCE	35,105	7,059	12,000	12,000	8,000	10,000
530-2636	MAINT-VEHICLES	25	367	1,000	1,000	-	1,000
530-2780	COMPUTER VENDOR SUPP	106,661	182,778	257,000	257,000	275,000	300,993
530-2810	OTHER SERVICES	6,168	208	500	500	500	500
TOTAL OTHER CHARGES		213,640	265,204	356,685	356,685	353,452	386,678
SUPPLIES							
530-3080	CLOTHING & LINENS	180	354	700	700	200	700
530-3241	MOTOR FUEL & LUBE	306	297	300	300	250	300
530-3840	OTHER SUPPLIES	2,752	4,637	5,000	5,000	2,650	4,000
530-3850	EQUIPMENT	-	77,145	5,000	5,000	5,000	3,000
TOTAL SUPPLIES		3,238	82,433	11,000	11,000	8,100	8,000
CAPITAL OUTLAY							
530-4010	CAPITAL OUTLAY	-	-	226,500	226,501	226,500	134,500
TOTAL CAPITAL OUTLAY		-	-	226,500	226,501	226,500	134,500
***DEPARTMENT TOTAL ***		369,449	609,552	925,023	925,024	918,890	869,672



Parks & Recreation

www.weslacotx.gov/departments/parks

AUTHORIZED POSITIONS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Parks & Recreation Director	1	1	1	1
Parks Working Supervisor	0	0	1	1
Laborers-Full Time	0	7	6	6
Laborers-Part Time	0	0	2	2
Skilled Parks Laborer	0	1	0	0
Clerk	1	0	0	0
Support Service Aide	0	1	1	1
Gus & Goldie Coord. (PT-Seasonal)	1	0	0	0
Pool Manager (PT-Seasonal)	1	1	1	1
Lifeguard (PT-Seasonal)	15	8	8	8
	19	19	20	20

DEPARTMENT DESCRIPTION:

The Parks and Recreation Department improves the quality of life for Weslaco citizens by maintaining six City Parks on approximately 140 acres, 2 miles of a jogging trail, and sports complex. The Department maintains and schedules the use of the Sports Complex as well as the use of the parks for special community activities. The Parks and Recreation Dept. also maintains all pavillions, basketball courts, tennis courts and soccer fields, and prepare for special events during the year.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Added siewalks at City Park
- Added Entrance sign at Mayor Pablo G Pena City Park
- Updated lighting at all pavilions to LED at City Park
- Completed Trails Master Plan
- Added Hitting stations to Sports Complex and homerun fencing for youth tournaments
- 2 New Dodge Trucks
- Upgraded a 2-way radio communication with all parks staff
- Upgraded eletrical power for events at City Park

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- To provide a wide variety of high-quality recreational programs and activities.
- To continue to grow recreation department for the city of Weslaco.
- To complete all playground play surfacing at all parks.
- To continue to automate our pools, irrigation, lighting, etc.
- To be able to install WIFI in the 2 major parks City Park and Harlon Block Park.

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
----------------------	---------------------	---------------------	------------------------	-----------------------

Parks & Recreation
Expenditure Detail

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
540-1010	EXEMPT WAGES	47,083	53,862	53,940	53,940	53,940	60,000
540-1020	NON-EXEMPT WAGES	157,641	215,748	221,699	211,955	211,955	217,818
540-1030	TEMPORARY EMPLOYEES	4,382	8,103	25,000	34,744	34,744	25,600
540-1080	OVERTIME	7,670	13,470	7,000	7,000	7,000	7,000
540-1100	GROUP INSURANCE	35,125	42,026	46,920	46,920	46,920	47,876
540-1120	PENSION CONTRIBUTION	14,437	17,643	19,219	19,219	19,219	20,836
540-1140	FICA TAX	13,482	17,545	19,074	19,074	19,074	18,812
540-1150	MEDICARE TAX	3,153	4,103	4,461	4,461	4,461	4,400
540-1160	WORKMENS COMP	108	10,569	10,540	10,540	10,540	11,885
540-1180	FUTA	261	1,747	5,250	5,250	5,250	5,000
TOTAL PERSONNEL		283,343	384,815	413,103	413,103	413,103	419,227
OTHER CHARGES							
540-2010	COMMUNICATIONS	7,526	11,636	7,287	7,287	14,477	3,359
540-2043	TRAVEL AND TRAINING	2,036	2,721	5,000	5,000	667	4,000
540-2100	PROFFESIONAL FEES	84	-	5,000	5,000	9	-
540-2240	ADVERTISING	273	653	600	600	-	600
540-2300	EQUIPMENT RENTAL	-	-	750	750	143	1,000
540-2320	COPYING EXPENSES	73	1,137	1,000	1,050	345	1,000
540-2380	UTILIITIES-B&G CLUB	-	5,560	-	18,000	14,645	-
540-2384	UTILIITIES-RODRIGUEZ PARK	(147)	-	-	-	-	-
540-2440	POSTAGE	491	26	300	300	7	300
540-2500	RECREATIONAL PROGRAMS	17,565	21,422	25,000	25,000	15,080	20,000
540-2510	FIREWORKS DISPLAY	14,000	14,000	15,000	15,400	8,667	15,000
540-2520	MEMBERSHIP & SUBSC	240	380	1,000	1,000	-	1,000
540-2629	MAINT-PARKS	34,960	53,348	57,000	57,000	37,576	57,000
540-2634	MAINT-MACHINERY	86	-	3,000	5,000	3,818	5,000
540-2636	MAINT-VEHICLES	6,231	9,580	6,000	7,500	6,202	6,000
540-2639	MAINT-RADIOS	-	-	2,800	2,800	1,800	2,800
540-2643	MAINT-POOL	2,358	3,564	7,000	7,000	2,893	5,000
540-2810	OTHER SERVICES	275	588	-	59	78	-
TOTAL OTHER CHARGES		86,050	124,614	136,737	158,746	106,407	123,063
SUPPLIES							
540-3010	OFFICE SUPPLIES	697	1,161	1,500	1,450	352	1,500
540-3040	JANITOR SUPPLIES	5,164	11,794	7,200	9,241	6,991	8,000
540-3080	CLOTHING & LINENS	2,480	5,061	6,000	6,000	2,755	5,300
540-3240	MOTOR FUEL & LUBE	6,913	9,502	8,000	8,000	7,904	8,000
540-3280	MINOR TOOLS	-	-	1,000	1,000	672	1,000
540-3400	CHEMICALS	3,817	3,468	7,000	7,000	2,784	10,000
540-3680	LANDSCAPING	-	921	10,000	4,000	1,800	7,000
540-3840	OTHER SUPPLIES	3,836	6,417	6,000	6,000	2,356	6,000
540-3850	EQUIPMENT	6,525	4,264	3,200	3,200	2,311	3,000
TOTAL SUPPLIES		29,432	42,588	49,900	45,891	27,925	49,800
CAPITAL OUTLAY							
540-4010	CAPITAL OUTLAY	-	-	73,000	73,000	84,178	10,000
TOTAL CAPITAL OUTLAY		-	-	73,000	73,000	84,178	10,000
***DEPARTMENT TOTAL ***							
		398,825	552,017	672,740	690,740	631,613	602,090



AUTHORIZED POSITIONS

	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Library Director	1	1	1	1
Assistant Library Director	1	1	1	1
Public Service Supervisor	1	1	1	1
Senior Cataloger	1	1	1	1
Coordinator of Volunteers	1	1	1	1
Senior Circulation Clerk	1	1	1	1
Reference Specialist	2	2	2	2
Cataloger	1	1	1	1
Secretary I	1	1	1	1
Circulation Clerk (Part Time)	3	3	3	3
Library Clerk (Part Time)	2	2	2	2
Summer Programing Clerk (PT-Seasonal)	4	4	4	4
	19	19	19	19

DEPARTMENT DESCRIPTION:

The Mayor Joe V. Sanchez Public Library seeks to provide the citizens of Weslaco and the surrounding community with the appropriate service, information access, social atmosphere, and cultural setting that is merited of a Library within this community.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Repaired the Library Roof
- Repainted the library, replaced the theatre doors, replaced the book drop, and other updates and renovations.
- Among the state leaders in questions answered and program attendance per capita.
- Worked with Hidalgo County to secure nearly \$500,000 of funding for a new electronic library

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- To be a regional leader with regard to the quality and quantity of our physical and electronic collection.
- To provide a welcoming environment to the citizen's of Weslaco and the surrounding community.
- To provide the community with a variety of services, both traditional and cutting edge.
- To provide the community with the information they need and desire.
- To serve as a cultural and social center for the community.
- To use the aforementioned goals as a vehicle for improving all types of literacy
- To improve the quality of children's programing and overall marketing of library events.
- To remain above 5.5 visits per capita. This number is among the highest within the State for our population group and above the 90th percentile among Texas libraries.
- To average above 63 hours open per week. This number represents just above the median hours open per week with respect to Texas public libraries within our population group.
- To remain at or above 4.0 reference transactions per capita. This number is among the very best within the State for our population group and well above the 95th percentile among Texas libraries.
- To improve to 0.6 program attendances per capita. This number is among the highest within the State for our population group and well above the 90th percentile among Texas libraries.

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Visits Per Capita	5.82	5.82	5.50	5.50
Hour Open Per Week	63	63	63	63
Reference Transactions Per Capita	4.00	4.81	4.50	4.00
Program Attendance Per Capita	0.57	0.58	0.55	0.60

****The library is expecting lower numbers due to construction occurring during the Summer Reading Program**

Library
Expenditure Detail

		History		Current		Proposed
		2015	2016	2017	2017	2017
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED
						PROPOSED
PERSONNEL						
541-1010	EXEMPT WAGES	153,030	160,412	159,881	127,084	135,585
541-1020	NON-EXEMPT WAGES	163,043	172,539	171,318	204,115	152,992
541-1040	PART-TIME WAGES	33,228	48,202	55,600	55,600	36,657
541-1080	OVERTIME	64	120	1,000	1,000	110
541-1100	GROUP INSURANCE	45,271	43,511	46,920	46,920	36,949
541-1120	PENSION CONTRIBUTION	21,587	20,607	22,590	22,590	20,961
541-1140	FICA TAX	21,379	21,927	24,044	24,044	19,729
541-1150	MEDICARE TAX	5,000	5,128	5,623	5,623	4,615
541-1160	WORKMENS COMP	1,333	1,507	1,421	1,421	1,735
541-1180	FUTA	583	2,195	4,750	4,750	771
TOTAL PERSONNEL		444,519	476,148	493,147	493,147	410,104
OTHER CHARGES						
541-2010	COMMUNICATIONS	19,119	28,113	26,000	26,000	23,733
541-2043	TRAVEL & TRAINING	5,135	7,694	6,600	6,600	3,801
541-2095	WORK STUDY	7,006	2,258	3,500	2,750	1,793
541-2380	UTILITIES	42,812	37,536	36,000	36,000	32,805
541-2440	POSTAGE	1,266	939	2,000	2,000	1,234
541-2520	MEMBERSHIP & SUBSCRIPTION	775	2,354	1,500	1,500	1,053
541-2626	MAINT-BUILDING	-	-	20,000	20,000	14,793
541-2631	MAINT-OFFICE MACHINES	95	-	150	150	-
541-2635	MAINT-COMPUTER EQUIPMENT	8,801	5,362	3,800	3,800	3,677
541-2636	MAINT-VEHICLES	1,271	319	1,300	700	495
541-2651	MAINT-ELEVATOR	-	-	500	500	-
541-2655	SUMMER READING PROGRAM	11,748	7,393	13,000	16,000	11,232
541-2780	COMPUTER VENDOR SUPPORT	17,148	15,865	21,500	19,000	5,933
541-2810	OTHER SERVICES	-	687	11,429	4,929	945
541-2811	CONTRACT SERVICE	27,810	24,644	30,000	33,170	25,255
TOTAL OTHER CHARGES		142,987	133,164	177,279	173,099	126,749
SUPPLIES						
541-3010	OFFICE SUPPLIES	7,411	3,546	5,500	6,340	5,515
541-3240	MOTOR FUEL & LUBE	166	77	275	275	95
541-3643	LIBRARY & MEDIA CTR PROGRAM	1,398	1,719	2,500	2,820	2,748
541-3644	CONTINUATIONS & DATABASES	19,874	25,237	20,000	22,390	17,953
541-3840	OTHER SUPPLIES	15,454	30,462	25,000	25,000	18,297
541-3841	GRANT EXPENDITURES	14,332	29,756	32,000	30,000	4,828
541-3850	EQUIPMENT	17,835	24,199	17,990	17,990	11,256
TOTAL SUPPLIES		76,470	114,996	103,265	104,815	60,692
CAPITAL OUTLAY						
541-4010	CAPITAL OUTLAY	-	-	15,000	16,630	13,103
541-4030	CAPITAL OUTLAY-BOOKS	39,594	44,621	45,000	48,000	41,684
TOTAL CAPITAL OUTLAY		39,594	44,621	60,000	64,630	54,787
***DEPARTMENT TOTAL ***		703,570	768,928	833,691	835,691	652,332
						788,551



Fleet Maintenance Shop

www.weslacotx.gov/departments/public-works

AUTHORIZED POSITIONS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Fleet Maintenance Supervisor	1	1	1	1
Mechanic	3	3	3	3
Skilled Laborer	1	1	1	1
	5	5	5	5

DEPARTMENT DESCRIPTION:

To ensure city vehicles and equipment are maintained to operate reliably, efficiently and safely.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR:

- Installed new lifts (3).
- Continued servicing Fire & PD units.
- Installed flat bed on tow truck & lift.

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR:

- Monitor and direct maintenance activities for Fleet Maintenance division.
- Provide and maintain a dependable and safe fleet according to good fleet management practices.
- Reduce fuel and maintenance cost by standardizing fleet.
- To provide maintenance to all City vehicles, heavy equipment and machinery.
- Perform periodic maintenance and inspection of all vehicles and equipment.
- Reduce down time of vehicles and equipment being repaired.

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Work Orders Placed as of 5/18/17			556	
Work Orders Completed as of 5/18/17			385	

**Fleet Maintenance
Expenditure Detail**

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
556-1010	EXEMPT WAGES	51,943	55,388	55,625	55,625	55,625	55,625
556-1020	NON-EXEMPT WAGES	50,170	94,533	103,343	103,343	103,343	102,835
556-1080	OVERTIME	(225)	604	2,000	2,000	2,000	2,000
556-1100	GROUP INSURANCE	13,752	18,858	23,460	23,460	23,460	23,938
556-1120	PENSION CONTRIBUTION	7,241	9,340	10,946	10,946	10,946	11,885
556-1140	FICA TAX	6,647	9,080	9,980	9,980	9,980	9,825
556-1150	MEDICARE TAX	1,554	2,124	2,333	2,333	2,333	2,298
556-1160	WORKMENS COMP	4,739	5,620	5,790	5,790	5,790	6,624
556-1180	FUTA	246	819	1,250	1,250	1,250	1,250
TOTAL PERSONNEL		136,066	196,366	214,727	214,727	214,727	216,278
OTHER CHARGES							
556-2010	COMMUNICATIONS	1,772	1,464	4,000	4,000	3,596	1,844
556-2043	TRAVEL AND TRAINING	15	1,433	500	500	-	1,500
556-2080	INSURANCE AND BONDS	364	224	500	500	455	552
556-2440	POSTAGE	-	0	-	50	-	-
556-2632	MAINT-APPARATUS	-	-	700	700	700	700
556-2634	MAINT-MACHINERY	57	165	600	600	300	1,000
556-2636	MAINT-VEHICLES	1,301	3,520	2,500	3,000	2,300	5,000
556-2810	OTHER SERVICES	60	-	300	390	585	1,000
TOTAL OTHER CHARGES		3,569	6,807	9,100	9,740	7,936	12,147
SUPPLIES							
556-3010	OFFICE SUPPLIES	193	789	1,000	400	567	1,000
556-3040	JANITORIAL SUPPLIES	22	-	-	-	-	-
556-3080	CLOTHING & LINENS	1,928	2,690	2,000	2,500	2,931	3,000
556-3090	WELDING SUPPLIES	100	1,100	1,000	1,900	1,318	1,500
556-3240	MOTOR FUEL & LUBE	2,413	1,961	2,060	2,060	1,631	2,060
556-3280	MINOR TOOLS	2,126	2,763	1,500	960	1,079	4,000
556-3480	CHEMICALS-MEDICAL	-	-	400	400	100	1,000
556-3840	OTHER SUPPLIES	3,730	2,806	3,800	5,100	3,524	3,800
556-3850	EQUIPMENT	2,153	5,103	4,620	3,620	3,569	4,100
TOTAL SUPPLIES		12,664	17,213	16,380	16,940	14,719	20,460
CAPITAL OUTLAY							
556-4010	CAPITAL OUTLAY	-	-	24,000	24,000	26,347	62,500
TOTAL CAPITAL OUTLAY		-	-	24,000	24,000	26,347	62,500
***DEPARTMENT TOTAL ***							
		152,299	220,385	264,207	265,407	263,729	311,385

(This page intentionally left blank)

**Debt Service
Expenditure Detail**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
DEBT SERVICE						
555-5010 PRINCIPAL-CAP LEASES	20,663	130,361	128,130	128,130	128,130	231,079
555-5015 INTEREST-CAP LEASES	2,382	8,739	10,972	10,972	10,972	28,023
TOTAL DEBT SERVICE	23,045	139,099	139,102	139,102	139,102	259,102
***DEPARTMENT TOTAL ***	23,045	139,099	139,102	139,102	139,102	259,102

(This page intentionally left blank)

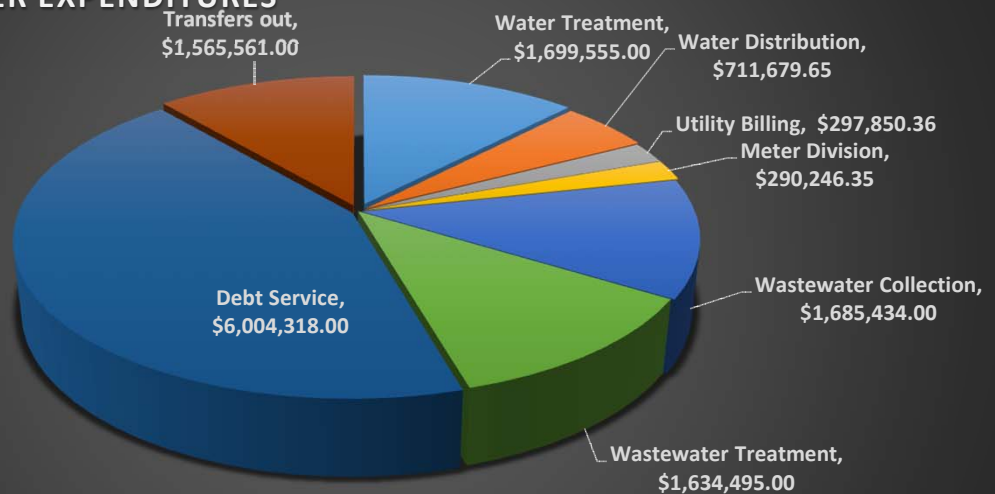
Other General Expenditures
Expenditure Detail

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
PERSONNEL						
597-1930 SPECIAL ACTIVITIES	18,951	1,098	5,000	5,000	6,512	5,000
597-1940 FEASIBILITY STUDY	-	-	2,500	2,500	-	-
597-1970 INS DEDUCTIBLE CLAIMS	53,549	54,246	45,000	45,000	408	5,000
TOTAL PERSONNEL	72,500	55,344	52,500	52,500	6,920	10,000
OTHER CHARGES						
597-2080 INSURANCE & BONDS	395,148	335,420	350,000	350,000	380,375	386,129
597-2200 YEAR END - CONTINGENCY	61,854	53,869	100,000	96,000	46,357	100,000
597-2475 IRRIGATION FEES	-	858	2,500	2,500	-	-
597-2476 BOY'S CLUB CONTRIBUTION	50,000	50,000	50,000	50,000	50,000	50,000
597-2478 LRGVDC (RIO TRANSIT)	30,000	30,000	30,000	30,000	45,000	30,000
597-2479 VALLEY NATURE CENTER-CONTR	131,283	-	-	-	-	-
597-2490 WESLACO MUSEUM	63,100	73,100	63,100	63,100	63,100	63,100
597-2495 STC TRASPORTATION CONTRIB.	24,588	39,236	39,236	39,236	58,938	39,236
597-2496 WESLACO 100 COMMITTEE	-	-	-	4,000	4,000	25,000
597-2497 FRONTERA AUDUBON-CONTRIB	-	20,000	-	-	-	-
597-2920 BANKING SERVICES	2,356	4,875	5,000	5,000	4,669	5,000
597-2930 PENALTIES	540	1,622	-	-	-	-
TOTAL OTHER CHARGES	758,869	608,981	639,836	639,836	652,439	698,465
TRANSFERS OUT						
597-6510 TRANSFER TO AIRPORT FUND	200,000	251,172	250,000	250,000	250,000	250,000
597-6599 TRANSFER TO OTHER FUNDS	2,260,736	2,472,544	2,335,000	2,335,000	2,335,000	2,320,046
TOTAL TRANSFERS OUT	2,460,736	2,723,716	2,585,000	2,585,000	2,585,000	2,570,046
***DEPARTMENT TOTAL ***	3,292,105	3,388,041	3,277,336	3,277,336	3,244,359	3,278,511

**Water/Wastewater Fund
(Utility Fund)**

	History		Current			Proposed
	2015 Actual	2016 Actual	2017 Adopted	2017 Amended	2017 Estimated	2018 Proposed
WATER FUND REVUNES						
INTERGOVERNMENTAL REVENUE	348,116	186,389	-	-	-	-
CHARGES FOR SERVICES	6,512,901	5,530,588	6,455,000	6,455,000	6,489,575	6,680,910
OTHER INCOME	192,793	178,145	143,000	143,000	183,710	172,290
WASTEWATER REVENUES						
INTERGOVERNMENTAL REVENUE	-	145,793	-	-	-	-
CHARGES FOR SERVICES	5,318,494	5,014,797	5,364,000	5,366,000	5,362,972	5,524,920
OTHER INCOME	97,194	82,524	93,500	93,500	95,068	96,305
TOTAL WATER/WASTEWATER REVENUES	12,469,498	11,138,236	12,055,500	12,057,500	12,131,325	12,474,425
WATER EXPENDITURE SUMMARY						
GENERAL GOVERNMENT	895,170	-	-	-	-	-
WATER TREATMENT	1,773,728	2,513,576	1,475,631	1,701,685	1,731,895	1,699,555
WATER DISTRIBUTION	736,168	537,679	508,185	528,185	515,054	711,680
PUBLIC UTILITIES ADMINISTRATION	35,504	-	-	-	-	-
UTILITY BILLING	273,342	318,180	300,275	300,275	273,157	297,850
DEBT SERVICE	3,411,661	3,765,562	4,001,449	4,001,449	4,103,574	4,780,401
WATER METER DIVISION	304,321	230,004	292,455	292,455	256,970	290,246
WATER TRANSFERS OUT	138,529	176,697	895,171	895,171	895,171	895,171
WASTEWATER EXPENDITURE						
EMERGENCY MANAGEMENT	-	194,391	-	-	-	-
WASTEWATER COLLECTION	1,355,253	2,358,120	1,725,359	1,656,987	1,501,447	1,685,434
WASTEWATER TREATMENT	1,495,144	1,509,963	1,738,122	1,960,636	1,955,472	1,634,495
DEBT SERVICE	1,919,407	1,573,740	1,136,908	1,136,908	1,136,908	1,223,917
WASTEWATER TRANSFERS OUT	50,176	719,925	670,390	670,390	670,390	670,390
TOTAL WATER/WASTEWATER EXPENDITURES	11,493,233	13,897,838	12,743,945	13,144,141	13,040,038	13,889,139
REVENUES OVER (UNDER) EXPENDITURES	976,265	(2,759,602)	(688,445)	(1,086,641)	(908,713)	(1,414,714)

WATER/WASTEWATER EXPENDITURES



**Water Fund
Financial Summary**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
INTERGOVERNMENTAL REVENUE						
400-6020 INTERGOVERNNTL REVENUE	348,116	186,389	-	-	-	-
TOTAL INTERGOVERNMENTAL REVENUE	348,116	186,389	-	-	-	-
CHARGES FOR SERVICES						
400-3150 WATER SALES	6,446,996	5,441,979	6,400,000	6,400,000	6,382,146	6,613,610
400-3160 WATER TAPPING FEES	58,605	68,706	55,000	55,000	107,429	67,300
400-3200 PROCESSING FEE-ONLINE	7,299	19,903	-	-	-	-
TOTAL CHARGES FOR SERVICES	6,512,901	5,530,588	6,455,000	6,455,000	6,489,575	6,680,910
OTHER INCOME						
400-6020 MISCELLANEOUS REV	59,505	61,765	50,000	50,000	64,459	51,500
400-6021 ONLINE TRANSACTION FEE	-	-	-	-	21,000	25,000
400-6022 UTILITY BILLING PENALTIES	115,191	97,295	75,000	75,000	80,000	77,250
400-6040 RENT OF WATER TOWER	18,052	18,251	18,000	18,000	18,251	18,540
400-6100 OVER/UNDER	44	834	-	-	-	-
TOTAL OTHER INCOME	192,793	178,145	143,000	143,000	183,710	172,290
*** TOTAL REVENUES ***	7,053,810	5,895,122	6,598,000	6,598,000	6,673,285	6,853,200
EXPENDITURE SUMMARY						
GENERAL GOVERNMENT	895,170	-	-	-	-	-
WATER TREATMENT	1,773,728	2,513,576	1,475,631	1,701,685	1,731,895	1,699,555
WATER DISTRIBUTION	736,168	537,679	508,185	528,185	515,054	711,680
PUBLIC UTILITIES ADMINISTRATION	35,504	-	-	-	-	-
UTILITY BILLING	273,342	318,180	300,275	300,275	273,157	297,850
DEBT SERVICE	3,411,661	3,765,562	4,001,449	4,001,449	4,103,574	4,780,401
WATER METER DIVISION	304,321	230,004	292,455	292,455	256,970	290,246
TRANSFERS OUT	138,529	176,697	895,171	895,171	895,171	895,171
*** TOTAL EXPENDITURES ***	7,568,423	7,541,697	7,473,166	7,719,220	7,775,821	8,674,903
REVENUES OVER (UNDER) EXPENDITURES	(514,613)	(1,646,575)	(875,166)	(1,121,220)	(1,102,536)	(1,821,703)

**General Government
Expenditure Detail**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
OTHER CHARGES						
501-2999 GENERAL GOVERNMENT	895,170	-	-	-	-	-
TOTAL OTHER CHARGES	895,170	-	-	-	-	-
***DEPARTMENT TOTAL ***	895,170	-	-	-	-	-



Water Treatment

AUTHORIZED POSITIONS

Actual
2015-2016

Budget
2016-2017

Estimated
2016-2017

Proposed
2017-2018

DEPARTMENT DESCRIPTION:

Maintain daily operations of the water plant, by producing and supplying safe potable drinking water for the City of Weslaco. Must provide safe and potable water for public consumption approved by the Texas Department of Health (TDH) and the Texas Commission on Environmental Quality (TCEQ).

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR

PERFORMANCE MEASURES

Actual
2013-2014

Budget
2014-2015

Budget
2014-2016

Estimate
2016-2017

Water Treatment Expenditure Detail

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
549-1000	PENSION EXPENSE	25,375	75,048	-	-	-	-
549-1010	EXEMPT WAGES	35,268	-	-	-	-	-
549-1020	NON-EXEMPT WAGES	197,737	-	-	-	-	-
549-1080	OVERTIME	38,442	-	-	-	-	-
549-1100	GROUP INSURANCE	33,872	-	-	-	-	-
549-1120	PENSION CONTRIBUTION	17,902	-	-	-	-	-
549-1140	FICA TAX	16,805	-	-	-	-	-
549-1150	MEDICARE TAX	3,930	-	-	-	-	-
549-1160	WORKMENS COMP	13,676	-	-	-	-	-
549-1180	FUTA	241	5	-	-	-	-
TOTAL PERSONNEL		383,248	75,053	-	-	-	-
OTHER CHARGES							
549-2010	COMMUNICATIONS	6,583	269	4,700	4,700	-	4,700
549-2043	TRAVEL & TRAINING	2,032	-	-	-	-	-
549-2080	INSURANCE & BONDS	3,850	-	-	-	-	-
549-2100	CONTRACTUAL SERVICES	-	1,206,998	857,556	983,610	983,610	930,218
549-2320	COPYING EXPENSES	445	-	-	-	-	-
549-2380	UTILITIES	268,614	295,784	180,000	280,000	280,000	249,040
549-2440	POSTAGE	294	-	-	-	-	-
549-2520	MEMBERSHIP & SUBSCRIPTION	783	-	-	-	-	-
549-2634	MAINT-MACHINERY	12,068	-	2,628	2,628	294	-
549-2636	MAINT-VEHICLES	1,011	332	-	-	-	-
549-2640	MAINT-ALLOWANCE	12,886	26,678	120,252	114,907	114,907	120,252
549-2810	OTHER SERVICES	86,616	586	-	-	-	-
549-2840	INSPECTION FEES	37,403	29,505	30,000	35,345	35,345	35,345
549-2999	DEPRECIATION EXPENSE	159,381	576,357	-	-	-	-
TOTAL OTHER CHARGES		591,966	2,136,510	1,195,136	1,421,190	1,414,156	1,339,555
SUPPLIES							
549-3010	OFFICE SUPPLIES	688	-	-	-	-	-
549-3040	JANITOR SUPPLIES	730	-	-	-	-	-
549-3080	CLOTHING & LINENS	3,743	465	-	-	-	-
549-3240	MOTOR FUEL & LUBE	2,795	11,399	10,000	10,000	10,000	10,000
549-3280	MINOR TOOLS	272	-	-	-	-	-
549-3400	CHEMICALS	499,146	473	-	-	-	-
549-3820	WATER DELIVERY FEE	284,718	289,676	270,495	270,495	307,739	300,000
549-3840	OTHER SUPPLIES	1,963	-	-	-	-	-
549-3850	EQUIPMENT	4,459	-	-	-	-	-
TOTAL SUPPLIES		798,513	302,013	280,495	280,495	317,739	310,000
CAPITAL OUTLAY							
549-4010	CAPITAL OUTLAY	-	-	-	-	-	50,000
TOTAL CAPITAL OUTLAY		-	-	-	-	-	50,000
***DEPARTMENT TOTAL ***		1,773,728	2,513,576	1,475,631	1,701,685	1,731,895	1,699,555



Water Distribution

AUTHORIZED POSITIONS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
* Water/Sewer Superintendent	0.5	0.5	0.5	0.5
* Water/Sewer Foreman	0.5	0.5	0.5	0.5
Medium Equipment Operator	2	2	2	2
Water Distribution Operator I	4	4	4	4
Department Total	7	7	7	7

*Superintendent & Foreman split between Funds 51&58

DEPARTMENT DESCRIPTION:

Maintain all water lines in the City and facilitate the extension of water lines to new customers.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR

- Purchased new 6 inch pump for utility repairs.
- Replace 20' joints of pipe as needed therefore we may cut down on overtime hours.

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR

- To provide water services to all needed areas by extending water lines within our City limits.
- Increase safety awareness in employees and decrease injuries.
- Repair all water breaks in a timely manner to minimize disruption in service.
- Respond to customer complaints in courteous and professional manner.
- Complete water taps in a timely manner.

PERFORMANCE MEASURES	Actual 2013-2014	Budget 2014-2015	Budget 2014-2016	Estimate 2016-2017
Work Order rcvd as of 5.18.17				768
Work orders completed as of 5.18.17				488

Water Distribution Expenditure Detail

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
PERSONNEL						
550-1010 EXEMPT WAGES	64,209	78,054	37,697	5,068	5,068	-
550-1020 NON-EXEMPT WAGES	131,758	144,787	140,811	173,440	173,440	177,736
550-1080 OVERTIME	42,242	33,117	17,000	37,000	45,000	48,000
550-1100 GROUP INSURANCE	30,423	31,248	37,536	37,536	37,536	31,422
550-1120 PENSION CONTRIB	16,082	17,778	13,294	13,294	13,294	13,330
550-1140 FICA TAX	14,852	17,107	12,121	12,121	12,121	11,020
550-1150 MEDICARE TAX	3,474	4,001	2,835	2,835	2,835	2,577
550-1160 WORKMENS COMP	11,552	7,620	9,882	9,882	9,882	9,925
550-1180 FUTA	369	1,373	2,000	2,000	2,000	2,000
TOTAL PERSONNEL	314,960	335,085	273,176	293,176	301,176	296,010
OTHER CHARGES						
550-2010 COMMUNICATIONS	5,651	7,670	6,600	6,600	5,500	5,000
550-2043 TRAVEL AND TRAINING	3,344	2,764	7,824	3,839	5,000	5,000
550-2080 INSURANCE & BONDS	3,542	2,241	7,590	7,590	6,909	7,590
550-2160 SPECIAL PROJECT	-	-	-	-	-	12,000
550-2520 MEMBERSHIP & SUBSCRIPTION	330	111	540	1,560	1,557	1,700
550-2628 MAINT-OTHER	1,489	1,587	2,750	2,750	2,250	3,000
550-2634 MAINT-MACHINERY	4,172	9,722	13,000	13,000	11,500	15,000
550-2636 MAINT-VEHICLES	8,141	6,807	10,560	10,560	9,500	10,560
550-2648 MAINT-WATER MAINS	117,751	145,664	90,000	90,000	90,000	90,000
550-2649 MAINT-FIRE HYDRANTS	89	94	25,000	25,000	24,500	30,000
550-2810 OTHER SERVICES	299	4,366	-	2,215	2,500	2,000
550-2999 DEPRECIATION EXPENSE	250,190	-	-	-	-	-
TOTAL OTHER CHARGES	394,998	181,026	163,864	163,114	159,216	181,850
SUPPLIES						
550-3010 OFFICE SUPPLIES	127	-	550	550	350	550
550-3040 JANITOR SUPPLIES	117	-	550	550	500	550
550-3080 CLOTHING & LINENS	4,439	4,848	6,000	7,500	6,200	6,000
550-3240 MOTOR FUEL & LUBE	14,956	8,235	10,000	10,000	12,587	11,000
550-3280 MINOR TOOLS	1,537	1,152	1,325	1,325	1,325	2,200
550-3840 OTHER SUPPLIES	3,598	3,182	2,850	3,350	3,200	3,000
550-3850 EQUIPMENT	1,436	4,152	16,570	15,320	7,500	10,520
TOTAL SUPPLIES	26,210	21,568	37,845	38,595	31,662	33,820
CAPITAL OUTLAY						
550-4010 CAPITAL OUTLAY	-	-	33,300	33,300	23,000	200,000
TOTAL CAPITAL OUTLAY	-	-	33,300	33,300	23,000	200,000
***DEPARTMENT TOTAL ***	736,168	537,679	508,185	528,185	515,054	711,680

Public Utilities Administration
Expenditure Detail

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
PERSONNEL						
553-1010 EXEMPT WAGES	-	-	-	-	-	-
553-1020 NON-EXEMPT WAGES	-	-	-	-	-	-
553-1025 PART-TIME WAGES	-	-	-	-	-	-
553-1030 TEMPORARY EMPLOYEES	-	-	-	-	-	-
553-1080 OVERTIME	-	-	-	-	-	-
553-1100 GROUP INSURANCE	9,412	-	-	-	-	-
553-1120 PENSION CONTRIBUTION	9,657	-	-	-	-	-
553-1140 FICA TAX	8,357	-	-	-	-	-
553-1150 MEDICARE TAX	1,954	-	-	-	-	-
553-1160 WORKMENS COMP	-	-	-	-	-	-
553-1180 FUTA	-	-	-	-	-	-
TOTAL PERSONNEL	29,381	-	-	-	-	-
OTHER CHARGES						
553-2010 COMMUNICATIONS	3,818	-	-	-	-	-
553-2043 TRAVEL AND TRAINING	-	-	-	-	-	-
553-2320 COPYING EXPENSES	1,017	-	-	-	-	-
553-2440 POSTAGE	-	-	-	-	-	-
553-2631 MAINT-OFFICE MACHINES	-	-	-	-	-	-
553-2810 OTHER SERVICES	-	-	-	-	-	-
553-2920 BANK SERVICES	-	-	-	-	-	-
TOTAL OTHER CHARGES	4,834	-	-	-	-	-
SUPPLIES						
553-3010 OFFICE SUPPLIES	-	-	-	-	-	-
553-3080 CLOTHING & LINENS	-	-	-	-	-	-
553-3240 MOTOR FUEL & LUBE	1,288	-	-	-	-	-
553-3840 OTHER SUPPLIES	-	-	-	-	-	-
553-3850 EQUIPMENT	-	-	-	-	-	-
TOTAL SUPPLIES	1,288	-	-	-	-	-
CAPITAL OUTLAY						
553-4010 CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
***DEPARTMENT TOTAL ***	35,504	-	-	-	-	-



Utility Billing

www.weslacotx.gov/Public-Utilities.html

AUTHORIZED POSITIONS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Utility Billing Supervisor	1	1	1	1
Utility Billing Clerk	1	1	1	1
Cashier I	1	1	1	1
Cashier I - PT	0.5	0.5	0.5	0.5
Cashier II	1	1	1	1
Department Total	4.5	4.5	4.5	4.5

DEPARTMENT DESCRIPTION:

To process payments, send monthly water bills, initiate and monitor work orders, and provide customers with an avenue of communication regarding utility services.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR

- Implemented Tyler Notify - a phone notification of delinquent accounts.
- Audited accounts to verify charges for outside city limits.
-

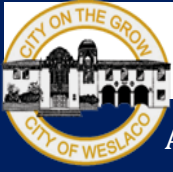
GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR

- Render excellent service to all customers.
- Process monthly utility billing in an efficient and accurate manner.
- Have the mail processed and posted daily on a timely basis.
- Assist our customers in the shortest time possible to eliminate long lines.

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Active Accounts	9,961	10,200		
Disconnected Accounts	137	175		
New Accounts	113	140		

Utility Billing
Expenditure Detail

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
554-1010	EXEMPT WAGES	39,815	41,359	36,704	4,934	4,934	-
554-1020	NON-EXEMPT WAGES	70,275	73,061	74,320	106,090	106,090	111,800
554-1025	PART-TIME WAGES	-	152	13,130	13,130	13,130	10,504
554-1030	TEMPORARY EMPLOYEES	-	9,156	-	-	-	-
554-1080	OVERTIME	1,586	1,748	4,000	4,000	4,000	4,000
554-1100	GROUP INSURANCE	14,509	17,057	18,768	18,768	18,768	17,955
554-1120	PENSION CONTRIBUTION	7,336	6,788	7,822	7,822	7,822	8,385
554-1140	FICA TAX	6,825	7,056	7,946	7,946	7,946	7,583
554-1150	MEDICARE TAX	1,596	1,650	1,858	1,858	1,858	1,773
554-1160	WORKMENS COMP	422	440	577	577	577	550
554-1180	FUTA	457	795	1,250	1,250	1,250	1,250
TOTAL PERSONNEL		142,820	159,262	166,375	166,375	166,375	163,800
OTHER CHARGES							
554-2010	COMMUNICATIONS	1,800	1,879	1,800	1,800	1,800	1,800
554-2043	TRAVEL AND TRAINING	1,400	1,464	2,000	2,000	1,000	2,000
554-2320	COPYING EXPENSES	937	1,126	1,000	1,000	1,832	1,000
554-2440	POSTAGE	49,228	54,074	52,000	52,000	5,150	52,000
554-2631	MAINT-OFFICE MACHINES	1,196	-	2,500	2,500	1,000	2,500
554-2639	MAINT-RADIOS	378	-				
554-2810	OTHER SERVICES	5,720	21,995	11,000	11,000	6,000	11,000
554-2920	BANK SERVICES	57,139	68,660	55,000	55,000	82,000	55,000
554-2999	DEPRECIATION EXPENSE	559	-				
TOTAL OTHER CHARGES		118,357	149,198	125,300	125,300	98,782	125,300
SUPPLIES							
554-3010	OFFICE SUPPLIES	8,247	8,447	8,000	8,000	7,500	8,000
554-3080	CLOTHING & LINENS	-	(97)	500	500	250	500
554-3240	MOTOR FUEL & LUBE	56	-				
554-3840	OTHER SUPPLIES	430	349	100	100	250	100
554-3850	EQUIPMENT	3,433	1,021	-	-	-	150
TOTAL SUPPLIES		12,165	9,720	8,600	8,600	8,000	8,750
CAPITAL OUTLAY							
554-4010	CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
***DEPARTMENT TOTAL ***							
		273,342	318,180	300,275	300,275	273,157	297,850



Water Meter Division

AUTHORIZED POSITIONS

	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Meter Reader	4	4	4	4
Department Total	4	4	4	4

DEPARTMENT DESCRIPTION:

To read the water meters throughout the City in order to accurately record the water usage from each connection.

ACCOMPLISHMENTS FOR 2016-2017 FISCAL YEAR

- Continued replacement program of Orion Water Meters in Zone 1.
- Continued enforcing City Ordinance on Water Conservation Plan.

GOALS & OBJECTIVES FOR 2017-2018 FISCAL YEAR

- Read all water meters accurately.
- Respond appropriately to customers complaints.
- Test and repair water meters.
- Keep meter locations clean.
- Provide the water services through new meter installations on newly constructed subdivisions, commercial and industrial businesses.
- Replace old meters with new meters on a case by case basis as the need arises through, meter readings inspections, and repairs.

PERFORMANCE MEASURES

Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
---------------------	---------------------	------------------------	-----------------------

Meter Connections

Meter Division
Expenditure Detail

	History		Current			Proposed
	2015	2016	2017	2017	2017	2018
	ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL						
561-1010 EXEMPT WAGES	17,756	380	-	-	-	-
561-1020 NON-EXEMPT WAGES	85,795	97,707	100,351	100,351	100,351	98,966
561-1080 OVERTIME	6,760	5,933	3,500	3,500	3,500	3,500
561-1100 GROUP INSURANCE	15,582	12,874	18,768	18,768	18,768	17,955
561-1120 PENSION CONTRIBUTION	6,094	6,410	7,062	7,062	7,062	7,422
561-1140 FICA TAX	5,657	6,192	6,439	6,439	6,439	6,136
561-1150 MEDICARE TAX	1,323	1,448	1,506	1,506	1,506	1,435
561-1160 WORKMENS COMP	5,310	4,191	5,629	5,629	5,629	5,631
561-1180 FUTA	180	723	1,000	1,000	1,000	1,000
TOTAL PERSONNEL	144,456	135,858	144,255	144,255	144,255	142,046
OTHER CHARGES						
561-2010 COMMUNICATIONS	1,427	2,140	1,500	1,500	2,300	1,500
561-2043 TRAVEL AND TRAINING	483	124	1,000	1,000	500	1,000
561-2080 INSURANCE & BONDS	1,027	897	2,000	2,000	1,900	2,000
561-2520 MEMBERSHIP & SUBSCRIPTION	55	-	500	500	-	500
561-2634 MAINT-MACHINERY	221	-	1,000	1,000	-	1,000
561-2636 MAINT-VEHICLES	5,159	3,381	5,000	5,000	5,000	5,000
561-2639 MAINT-RADIOS	-	205	1,000	1,000	100	1,000
561-2640 MAINT-METERS	(86,701)	(56,119)	15,000	15,000	5,000	15,000
561-2810 OTHER SERVICES	21,968	1,365	500	500	165	500
561-2999 DEPRECIATION EXPENSE	128,274	-				
TOTAL OTHER CHARGES	71,913	(48,009)	27,500	27,500	14,965	27,500
SUPPLIES						
561-3010 OFFICE SUPPLIES	19	-	200	200	150	200
561-3040 JANITOR SUPPLIES	-	-	100	100	-	100
561-3080 CLOTHING & LINENS	2,276	1,775	2,400	2,400	2,000	2,400
561-3240 MOTOR FUEL & LUBE	16,716	7,013	15,000	15,000	7,000	15,000
561-3280 MINOR TOOLS	1,744	1,637	1,000	1,000	500	1,000
561-3400 CHEMICALS	586	75	300	300	100	300
561-3840 OTHER SUPPLIES	437	403	200	200	-	200
561-3850 EQUIPMENT	66,174	131,251	1,500	1,500	-	1,500
TOTAL SUPPLIES	87,953	142,155	20,700	20,700	9,750	20,700
CAPITAL OUTLAY						
561-4010 CAPITAL OUTLAY	-	-	100,000	100,000	88,000	100,000
TOTAL CAPITAL OUTLAY	-	-	100,000	100,000	88,000	100,000
***DEPARTMENT TOTAL ***	304,321	230,004	292,455	292,455	256,970	290,246

**Debt Service
Expenditure Detail**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
DEBT SERVICE						
555-5030 DEBT SERVICE	3,411,661	3,765,562	4,001,449	4,001,449	4,103,574	3,315,338
555-5040 INTEREST EXPENSE	-	-	-		-	1,465,063
TOTAL DEBT SERVICE	3,411,661	3,765,562	4,001,449	4,001,449	4,103,574	4,780,401
***DEPARTMENT TOTAL ***	3,411,661	3,765,562	4,001,449	4,001,449	4,103,574	4,780,401

**Transfers Out
Expenditure Detail**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
TRANSFERS OUT						
563-6500 TRANSFER TO GENERAL FUND	-	-	895,171	895,171	895,171	895,171
563-6599 TRANSFERS OUT	39,221	14,042	-	-	-	-
563-6700 BAD DEBT EXPENSE	99,309	162,655	-	-	-	-
EXPENSE CATEGORY TOTAL	138,529	176,697	895,171	895,171	895,171	895,171
***DEPARTMENT TOTAL ***	138,529	176,697	895,171	895,171	895,171	895,171

**Wastewater Fund
Financial Summary**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
INTERGOVERNMENTAL REVENUE						
400-2000 INTERGOVERNMENTAL REVENUE	-	145,793	-	-	-	-
REVENUE CATEGORY TOTAL	-	145,793	-	-	-	-
CHARGES FOR SERVICES						
400-3200 WASTEWATER SALES	4,589,503	4,337,151	4,600,000	4,600,000	4,658,884	4,738,000
400-3205 GREASE TRAP COLLECTION FEES	4,985	5,044	5,000	7,000	8,019	5,150
400-3210 CAPITAL IMPROVEMENT FEE	703,986	649,682	737,000	737,000	676,859	759,110
400-3220 WASTERWATER CONNECTION FEES	20,020	22,920	22,000	22,000	19,210	22,660
TOTAL CHARGES FOR SERVICES	5,318,494	5,014,797	5,364,000	5,366,000	5,362,972	5,524,920
REV FROM USE OF MONEY & OTHER INCOME						
400-6020 MISCELLANEOUS REVENUE	960	6,224	8,500	8,500	1,050	8,755
400-6022 UTILITY BILLING PENALTIES	96,235	76,300	85,000	85,000	80,518	87,550
400-6050 CONTRIBUTIONS FROM DEVELOPER	-	-	-	-	13,500	-
TOTAL OTHER INCOME	97,194	82,524	93,500	93,500	95,068	96,305
*** TOTAL REVENUES ***	5,415,688	5,243,114	5,457,500	5,459,500	5,458,040	5,621,225
EXPENDITURE SUMMARY						
EMERGENCY MANAGEMENT	-	194,391	-	-	-	-
SEWAGE COLLECTION	1,355,253	2,358,120	1,725,359	1,656,987	1,501,447	1,685,434
SEWAGE TREATMENT	1,495,144	1,509,963	1,738,122	1,960,637	1,955,472	1,634,495
DEBT SERVICE	1,919,407	1,573,740	1,136,908	1,136,908	1,136,908	1,223,917
TRANSFERS OUT	50,176	719,925	670,390	670,390	670,390	670,390
*** TOTAL EXPENDITURES ***	4,819,980	6,356,140	5,270,779	5,424,922	5,264,217	5,214,236
REVENUES OVER (UNDER) EXPENDITURES	595,708	(1,113,026)	186,721	34,578	193,823	406,989

Emergency Management Expenditure Detail

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
PERSONNEL						
518-1090 FORCE ACCT-OVERTIME	-	1,948	-	-	-	-
TOTAL PERSONNEL	-	1,948	-	-	-	-
OTHER CHARGES						
518-2101 CONTRACTUAL SVC-DISASTER	-	97,458	-	-	-	-
518-2390 FORCE ACCT-EQUIPMENT	-	94,615	-	-	-	-
TOTAL OTHER CHARGES	-	192,073	-	-	-	-
SUPPLIES						
518-3890 OTHER SUPPLIES-DISASTER	-	370	-	-	-	-
TOTAL SUPPLIES	-	370	-	-	-	-
***DEPARTMENT TOTAL ***	-	194,391	-	-	-	-



Wastewater Collection

AUTHORIZED POSITIONS

Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
0.5	0.5	0.5	0.5
0.5	0.5	0.5	0.5
2	2	2	2
1	1	1	2
4	4	4	5

Water/Sewer Superintendent
 Water/Sewer Foreman
 wastewater collection operator
 Medium Equipment Operator
 Department Total

DEPARTMENT DESCRIPTION:

Maintain all sewer and storm lines in the City

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR

- Purchased new mini vac combo trailer for small service lines

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR

- Respond to customer complaints in a courteous and professional manner
- Complete all sewer backups in a timely manner
- Repair or replace any broken or collapse sewer mains and manholes in a timely manner
- keep customers happy

PERFORMANCE MEASURES

Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
---------------------	---------------------	------------------------	-----------------------

Wastewater Collection Expenditure Detail

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
PERSONNEL						
551-1000 PENSION EXPENSE	10,045	23,766	-	-	-	-
551-1010 EXEMPT WAGES	(710)	-	37,697	5,068	5,068	-
551-1020 NON-EXEMPT WAGES	103,330	71,350	73,938	106,567	106,567	138,029
551-1080 OVERTIME	21,203	7,008	10,000	10,000	10,000	12,500
551-1100 GROUP INSURANCE	18,833	9,469	14,076	14,076	14,076	22,444
551-1120 PENSION CONTRIBUTION	8,599	5,180	8,271	8,271	8,271	10,352
551-1140 FICA TAX	7,706	4,777	7,541	7,541	7,541	8,558
551-1150 MEDICARE TAX	1,802	1,117	1,764	1,764	1,764	2,001
551-1160 WORKMENS COMP	6,980	5,044	5,031	5,031	5,031	5,528
551-1180 FUTA	79	473	750	750	750	1,000
TOTAL PERSONNEL	177,867	128,184	159,068	159,068	159,068	200,413
OTHER CHARGES						
551-2010 COMMUNICATIONS	4,002	4,410	8,800	8,800	5,631	8,000
551-2043 TRAVEL AND TRAINING	1,906	247	5,460	5,460	2,500	4,500
551-2080 INSURANCE & BONDS	1,027	-	2,200	2,200	2,003	2,420
551-2100 CONTRACTUAL SERVICES	-	353,559	796,302	727,930	727,930	863,775
551-2101 PROFESSIONAL SERVICES	-	161,200	-	-	-	-
551-2320 COPYING EXPENSES	379	3	660	660	-	726
551-2380 UTILITIES	111,118	85,860	100,000	100,000	86,000	75,000
551-2440 POSTAGE	-	123	-	-	-	-
551-2480 COLLECTION FEES	21,558	23,282	22,000	22,000	22,000	22,000
551-2520 MEMBERSHIP & SUBSCRIPTION	205	-	560	-	-	-
551-2628 MAINT.-OTHER	1,613	98	2,200	2,200	1,000	2,200
551-2634 MAINT-MACHINERY	83,769	52,961	16,500	16,500	14,000	18,000
551-2636 MAINT-VEHICLES	4,407	2,613	3,600	5,600	6,029	6,000
551-2640 MAINT-ALLOWANCE	-	183,997	42,240	42,240	42,240	42,240
551-2650 MAINT-COLLECTION LINES	89,318	257,491	100,000	100,000	100,000	100,000
551-2810 OTHER SERVICES	20,979	50	100,000	100,000	100,000	100,000
551-2999 DEPRECIATION EXPENSE	771,069	1,089,260	-	-	-	-
TOTAL CHARGES	1,111,350	2,215,155	1,200,522	1,133,590	1,109,333	1,244,861
SUPPLIES						
551-3010 OFFICE SUPPLIES	340	-	440	440	217	484
551-3080 CLOTHING & LINENS	2,180	1,605	3,000	3,000	1,076	1,300
551-3240 MOTOR FUEL & LUBE	20,905	12,708	10,500	10,500	12,023	12,000
551-3280 MINOR TOOLS	744	106	1,100	1,100	-	1,100
551-3400 CHEMICALS	24,945	-	31,350	29,910	16,668	20,000
551-3840 OTHER SUPPLIES	1,958	362	1,980	1,980	2,197	2,178
551-3850 EQUIPMENT	14,963	-	5,999	5,999	-	4,598
TOTAL SUPPLIES	66,036	14,781	54,369	52,929	32,181	41,660
CAPITAL OUTLAY						
551-4010 CAPITAL OUTLAY	-	-	311,400	311,400	200,865	198,500
TOTAL CAPITAL OUTLAY	-	-	311,400	311,400	200,865	198,500
***DEPARTMENT TOTAL ***						
	1,355,253	2,358,120	1,725,359	1,656,987	1,501,447	1,685,434



Wastewater Treatment

AUTHORIZED POSITIONS

**Actual
2015-2016**

**Budget
2016-2017**

**Estimated
2016-2017**

**Proposed
2017-2018**

DEPARTMENT DESCRIPTION:

To continue treating domestic sewage through the treatment process and meet all effluent requirements on daily discharges.

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR

PERFORMANCE MEASURES

**Actual
2015-2016**

**Budget
2016-2017**

**Estimated
2016-2017**

**Proposed
2017-2018**

Wastewater Treatment Expenditure Detail

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
PERSONNEL						
552-1010 EXEMPT WAGES	32,915	-	-	-	-	-
552-1020 NON-EXEMPT WAGES	180,450	-				
552-1030 TEMPORARY EMPLOYEES	486	-	-	-	-	-
552-1080 OVERTIME	9,533	-	-	-	-	-
552-1100 GROUP INSURANCE	29,175	-	-	-	-	-
552-1120 PENSION CONTRIBUTION	13,992	1,846	-	-	-	-
552-1140 FICA TAX	12,205	1,737	-	-	-	-
552-1150 MEDICARE TAX	2,854	406	-	-	-	-
552-1160 WORKMENS COMP	8,939	-	-	-	-	-
552-1180 FUTA	491	-	-	-	-	-
EXPENSE CATEGORY TOTAL	291,039	3,989	-	-	-	-
OTHER CHARGES						
552-2010 COMMUNICATION	12,948	5,037	12,000	12,000	5,500	12,000
552-2043 TRAVEL & TRAINING	4,047	21	-	-	-	-
552-2080 INSURANCE & BONDS	5,134	-	-	-	-	-
552-2100 CONTRACTUAL SERVICES	-	917,103	796,302	868,816	868,816	863,775
552-2320 COPYING EXPENSES	386	7	-	-	-	-
552-2380 UTILITIES	346,738	360,590	200,000	350,000	350,000	300,000
552-2520 MEMBERSHIP & SUBSCRIPTION	774	-	-	-	-	-
552-2628 MAINT - OTHER	1,170	-				
552-2634 MAINT - MACHINERY	96,359	1,824	-	-	1,122	-
552-2636 MAINT - VEHICLES	2,086	315	-	-	2,314	-
552-2640 MAINT-ALLOWANCE	-	152,733	94,720	39,375	39,375	94,720
552-2810 OTHER SERVICES	275,683	2,219	-	-	1,431	-
552-2840 INSPECTION FEES	51,311	58,896	-	55,345	55,345	50,000
552-2999 DEPRECIATION EXPENSE	297,063	-				
EXPENSE CATEGORY TOTAL	1,093,699	1,498,744	1,103,022	1,325,536	1,323,903	1,320,495
SUPPLIES						
552-3010 OFFICE SUPPLIES	386	-	-	-	-	-
552-3040 JANITOR SUPPLIES	918	-	-	-	-	-
552-3080 CLOTHING & LINENS	4,506	665	-	-	-	-
552-3240 MOTOR FUEL & LUBE	6,502	3,731	10,000	10,000	6,469	10,000
552-3280 MINOR TOOLS	524	-	-	-	-	-
552-3400 CHEMICALS	54,929	1,875	-	-	-	-
552-3840 OTHER SUPPLIES	9,722	959	-	-	-	-
552-3850 EQUIPMENT	32,918	-				
EXPENSE CATEGORY TOTAL	110,405	7,231	10,000	10,000	6,469	10,000
CAPITAL OUTLAY						
552-4010 CAPITAL OUTLAY	-	-	625,100	625,101	625,100	304,000
EXPENSE CATEGORY TOTAL	-	-	625,100	625,101	625,100	304,000
***DEPARTMENT TOTAL ***	1,495,144	1,509,963	1,738,122	1,960,637	1,955,472	1,634,495

**Debt Service
Expenditure Detail**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
DEBT SERVICE						
555-5030 DEBT SERVICE	1,919,407	1,573,740	1,136,908	1,136,908	1,136,908	379,338
555-5040 INTEREST EXPENSE	-	-	-	-	-	844,579
EXPENSE CATEGORY TOTAL	1,919,407	1,573,740	1,136,908	1,136,908	1,136,908	1,223,917
***DEPARTMENT TOTAL ***	1,919,407	1,573,740	1,136,908	1,136,908	1,136,908	1,223,917

WASTEWATER FUND
TRANSFERS OUT
DEPARTMENT EXPENSES

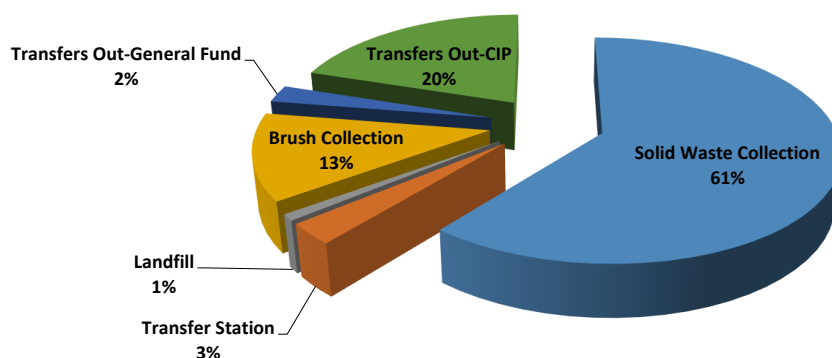
ACCT NO#	ACCT NAME	ACTUAL 2015/16	BUDGET 2016/17	PROJECTED 2016/17	PROPOSED 2017/18	CM'S RECOMMEND
TRANSFERS OUT						
563-6500	TRANSFER TO GEN. FUND	672,526	670,390	670,390	670,390	670,390
563-6700	BAD DEBT EXPENSE	47,399	-	-	-	-
EXPENSE CATEGORY TOTAL		719,925	670,390	670,390	670,390	670,390
***DEPARTMENT TOTAL ***		719,925	670,390	670,390	670,390	670,390

**WATER & SEWER CIP
SOURCES & USES OF FUNDS**

SOURCES OF FUNDS	PRJ#	2017		2018		2019		CM RECOMM
		WATER PROJECTED	SEWER PROJECTED	WATER	SEWER	WATER	SEWER	
REFUNDING-SAVINGS								
Split between water/sewer		377,359	305,870	353,246	465,246	818,493	103,973	620,601
SEWER FUND-CIP RESERVE						-		-
(For payment of debt & projects)						-		-
Available Balance			626,514		1,162,511	1,162,511	703,700	703,700
PROPOSED WATER CIP						-		-
(For payment of debt & projects)						-		-
CARRYOVER PRIOR YR NET		-	-	345,029	(122,662)	222,367	443,276	815,710
TOTAL SOURCES OF FUNDS		377,359	932,384	698,276	1,505,095	2,203,371	547,248	2,140,010
USES OF FUNDS								
STS CONTRACTUAL-WTP								
VFD Flocc Drive Starters	003	-	-			1,335		
Influent Screen		-	-	50,000		50,000		
Chemical feed day tanks		-	-				100,000	25,000
STS CONTRACTUAL-LS								
LS imprv summary			-		200,000		143,000	
LS48-pump replace/repair	48		13,150					
LS51 - adj per TC 12/8/16	49		8,489					
LS10-replace secondary pump	50		17,930					
LS22 & 23 - added 12/8/16	64&65		14,057					
LF#27 - Gravity line/Pleasantview	54		312,149					
LS 37 Rehab	53		205,250			581,000		
LS35-secondary pump						20,000		
LS 14-replace secondary pump						8,900		
LS 49-primary pump repair						63,150		
LS 30-replace wet well						63,100		
LS 27-primary pump replacement								7,350
LS 41-does not include influnt screen system								15,450
LS 46-repair/replace pump								7,850
LS 4-replace piping & secondary pump								27,100
LS 20-replace entrie package system								59,950
LS 19-replace entrie package system								36,950
LS 3-repair electrical panel	66		22,225					
STS CONTRACTUAL-NWWTP								
Utility cart-gator	55		8,675					
Automatic Sampler bldg	56		1,164					
Recycle pump & rotor repair	57&67		5,800					
NWWTP imprv summary					50,000		68,000	
Structure Walls						-		500,000
Screen System						-		1,500,000
Pumps, Influent (5)						-		500,000
Aeration Basin Clarifier gearbox								15,000
Step Screen Repairs								15,000
Sludge Digester Aerator System								20,000
RAS Pump (Oxidation Ditch)								8,000
Belt Filter Press Repair								14,000
Rotor Gearbox, Oxidation								13,350
STS CONTRACTUAL-SWWTP								
Riding Mower	59		9,499					
SWWTP imprv summary					54,000		19,800	
RAS Pump (Flygt NP3127)						8,000		
WAS Pump (ABS)						4,000		
Refurbish Clarifier Drives						15,000		
Ballast (UV system repair)						40,000		
Bar Screen Repair								200,000
COW - Water Distribution								
Water tower project	004							
Valve exerciser	006	10,000						
24" street cutter	007	6,730						
Hammer head	008	4,615						
Trench box	009	8,000						
Air hammer	010	1,135						
WTP 6' Chain Link Fence	013	1,850						
Generac light tower				15,000		15,000		
4x4 Crew cab pickup				40,000		-		
Line improvements/misc	005	-		150,000		100,000	300,000	
F550 Dump Truck-used						50,000		
F250 pickup 4x4						35,000		
COW - Wastewater Collections								
Trailer mounted jetter	60		83,459					
20' Utility trailers (3)	61		10,485					
Jet nozzles (10)	62		12,215					
Pipe burst rehab 50 manholes	63		200,000					
Continue manhole pipe bursting					100,000	100,000	100,000	100,000
4x4 1ton pickup truck						55,000		
Tubes for vac truck						10,000		
Vaccum system						25,000		
SCBA (Self-Contained Breathing Apparatus)						5,000		
Light Tower-Small Truck						3,500		
TOTAL CAPITAL OUTLAY		32,330	924,547	255,000	404,000	1,252,985	400,000	3,065,000
DEBT SERVICE								
ALLOCATED TO SEWER								-
To be paid from CIP (2016)			-		-		290,000	290,000
To be paid from CIP (2010)			130,500		134,676	134,676	138,852	138,852
TOTAL USES OF FUNDS		32,330	1,055,047	255,000	538,676	1,387,661	400,000	3,493,852
BALANCE (NET)		345,029	(122,662)	83	443,276	815,710	147,248	(1,353,842)

**Solid Waste Fund
Financial Summary**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
INTERGOVERNMENTAL REVENUE						
400-2000 INTERGOVERNMENTAL REVENUE	27,327	28,117	-	-	-	-
TOTAL INTERGOVERNMENTAL REVENUE	27,327	28,117	-	-	-	-
CHARGES FOR SERVICES						
400-3010 GARBAGE FEES	3,937,234	3,565,147	3,830,000	3,830,000	3,755,356	3,810,000
400-3100 BRUSH FEES	1,201,695	1,099,118	1,152,000	1,152,000	1,107,112	1,152,000
TOTAL CHARGES FOR SERVICES	5,138,928	4,664,264	4,982,000	4,982,000	4,862,468	4,962,000
REV FROM USE OF MONEY &						
400-5020 RECYCLING	3,180	1,705	3,500	3,500	1,385	3,500
TOTAL REV FROM USE OF MONEY &	3,180	1,705	3,500	3,500	1,385	3,500
OTHER INCOME						
400-6020 MISCELLANEOUS REVENUE	65	-	-	-	-	-
400-6022 UTILITY BILLIN PENALTIES	82,643	59,481	82,000	82,000	73,226	82,000
400-6050 DONATIONS/CONTRIBUTIONS	613	-	-	-	-	-
TOTAL OTHER INCOME	83,321	59,481	82,000	82,000	73,226	82,000
*** TOTAL REVENUES ***	5,252,756	4,753,567	5,067,500	5,067,500	4,937,079	5,047,500
EXPENDITURE SUMMARY						
EMERGENCY MANAGEMENT	-	34,240	-	-	-	-
SOLID WASTE COLLECTION	3,116,014	3,232,507	3,052,504	3,052,504	3,068,676	3,052,504
TRANSFER STATION	47,228	50,735	54,612	54,612	54,534	151,071
LANDFILL	1,007	3,053	46,030	46,030	48,739	46,030
BRUSH COLLECTION	1,096,327	769,215	630,000	630,000	630,000	630,000
TRANSFERS OUT	44,252	36,625	-	-	-	-
*** TOTAL OPERATING EXPENSES ***	4,304,828	4,126,375	3,783,146	3,783,146	3,801,949	3,879,605
TRANSFERS OUT						
563-6599 TRANSFERS OUT-GF	-	125,750	125,750	125,750	125,000	125,000
563-6599 TRANSFERS OUT-CIP	750,000	500,000	1,000,000	1,000,000	1,000,000	1,000,000
*** TOTAL TRANSFERS OUT ***	750,000	625,750	1,125,750	1,125,750	1,125,000	1,125,000
REVENUES OVER (UNDER) EXPENDITURES	197,928	1,442	158,604	158,604	10,130	42,895



Solid Waste Fund
Long-Range Financial Summary

	Proposed	Long-Range Financial Summary		
	2018 PROPOSED	2019 PROJECTED	2020 PROJECTED	2021 PROJECTED
INTERGOVERNMENTAL REVENUE				
400-2000 INTERGOVERNMENTAL REVENUE	-	-	-	-
TOTAL INTERGOVERNMENTAL REVENUE	-	-	-	-
CHARGES FOR SERVICES				
400-3010 GARBAGE FEES	3,810,000	3,810,000	3,810,000	3,810,000
400-3100 BRUSH FEES	1,152,000	1,152,000	1,152,000	1,152,000
TOTAL CHARGES FOR SERVICES	4,962,000	4,962,000	4,962,000	4,962,000
REV FROM USE OF MONEY &				
400-5020 RECYCLING	3,500	3,500	3,500	3,500
TOTAL REV FROM USE OF MONEY &	3,500	3,500	3,500	3,500
OTHER INCOME				
400-6020 MISCELLANEOUS REVENUE	-	-	-	-
400-6022 UTILITY BILLIN PENALTIES	82,000	82,000	82,000	82,000
400-6050 DONATIONS/CONTRIBUTIONS	-	-	-	-
TOTAL OTHER INCOME	82,000	82,000	82,000	82,000
*** TOTAL REVENUES ***	5,047,500	5,047,500	5,047,500	5,047,500
EXPENDITURE SUMMARY				
EMERGENCY MANAGEMENT	-	-	-	-
SOLID WASTE COLLECTION	3,052,504	3,052,504	3,052,504	3,052,504
TRANSFER STATION	151,071	54,220	54,335	54,335
LANDFILL	46,030	46,030	46,030	46,030
BRUSH COLLECTION	630,000	630,000	630,000	630,000
TRANSFERS OUT	-	-	-	-
*** TOTAL OPERATING EXPENSES ***	3,879,605	3,782,754	3,782,869	3,782,869
TRANSFERS OUT				
563-6599 TRANSFERS OUT-GF	125,000	125,750	125,750	125,750
563-6599 TRANSFERS OUT-CIP	1,000,000	1,000,000	1,000,000	1,000,000
*** TOTAL TRANSFERS OUT ***	1,125,000	1,125,750	1,125,750	1,125,750
REVENUES OVER (UNDER) EXPENDITURES	42,895	138,996	138,881	138,881

Emergency Management Expenditure Detail

	History		Current			Proposed
	2015	2016	2017	2017	2017	2018
	ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
OTHER CHARGES						
518-2101 CONTRACTUAL SVC-DISASTER	-	34,240	-	-	-	
TOTAL OTHER CHARGES	-	34,240	-	-	-	-
***DEPARTMENT TOTAL ***	-	34,240	-	-	-	-



Solid Waste Collection

AUTHORIZED POSITIONS

**Actual
2015-2016**

**Budget
2016-2017**

**Estimated
2016-2017**

**Proposed
2017-2018**

DEPARTMENT DESCRIPTION:

The solid waste department is involved in the collection of commercial and residential garbage and properly disposing of the garbage at a contracted landfill. The functions of this department have been contracted.

PERFORMANCE MEASURES

**Actual
2015-2016**

**Budget
2016-2017**

**Estimated
2016-2017**

**Proposed
2017-2018**

**Solid Waste Collection
Expenditure Detail**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
PERSONNEL						
522-1000 PENSION EXPENSE	477	2,598	-	-	-	
TOTAL PERSONNEL	477	2,598	-	-	-	-
OTHER CHARGES						
522-2010 COMMUNICATIONS	1,972	2,152	2,000	2,000	2,260	2,000
522-2040 ADVERTISING	390	-	-	-	-	-
522-2480 COLLECTION FEES	27,268	32,768	30,804	30,804	29,847	30,804
522-2520 MEMBERSHIP & SUBSCRIPTION	2,500	-	2,500	2,500	-	2,500
522-2640 MAINT. ALLOWANCE	-	-	-	-	-	-
522-2810 OTHER SERVICES	21,646	12,665	27,200	27,200	46,569	27,200
TOTAL OTHER CHARGES	53,775	47,585	62,504	62,504	78,676	62,504
DEBT SERVICE						
522-5050 CONTRACT SERVICES	3,061,762	3,182,324	2,990,000	2,990,000	2,990,000	2,990,000
TOTAL DEBT SERVICE	3,061,762	3,182,324	2,990,000	2,990,000	2,990,000	2,990,000
***DEPARTMENT TOTAL ***	3,116,014	3,232,507	3,052,504	3,052,504	3,068,676	3,052,504



Transfer Recycling

AUTHORIZED POSITIONS

	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
Recycle Maintenance Worker	1	1	1	1
Skilled Laborer (Part-Time)	1	1	1	1
Laborer	0	0	0	1
Department Total	2	2	2	3

DEPARTMENT DESCRIPTION:

The safe distribution/disposal of all waste and recyclables collected

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR

- JOINED THE KEEP TEXAS BEAUTIFUL ORGANIZATION.
- ESTABLISHED A RECYCLING COMMITTEE

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR

- INCREASE PUBLIC AWARENESS OF RECYCLING
- INCREASE RECYCLING LOCATIONS
- PROVIDE THE PUBLIC WITH MORE EDUCATIONAL INFORMATION

PERFORMANCE MEASURES	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
TONS OF RECYCLED MATERIAL AS OF APRIL 31, 2017	114	136	90	

**Transfer Station
Expenditure Detail**

		History		Current			Proposed
		2015	2016	2017	2017	2017	2018
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
523-1020	NON-EXEMPT WAGES	18,000	32,600	23,550	23,550	23,550	44,554
523-1025	PART-TIME WAGES	7,542	-	10,504	10,504	10,504	10,504
523-1080	OVERTIME	83	1,356	-	-	1,200	-
523-1100	GROUP INSURANCE	2,544	4,351	4,692	4,692	4,692	8,978
523-1120	PENSION CONTRIBUTION	1,073	1,629	1,601	1,601	1,601	3,342
523-1140	FICA TAX	1,468	2,089	2,111	2,111	2,111	3,414
523-1150	MEDICARE TAX	343	489	494	494	494	798
523-1160	WORKMENS COMP	908	1,035	1,880	1,880	1,880	4,966
523-1180	FUTA	88	217	500	500	500	750
TOTAL PERSONNEL		32,050	43,766	45,332	45,332	46,532	77,305
OTHER CHARGES							
523-2010	COMMUNICATIONS	2,629	2,869	2,640	2,640	3,013	2,400
523-2043	TRAVEL AND TRAINING	-	51	40	-	-	-
523-2380	UTILITIES	1,953	1,410	1,500	1,500	1,756	1,266
523-2440	POSTAGE	210	-	-	-	-	-
523-2626	MAINT.-BUILDING	-	-	1,000	-	-	1,000
523-2634	MAINT-MACHINERY	-	205	-	40	52	-
523-2636	MAINT-VEHICLES	165	660	500	2,000	1,479	2,000
523-2810	OTHER SERVICES	3,147	-	600	-	-	600
TOTAL OTHER CHARGES		8,104	5,195	6,280	6,180	6,300	7,266
SUPPLIES							
523-3010	OFFICE SUPPLIES	-	-	-	-	-	1,000
523-3040	JANITOR SUPPLIES	-	-	-	-	-	500
523-3080	CLOTHING & LINENS	419	1,274	600	1,100	957	1,500
523-3240	MOTOR FUEL & LUBE	-	-	1,000	500	-	2,000
523-3840	OTHER SUPPLIES	374	500	500	1,200	745	1,500
523-3850	EQUIPMENT	6,281	-	900	300	-	1,000
TOTAL SUPPLIES		7,074	1,774	3,000	3,100	1,702	7,500
CAPITAL OUTLAY							
523-4010	CAPITAL OUTLAY	-	-	-	-	-	59,000
TOTAL CAPITAL OUTLAY		-	-	-	-	-	59,000
***DEPARTMENT TOTAL ***							
		47,228	50,735	54,612	54,612	54,534	151,071



Landfill

AUTHORIZED POSITIONS

Actual
2015-2016

Budget
2016-2017

Estimated
2016-2017

Proposed
2017-2018

DEPARTMENT DESCRIPTION:

Oversee the monitoring of state permitted Type I landfill, which has been closed to ensure compliance of state and federal regulations as required. To contract with a local landfill for the disposal of refuse.

PERFORMANCE MEASURES

Actual
2015-2016

Budget
2016-2017

Estimated
2016-2017

Proposed
2017-2018

Landfill
Expenditure Detail

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
OTHER CHARGES						
527-2380 UTILITIES	358	3,053	1,030	1,030	289	1,030
527-2845 MONITORING OF LANDFILL	-	-	30,000	30,000	47,475	30,000
527-2850 DISPOSAL- SPECIAL PROJECTS	-	-	15,000	15,000	-	15,000
TOTAL OTHER CHARGES	358	3,053	46,030	46,030	47,764	46,030
DEBT SERVICE						
527-5050 CONTRACTUAL SERVICES	650	-	-	-	975	-
TOTAL DEBT SERVICE	650	-	-	-	975	-
***DEPARTMENT TOTAL ***	1,007	3,053	46,030	46,030	48,739	46,030



Brush Collection

AUTHORIZED POSITIONS

Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
-----------------------------	-----------------------------	--------------------------------	-------------------------------

DEPARTMENT DESCRIPTION:

Oversee the monitoring of state permitted Type I landfill, which has been closed to ensure compliance of state and federal regulations as required. To contract with a local landfill for the disposal of refuse.

PERFORMANCE MEASURES

Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018
-----------------------------	-----------------------------	--------------------------------	-------------------------------

**Brush Collection
Expenditure Detail**

	History		Current			Proposed
	2015	2016	2017	2017	2017	2018
	ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
DEBT SERVICE						
528-5050 CONTRACTUAL SERVICES	1,096,327	769,215	630,000	630,000	630,000	630,000
TOTAL DEBT SERVICE	1,096,327	769,215	630,000	630,000	630,000	630,000
***DEPARTMENT TOTAL ***	1,096,327	769,215	630,000	630,000	630,000	630,000

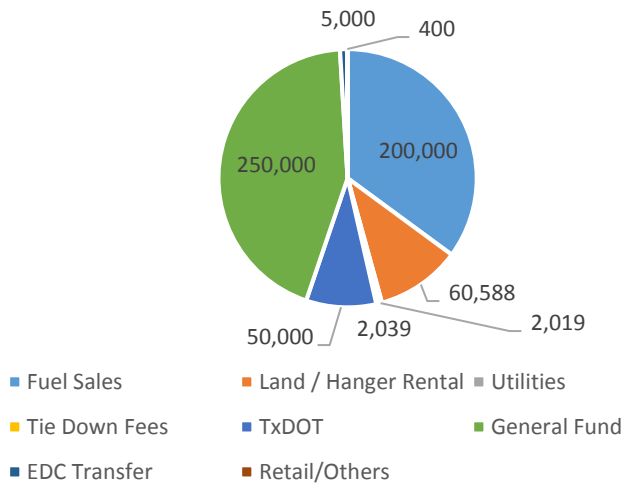
**Transfers Out
Expenditure Detail**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
TRANSFERS OUT						
563-6599 TRANSFERS OUT-GF	-	125,750	125,750	125,750	125,000	125,000
563-6599 TRANSFERS OUT-CIP	750,000	500,000	1,000,000	1,000,000	1,000,000	1,000,000
563-6700 BAD DEBT EXPENSE	44,252	36,625	-	-	-	-
TOTAL TRANSFERS OUT	794,252	662,375	1,125,750	1,125,750	1,125,000	1,125,000
***DEPARTMENT TOTAL ***	794,252	662,375	1,125,750	1,125,750	1,125,000	1,125,000

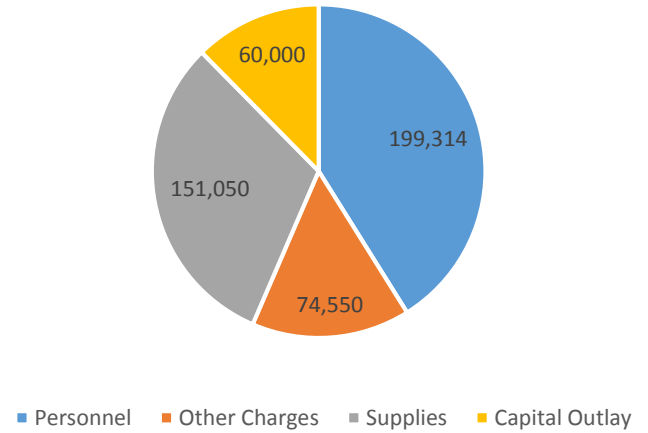
Mid Valley Airport

Budget Snapshot

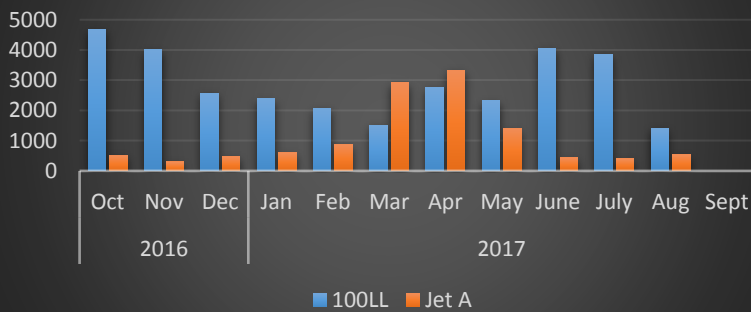
FY 17-18 Revenues



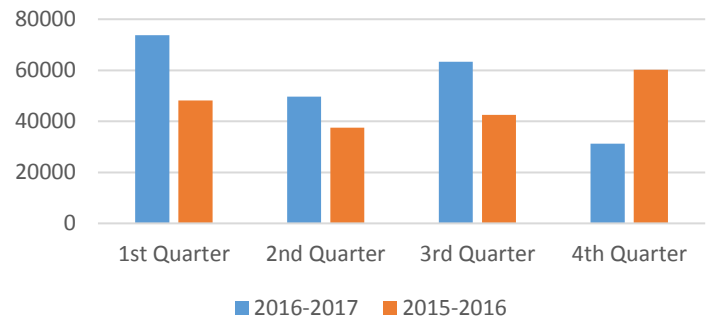
FY 17-18 Expenditures



2017 Gallons Sold



Annual Revenue



FY 2017-2018 CAPITAL PROJECTS

Description	Total	RAMP	Match	CIP
Professional Services	5,000	2,500	2,500	-
Maint. Pavement	30,000	15,000	15,000	-
Maint. Buildings	25,000	12,500	12,500	-
Maint. Other	2,000	1,000	1,000	-
Maint. Apparatus	7,100	3,550	3,550	-
Maint. Runway	1,000	500	500	-
Maint. Fences	2,000	1,000	1,000	-
Maint. Fuel System	2,000	1,000	1,000	-
RAMP Capital Outlay	24,000	12,000	12,000	-
Fencing	15,000	-	-	15,000
Signage	5,000	-	-	5,000
Shredder	25,000	-	-	25,000
Total	143,100	49,050	49,050	45,000

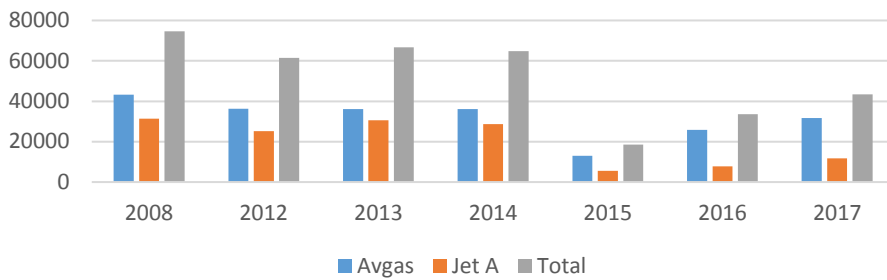
Quarterly Sales Revenue

	2016-2017	2015-2016	Diff.
1st Quarter	73,786.80	48,134.62	(25,652.18)
2nd Quarter	49,603.32	37,471.77	(12,131.55)
3rd Quarter	63,389.87	42,563.13	(20,826.74)
4th Quarter	31,249.70	60,174.81	28,925.11
Annual Total	218,029.69	188,344.33	(29,685.36)

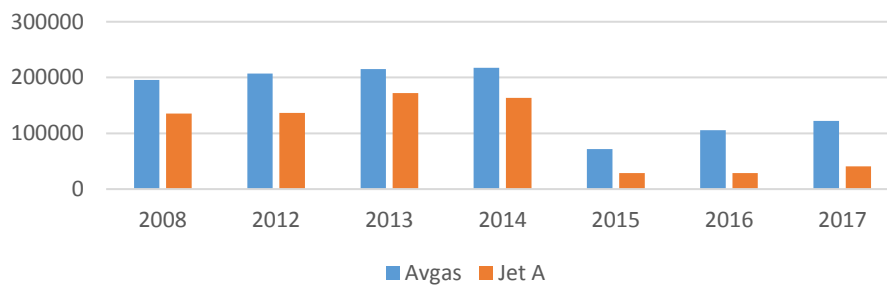
Mid Valley Airport

Budget Snapshot

Fuel Consumption - Gallons



Annual Fuel Value



Fuel Consumption

	Avgas	Jet A	Total
2008	43,249.90	31,357.00	74,606.90
2012	36,244.40	25,231.70	61,476.10
2013	36,182.10	30,574.60	66,756.70
2014	36,095.80	28,658.70	64,754.50
2015	12,960.50	5,597.60	18,558.10
2016	25,866.00	7,752.50	33,618.50
2017	31,653.30	11,779.80	43,433.10

Fuel Value

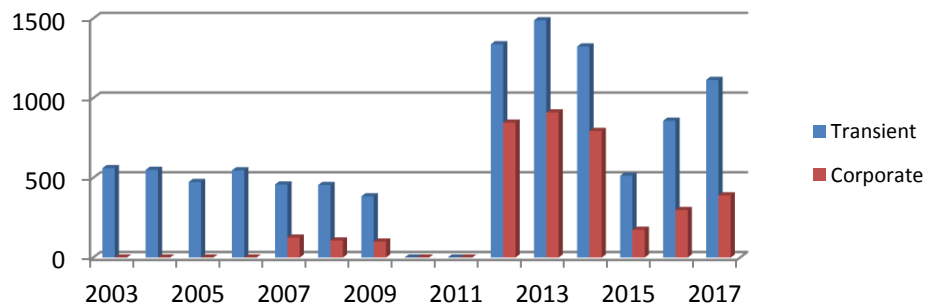
	Avgas	Jet A	Total
2008	195,827.08	135,262.55	331,089.63
2012	207,099.86	136,424.60	343,524.46
2013	215,283.53	171,924.80	387,208.33
2014	217,641.92	163,354.59	380,996.51
2015	72,000.40	28,721.55	100,721.95
2016	105,369.20	28,863.59	134,232.79
2017	122,025.07	40,544.86	162,569.93

Enplanements

		Transient	Corp.
2016	Oct	72	31
	Nov	67	34
	Dec	60	24
2017	Jan	49	17
	Feb	66	23
	Mar	81	21
	Apr	51	19
	May	56	14
	June	55	13
	July	47	11
	Aug	0	0
	Sept	0	0
TOTALS		604	207

	Transient	Corp.	Difference
2015	28	9	66
	32	9	60
	50	22	12
2016	35	13	18
	27	11	51
	36	9	57
	36	14	20
	24	12	34
	40	13	15
	55	12	-9
	66	25	-91
	65	23	-88
TOTALS		494	172

Enplanements



**Airport Fund
Financial Summary**

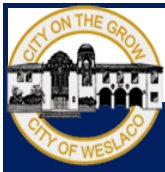
	History		Current			Proposed
	2015	2016	2017	2017	2017	2018
	ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
REVENUE SUMMARY						
INTERGOVERNMENTAL REVENUE	3,773,179	1,220,436	70,000	70,000	63,949	65,000
CHARGES FOR SERVICES	159,666	182,461	202,826	202,826	243,147	264,646
TRANSFERS IN	200,253	252,002	255,000	255,000	251,072	255,400
*** TOTAL REVENUES ***	4,133,098	1,654,899	527,826	527,826	558,168	585,046
EXPENDITURE SUMMARY						
AIRPORT OPERATIONS	668,097	687,702	559,605	559,605	589,602	480,078
AIRPORT GRANT	-	-	-	-	-	98,100
*** TOTAL EXPENDITURES ***	668,097	687,702	559,605	559,605	589,602	578,178
REVENUES OVER (UNDER) EXPENDITURES	3,465,001	967,197	(31,779)	(31,779)	(31,434)	6,868

Airport Fund
Long-Range Financial Summary

	Proposed	Long-Range Financial Summary		
	2018 PROPOSED	2019 PROJECTED	2020 PROJECTED	2021 PROJECTED
REVENUE SUMMARY				
INTERGOVERNMENTAL REV	65,000	60,000	60,000	60,000
CHARGES FOR SERVICES	264,646	302,826	352,826	402,826
TRANSFERS IN	255,400	350,000	350,000	350,000
*** TOTAL REVENUES ***	585,046	712,826	762,826	812,826
EXPENDITURE SUMMARY				
AIRPORT OPERATIONS	480,078	449,381	490,134	530,134
AIRPORT GRANT	98,100	100,000	100,000	100,000
*** TOTAL EXPENDITURES ***	578,178	549,381	590,134	630,134
REVENUES OVER (UNDER) EXPENDITURES	6,868	163,445	172,692	182,692

**Airport Operations
Expenditure Detail**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
INTERGOVERNMENTAL REVENUE						
400-2000 INTERGOVERNMENTAL REVENUE	3,773,179	1,220,436	70,000	70,000	63,949	65,000
TOTAL INTERGOVERNMENTAL REVENUE	3,773,179	1,220,436	70,000	70,000	63,949	65,000
CHARGES FOR SERVICES						
400-3300 FUEL SALES	101,436	128,262	150,000	150,000	185,000	200,000
400-3305 FUEL DISCOUNTS	(3)	-	-	-	-	-
400-3320 EASTSIDE HANGER-RENTAL	27,876	30,235	27,336	27,336	36,876	40,000
400-3330 WESTSIDE HANGAR RENTAL	11,250	12,601	11,250	11,250	11,010	11,588
400-3340 DAILY HANGER RENTAL	12,100	7,230	10,300	10,300	7,650	9,000
400-3350 UTILITIES	2,013	2,118	1,960	1,960	2,011	2,019
400-3360 TIE DOWN FEES	3,795	1,715	1,980	1,980	-	2,039
400-3370 BUILDING RENTAL	1,200	300	-	-	600	-
REVENUE CATEGORY TOTAL	159,666	182,461	202,826	202,826	243,147	264,646
OTHER INCOME						
400-6010 TRANSFER FROM GENERAL FUND	200,000	251,172	250,000	250,000	250,000	250,000
400-6011 TRANSFER FROM EDC	-	-	5,000	5,000	-	5,000
400-6020 MISCELLANEOUS REVENUE	(208)	274	-	-	672	-
400-6031 SALES-TAXABLE	461	556	-	-	400	400
REVENUE CATEGORY TOTAL	200,253	252,002	255,000	255,000	251,072	255,400
*** TOTAL REVENUES ***	4,133,098	1,654,899	527,826	527,826	558,168	585,046



Mid-Valley Airport

www.weslacotx.gov/departments/mid-valley-airport

AUTHORIZED POSITIONS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Budget 2017-2018
Aviation Director	1	1	1	1
Ramp Service Supervisor	1	1	1	1
Sr. Ramp Service Agent	1	1	1	1
Secretary I	0	1	1	1
Department Total	3	4	4	4

DEPARTMENT DESCRIPTION:

"To cultivate an environment which promotes general aviation in an economically viable and competitive manner for the City of Weslaco, the Rio Grande Valley and our International visitors."

ACCOMPLISHMENTS FOR 2016-17 FISCAL YEAR

- Completed Phase I of Airport Business Plan
- Completed Land Acquisition for Runway Expansion
- Runway Expansion Completed
- Completed RAMP and NPE Funding Strategic Plan
- Completed Lease Agreements

GOALS & OBJECTIVES FOR 2017-18 FISCAL YEAR

- **Develop airport facilities and infrastructure to ensure operational and safety requirement.**
 - Complete Comprehensive Plan
 - Implement TSA/FAA Security Requirements
- **Develop State and Federal Compliance Reports**
 - Complete Asphalt Maintenance Program
 - Complete Hazard Mitigation Plan
 - Complete Airport Drainage Plan
- **Improve Business Service Model**
 - Increase Revenues
 - Develop Business Opportunities (New Hangar Development)

PERFORMANCE INDICATORS	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Budget 2017-2018
Total Fuel Sales in dollars	134,233	130,000	147,500	148,000
Total Revenue from Hangar and Land rental	52,826	52,826	52,826	75,860
Total Transit Aircraft Visting Weslaco	514	514	858	900
Total Corporate Aircraft Using Weslaco Mid Valley Airport	174	174	298	400

**Airport Operations
Expenditure Detail**

		History		Current		Proposed	
		2015	2016	2017	2017	2018	
		ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
PERSONNEL							
564-1000	PENSION EXPENSE	3,919	17,381	-	-	-	-
564-1010	EXEMPT WAGES	88,029	19,612	75,280	75,280	71,380	71,380
564-1020	NON-EXEMPT WAGES	51,279	55,189	75,340	75,340	75,340	77,563
564-1080	OVERTIME	3,087	8,336	2,500	2,500	4,500	4,500
564-1100	GROUP INSURANCE	14,119	11,271	18,768	18,768	18,768	17,955
564-1120	PENSION CONTRIBUTION	8,813	9,888	10,412	10,412	10,412	11,171
564-1140	FICA TAX	8,331	9,718	9,494	9,494	9,494	9,234
564-1150	MEDICARE TAX	1,948	2,273	2,221	2,221	2,221	2,160
564-1160	WORKMENS COMP	3,728	3,759	4,489	4,489	4,489	4,351
564-1180	FUTA	27	651	1,000	1,000	1,000	1,000
TOTAL PERSONNEL		183,281	138,078	199,504	199,504	197,604	199,314
OTHER CHARGES							
564-2010	COMMUNICATIONS	2,264	2,890	2,500	2,500	2,328	2,500
564-2043	TRAVEL AND TRAINING	98	2,376	1,200	1,200	8,500	1,200
564-2050	MISCELLANEOUS EXPENSE	-	1,145	2,200	2,200	3,100	2,200
564-2080	INSURANCE & BONDS	7,546	5,086	8,000	8,000	7,900	8,000
564-2100	PROFFESIONAL SERVICES	119,827	24,575	5,000	5,000	2,505	-
564-2240	MARKETING	732	3,113	5,000	5,000	5,000	5,000
564-2320	COPYING EXPENSES	1,852	1,849	2,200	2,200	2,200	2,200
564-2380	UTILITIES	39,457	37,135	31,000	31,000	31,000	26,164
564-2440	POSTAGE	127	162	200	200	155	200
564-2520	MEMBERSHIP & SUBSCRIPTION	12,405	13,824	12,000	12,000	12,000	12,000
564-2626	MAINT-BUILDINGS	8,160	8,884	10,000	17,002	20,000	-
564-2628	MAINT-OTHER	657	35,301	2,000	2,000	1,554	-
564-2632	MAINT-APPARATUS/BEACON	6,812	9,372	7,100	7,100	7,100	-
564-2636	MAINT-VEHICLES	1,700	919	2,000	2,000	2,000	-
564-2652	MAINT-TAXIWAY/RUNWAY/APR	-	515	3,000	3,000	350	2,000
564-2653	MAINT-FENCES	738	6,806	2,000	2,000	2,075	-
564-2655	MAINT-FUEL SYSTEM	2,424	2,020	4,000	4,000	2,424	2,000
564-2810	OTHER SERVICES	-	45	-	-	-	-
564-2840	INSPECTION FEES	-	-	250	250	-	250
564-2860	DEPRECIATION	193,382	196,703	-	-	-	-
564-2865	AMORTAZATION EXPENSE	2,001	-	-	-	-	-
564-2920	BANK SERVICES	2,203	3,281	6,000	6,000	5,000	6,000
TOTAL OTHER CHARGES		402,386	356,000	105,650	112,652	115,191	69,714
SUPPLIES							
564-3010	OFFICE SUPPLIES	1,721	1,029	750	750	560	750
564-3040	JANITOR SUPPLIES	200	617	400	400	140	400
564-3080	CLOTHING & LINENS	665	739	600	600	172	600
564-3240	MOTOR FUEL & LUBE	894	750	2,000	2,000	1,200	2,000
564-3250	FUEL DELIVERY	62,779	104,973	120,000	120,000	150,000	146,000
564-3400	CHEMICALS	286	517	500	500	420	500
564-3840	OTHER SUPPLIES	464	1,042	300	300	206	300
564-3850	SUPPLIES FOR RESALE	420	368	500	500	179	500
564-3860	EQUIPMENT	-	63,056	1,000	1,000	11,010	-
TOTAL SUPPLIES		67,430	173,089	126,050	126,050	163,887	151,050
CAPITAL OUTLAY							
564-4040	FUEL TRUCK	15,000	15,000	15,000	15,000	15,000	15,000
564-4080	EQUIPMENT LEASE	-	5,535	8,401	1,399	-	-
564-4085	CAPITAL OUTLAY	-	-	105,000	105,000	97,920	45,000
TOTAL CAPITAL OUTLAY		15,000	20,535	128,401	121,399	112,920	60,000
***DEPARTMENT TOTAL ***							
		668,097	687,702	559,605	559,605	589,602	480,078

**Airport Grants
Expenditure Detail**

	History		Current			Proposed
	2015	2016	2017	2017	2017	2018
	ACTUAL	ACTUAL	BUDGET	AMENDED	ESTIMATED	PROPOSED
OTHER CHARGES						
565-2100 PROFFESIONAL SERVICES	-	-	-	-	-	5,000
565-2624 MAINT-STREETS/PAVEMENT	-	-	-	-	-	30,000
565-2626 MAINT-BUILDINGS	-	-	-	-	-	25,000
565-2628 MAINT-OTHER	-	-	-	-	-	2,000
565-2632 MAINT-APPARATUS/BEACON	-	-	-	-	-	7,100
565-2636 MAINT-VEHICLES	-	-	-	-	-	-
565-2652 MAINT-TAXIWAY/RUNWAY/APR	-	-	-	-	-	1,000
565-2653 MAINT-FENCES	-	-	-	-	-	2,000
565-2655 MAINT-FUEL SYSTEM	-	-	-	-	-	2,000
TOTAL OTHER CHARGES	-	-	-	-	-	74,100
SUPPLIES						
564-3860 EQUIPMENT	-	-	-	-	-	-
TOTAL SUPPLIES	-	-	-	-	-	-
CAPITAL OUTLAY						
564-4085 CAPITAL OUTLAY	-	-	-	-	-	24,000
TOTAL CAPITAL OUTLAY	-	-	-	-	-	24,000
***DEPARTMENT TOTAL ***	-	-	-	-	-	98,100

**Transfers Out
Expenditure Detail**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
TRANSFERS OUT						
563-6500 TRANSFER TO GEN. FUND	-	672,526	670,390	670,390	670,390	670,390
563-6599 TRANSFERS OUT	11,800	-				
563-6700 BAD DEBT EXPENSE	38,376	47,399	-	-	-	-
EXPENSE CATEGORY TOTAL	50,176	719,925	670,390	670,390	670,390	670,390
***DEPARTMENT TOTAL ***	50,176	719,925	670,390	670,390	670,390	670,390

**Economic Incentives Fund
Financial Summary**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
REVENUE SUMMARY						
OTHER INCOME						
400-6599 TRANSFERS IN	954,438	1,450,000	1,025,000	1,025,000	1,025,000	1,035,000
*** TOTAL REVENUES ***	954,438	1,450,000	1,025,000	1,025,000	1,025,000	1,035,000
EXPENDITURE SUMMARY						
501-4020 380 AGREEMENTS	619,947	375,400	600,000	600,000	898,589	600,000
501-4030 SALES TAX AGREEMENT	593,849	589,640	425,000	425,000	425,000	435,000
597-6599 TRANSFERS TO OTHER FUNDS	-	-	-	-	350,000	-
*** TOTAL EXPENDITURES ***	1,213,797	965,041	1,025,000	1,025,000	1,673,589	1,035,000
REVENUES OVER (UNDER) EXPENDITURES	(259,359)	484,959	-	-	(648,589)	-

Beginning Fund Balance	590,398	331,039		815,998	167,409
Ending Fund Balance	331,039	815,998		167,409	167,409

**Interest & Sinking Fund
Financial Summary**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 PROJECTED	2018 PROPOSED
REVENUE SUMMARY						
TAXES						
400-0010 CURRENT ADVALOREM TAX	2,732,994	1,899,558	2,035,851	2,035,851	1,793,840	2,500,000
400-0020 DELINQUENT ADVALOREM TAX	129,096	96,287	120,000	120,000	100,743	123,500
400-0030 INTEREST & PENALTY ON TAX	102,453	63,383	95,000	95,000	64,706	95,000
REV FROM USE OF MONEY						
400-5010 INTEREST EARNED	10,149	21,477	20,000	20,000	29,069	21,000
400-5011 INTEREST ON INVESTMENTS	890	1,513	1,750	1,750	1,735	2,000
OTHER INCOME						
400-6020 MISCELLANEOUS REVENUE	4,065	0	-	-	-	2,500
400-6599 TRANSFERS IN	-	-	-	-	350,000	-
400-6700 OTH FIN SOURCE-BOND REFUNDING	-	3,735,000	-	-	-	-
400-6770 OTH FIN SOURCE-BOND PREMIUM	-	701,808	-	-	-	-
*** TOTAL REVENUES ***	2,979,647	6,519,027	2,272,601	2,272,601	2,340,093	2,744,000
EXPENDITURE SUMMARY						
DEBT SERVICE						
555-5070 REDEMPTION OF BONDS	1,777,852	1,844,019	1,579,500	1,579,500	1,979,500	1,885,324
555-5080 INTEREST ON BONDS	886,598	731,646	714,045	714,045	722,491	662,895
555-5090 FISCAL CHARGES	-	43,656	-	-	-	-
555-5091 SERVICES RENDERED ON BOND	1,053	1,753	1,500	1,500	1,158	1,000
TRANSFERS OUT						
563-6070 OTH FIN USE-PMT TO ESCROW AGT	-	4,470,268	-	-	-	-
*** TOTAL EXPENDITURES ***	2,665,503	7,091,342	2,295,045	2,295,045	2,703,149	2,549,219
REVENUES OVER (UNDER) EXPENDITURES						
	314,144	(572,315)	(22,444)	(22,444)	(363,056)	194,781

Beginning Fund Balance	798,285	1,112,429	540,113	177,057
Ending Fund Balance	1,112,429	540,113	177,057	371,838

**Fire Department Equipment Replacement Fund
Financial Summary**

	History		Current			Proposed
	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2017 AMENDED	2017 ESTIMATED	2018 PROPOSED
REVENUE SUMMARY						
400-6030 TRNSF FROM OTHER FUNDS	-	306,263	362,500	362,500	250,443	315,500
400-6700 OTHER FINANCING SOURCES	-	715,281	899,000	899,000	888,544	463,000
*** TOTAL REVENUES ***	-	1,021,544	1,261,500	1,261,500	1,138,987	778,500
EXPENDITURE SUMMARY						
516-4010 CAPITAL OUTLAY	-	-	918,000	918,000	888,544	463,000
555-5010 DEBT SVC-PRINCIPAL CAP LEASE	-	39,837	236,933	236,933	88,919	269,147
555-5015 DEBT SVC-INTEREST CAP LEASE	-	800	-	-	11,206	34,835
599-4010 PUBLIC SAFETY	-	715,281	-	-	-	-
*** TOTAL EXPENDITURES ***	-	755,917	1,154,933	1,154,933	988,669	766,982
REVENUES OVER (UNDER) EXPENDITURES	-	265,626	106,567	106,567	150,318	11,518

Beginning Working Capital	-	-		265,626	415,944
Ending Working Capital	-	265,626		415,944	427,462

CITY OF WESLACO
CAPITAL IMPROVEMENT PROGRAM FUND

PROJECT	# YRS	FY 2016 ACTUAL	FY2017 BUDGET	FY2017 PROJECTED	FY 2018 PROPOSED	FY 2018 CM RECOMMEND	FY 2019 BUDGET	FY 2020 BUDGET	FY 2021 BUDGET
Highways & Streets									
Paving - Streets	6	\$ 80,384	\$ 550,000	370,265	\$ 500,000	\$ 500,000	\$ 600,000	\$ 600,000	\$ 600,000
Railroad Crossings	6	-	90,000	89,797	50,000	60,000	50,000	50,000	50,000
Sidewalk/ADA Improvements	6	9,500	20,000	317,835	20,000	20,000	20,000	20,000	20,000
Speed Humps	1	-	-		20,000	10,000			
Light-up Water Tower	1	20,409	-	17,159					
Striping/Coordinating Traffic Signals	6	-	10,000	25,324	70,000	70,000	10,000	10,000	10,000
Drainage improvements	5		100,000	14,588	100,000	100,000	100,000	100,000	100,000
Drainage Sugarcane detention pond	1		150,000	125,729	-	-	-	-	-
MPO - Westgate	4		943,000	943,000	347,000	347,000	416,000	416,000	
Sanitary sewer/traffic study (PCE)	2		-				-		
Culture and Recreation									
Library-UC adj	1	\$ 41,675	\$ -			-	-	-	-
Boys & Girls Parking Lot	1	204,013	-			-	-	-	-
Walking/Jogging Trails	1	64,218	-			-	-	-	-
Play Scapes/Canopies	1	136,991	-			-	-	-	-
City Park Sign-Pablo Pena		24,985	-			-	-	-	-
Dog Park	1	32,148	-			-	-	-	-
Basketball/Volleyball Courts	1	20,000	-			-	-	-	-
Library roof repairs	2	-	170,000	324,231		-	-	-	-
Parks - (incl wlkng/jogging)	5		300,000	220,719	300,000	300,000	300,000	300,000	300,000
Plan/develop park on N	2		-		100,000	100,000	300,000		
Library expansion (12k sqft)	2		-		-	-	-	200,000	2,100,000
Public Safety									
Move generator to CH from WTP	1		50,000	50,563	-	-	-	-	-
Buy 40 Acres for Fire Stn	10	500	150,000	253,631	150,000	150,000	150,000	150,000	150,000
New Fire Station - N Texas	1		650,000	12,108	-	-	-	-	-
New Central Fire/Police stations	3		400,000	148,254	-	-	4,000,000	-	-
Clean Up Campaign	5		50,000	31,053	50,000	50,000	50,000	50,000	50,000
Debt Service									
Cap lease-Radio equipment	5		942,502	942,502	163,343	163,343	163,343	163,343	163,343
Total By Year		634,822	4,575,502	3,886,756	1,870,343	1,870,343	6,159,343	2,059,343	3,543,343
REVENUE									
Transfers in from GF		-	800,000	800,000	800,000	800,000	800,000	800,000	800,000
Transfer from - GF add'l		-	-	-	-	-	-	-	1,480,000
Transfers in from Sanitation		500,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Transfers in from Fund 46		28,886	-	-	-	-	-	-	-
Transfer from 2007 bond for MPO		-	800,000	795,000	-	-	-	-	-
Other-Knapp		575,000	-	-	-	-	-	-	-
Other-Sale of Police/Fire on Expy		-	2,800,000	-	2,800,000	2,800,000	-	-	-
Other-Sale Property on Dolores Huerta		-	-	250,000	-	-	-	-	-
Sidewalk Reimbursement		-	-	168,316	-	-	-	-	-
Other Financing Sources		-	779,159	779,159	-	-	-	-	-
Total Revenue		1,103,886	6,179,159	3,792,475	4,600,000	4,600,000	1,800,000	1,800,000	3,280,000
Excess of Revenue over Expend		469,064		(94,281)		2,729,657	(4,359,343)	(259,343)	(263,343)
Carryover prior FB		1,250,000		1,719,064		1,624,782	4,354,439	(4,904)	(264,247)
Fund Balance		1,719,064	-	1,624,782		4,354,439	(4,904)	(264,247)	(527,590)

**Internal Service Fund
Financial Summary**

	History		Current			Proposed
	2015	2016	2017	2017	2017	2018
	ACTUAL	ACTUAL	BUDGET	BUDGET	PROJECTED	PROPOSED
REVENUE SUMMARY						
OTHER INCOME						
400-6599 TRANSFERS IN	591,744	125,000	250,000	250,000	250,000	215,046
*** TOTAL REVENUES ***	591,744	125,000	250,000	250,000	250,000	215,046
EXPENDITURE SUMMARY						
CAPITAL OUTLAY						
597-4015 CAPITAL OUTLAY	38,455	-	-	-	-	-
597-4800 INTEREST EXPENSE	34,916	25,998	16,873	16,873	16,602	7,414
597-4900 DEPRECIATION EXPENSE	-	439,923	-	-	-	-
DEBT SERVICE						
597-5040 LOAN PAYMENTS	-	-	401,691	401,691	-	-
*** TOTAL EXPENDITURES ***	73,370	465,921	418,564	418,564	16,602	7,414
REVENUES OVER (UNDER) EXPENDITURES	518,374	(340,921)	(168,564)	(168,564)	233,398	207,632

Beginning Fund Balance	549,807	(31,433)		(372,354)	(138,956)
Ending Fund Balance	(31,433)	(372,354)		(138,956)	68,676



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1183	
From:			
Subject: Discussion and consideration to approve Ordinance 2017-38 adopting and levying the ad valorem tax rate for the 2017-2018 fiscal year and authorize the Mayor to execute any related documents. First Reading of Ordinance 2017-38. ROLL CALL VOTE REQUIRED. Possible action. (Staffed by Finance Department.)			
Background: Please refer to attached memo regarding specific language of motion required by statutes.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted: Mayor's Signature Ordinance - First Reading			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
Mary Barrera		Created/Initiated	
Mary Barrera		Approved	
Mike Perez		Final Approval	
City Manager Comments:			
Staff Recommendation: Recommend approval of Ordinance 17-38 - First Reading.			
Attachments, if any: Memo-Motion to Adopt Tax Rate, O2017-38 Ad Valorem Tax Rate			
Responsibilities upon Approval:			



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1183	
From:			
Subject: Discussion and consideration to approve Ordinance 2017-38 adopting and levying the ad valorem tax rate for the 2017-2018 fiscal year and authorize the Mayor to execute any related documents. First Reading of Ordinance 2017-38. ROLL CALL VOTE REQUIRED. Possible action. (Staffed by Finance Department.)			
Background: Please refer to attached memo regarding specific language of motion required by statutes.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted: Mayor's Signature Ordinance - First Reading			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
Mary Barrera		Created/Initiated	
Mary Barrera		Approved	
Mike Perez		Final Approval	
City Manager Comments:			
Staff Recommendation: Recommend approval of Ordinance 17-38 - First Reading.			
Attachments, if any: Memo-Motion to Adopt Tax Rate, O2017-38 Ad Valorem Tax Rate			
Responsibilities upon Approval:			

City of Weslaco

"The City on the Grow"



David Suarez, Mayor
Gerardo "Jerry" Tafolla, Mayor Pro-Tem, District 4
Leo Muñoz, Commissioner, District 1
Greg Kerr, Commissioner, District 2
Olga M. Noriega, Commissioner, District 3
Letty Lopez, Commissioner, District 5
Josh Pedraza, Commissioner, District 6

Mike R. Perez, City Manager

Date: August 29, 2017

To: Mayor & City Commission

CC: Mike R. Perez, City Manager

From: Mary Barrera, Finance Director

Re: 2017 Tax Rate Adoption

As per the Texas Tax Code, Section 26.05(b) –

A motion to adopt an ordinance, resolution, or order setting a tax rate that exceeds the effective tax rate must be made in the following form:

"I move that the property tax rate be increased by the adoption of a tax rate of \$0.6667 per \$100 valuation, which is effectively a 2.76 percent increase in the tax rate".

The above statement is also required in the language of the ordinance and similar language is required in the adopted budget.

The vote itself must be a record vote.

Please do not hesitate to contact me if you have any questions on these matters.

ORDINANCE NO. 2017-38

AN ORDINANCE LEVYING AN AD VALOREM TAX ON ALL TAXABLE PROPERTY WITHIN THE CITY OF WESLACO, TEXAS FOR THE TAX YEAR 2017, FIXING THE TAX RATE FOR THE USE AND SUPPORT OF THE GENERAL GOVERNMENT AND FOR THE INTEREST AND SINKING FUND FOR THE REDEMPTION OF BONDS AND OTHER INDEBTEDNESS OF THE CITY OF WESLACO, TEXAS, AND FIXING A LIEN ON ALL TAXABLE PROPERTY.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF WESLACO, TEXAS:

I.

THAT, there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Weslaco for the 2017-2018 fiscal year, upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0.6667** on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- a. Maintenance and operation of the General Government (General Fund) for fiscal year 2017-2018, **\$0.5146** on each \$100 valuation of property. **THIS TAX RATE WILL RAISE LESS TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE AND WILL DECREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$44.00.**
- b. Interest and sinking fund for debt service payments for fiscal year 2017-2018, **\$0.1521** on each \$100 valuation of property for the purpose of paying interest on and providing a sinking fund for the redemption of outstanding indebtedness of the City of Weslaco.

II.

THAT there is hereby fixed on each and every item of taxable property a lien for the purpose of securing the payment of the taxes assessed thereon, and said lien shall continue to exist against any item of property against which a tax is assessed here under until such tax, together with all interest shall be paid.

III.

IF, any person shall neglect or refuse to pay the taxes herein imposed on him or his property, on or before January 31, 2018 the tax collector shall apply the following schedule of

penalty and interest rates for use in calculating the total amount due on delinquent tax bills:

February 2018	7.0%
March 2018	9.0%
April 2018	11.0%
May 2018	13.0%
June 2018	15.0%
July 2018	18.0%

PASSED AND APPROVED on first reading at a regular meeting of the City Commission this 5th day of September 2017.

PASSED AND APPROVED on second reading at a regular meeting of the City Commission this _____ day of September 2017.

CITY OF WESLACO

David Suarez, **MAYOR**

ATTEST:

Elizabeth M. Walker, **CITY SECRETARY**

APPROVED AS TO FORM:

Juan E. Gonzalez, **CITY ATTORNEY**



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1184
From:		
Subject: Discussion and consideration to approve Ordinance 2017-39 ratifying the property tax increase reflected in the 2017-2018 fiscal year budget and authorize the Mayor to execute any related documents. First reading of Ordinance 2017-39. Possible action. (Staffed by Finance Department.)		
Background: Section 102.007 of the Local Government Code sets out the requirement that if a budget is adopted that will require "raising more revenue from property taxes" than in the previous year, a vote must be taken ratifying the property tax increase in the budget. This vote is in addition to and separate from the vote to adopt the budget and the vote to set the tax rate.		
Funding Source (budget code, if applicable):		
Amount:	Term of Impact:	Identified in Current Budget:
Additional Action Prompted: Mayor's Signature Ordinance - First Reading		
If item previously considered, provide date and action by Commission:		
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:		
Advisory Review, if any (name of board/committee, date of action, recommendation):		
Mary Barrera	Created/Initiated	
Mary Barrera	Approved	
Mike Perez	Final Approval	
City Manager Comments: Approve.		
Staff Recommendation: Recommend approval.		
Attachments, if any: O2017-39 Ratify Tax		
Responsibilities upon Approval:		

ORDINANCE NO. 2017-39

**AN ORDINANCE OF THE CITY OF WESLACO, TEXAS RATIFYING
THE PROPERTY TAX INCREASE REFLECTED IN THE 2017-2018
FISCAL YEAR BUDGET; PROVIDING AN EFFECTIVE DATE.**

WHEREAS, section 102.007 of the Texas Local Government Code provides in part that the adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget; and

WHEREAS, section 102.007 of the Texas Local Government Code requires that this ratification be in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tex. Tax Code, or other law; and

WHEREAS, the fiscal year 2017-2018 Budget, as adopted, requires raising more revenue from property taxes than in the previous year by 2.76%, and the City Commission desires by adoption of this Ordinance to ratify the property tax increase reflected in the City's Fiscal Year 2017-2018 Budget.

NOW, THEREFORE BE IT ORDAINED BY CITY OF WESLACO, TEXAS:

SECTION 1. That the Weslaco City Commission, as the governing body of the City of Weslaco, having adopted the 2017-2018 Fiscal Year Budget that will require raising more revenue from property taxes than in the previous year by 2.76%, hereby ratifies the property tax increase reflected in the 2017-2018 Fiscal Year Budget.

SECTION 2. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof.

SECTION 3. This Ordinance shall be in full force effective from and after its passage and approval.

PASSED AND APPROVED on first reading at a regular meeting of the City Commission this 5th day of September, 2017.

PASSED AND APPROVED on second reading at a regular meeting of the City Commission this ____ day of _____, 2017.

CITY OF WESLACO

David Suarez, **MAYOR**

ATTEST:

Elizabeth M. Walker, **CITY SECRETARY**

APPROVED AS TO FORM:

Juan E. Gonzalez, **CITY ATTORNEY**



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1207	
From:			
Subject: Discussion and consideration to authorize the submission of the Weslaco Mid Valley Airport's Fiscal Year 2017-2018 Texas Department of Transportation Grant for Routine Airport Maintenance Program, Project M1821WESL, in the amount not to exceed \$100,000.00 with a 50/50 cost share, and authorize the Mayor to execute any related documents. Possible action. (Staffed by Airport.)			
Background: The Mid Valley Airport is requesting to submit to the Texas Department of Transportation - General Aviation, a grant for Routine Airport Maintenance Program (RAMP), Project ID: M1821WESL for Fiscal Year 2017-2018. The TXDOT RAMP grant is an annual 50/50 reimbursement match grant, for an annual award amount not to exceed \$100,000.00. Eligible uses for RAMP funds are: services/purchase materials for routine maintenance/improvement of airport pavements, signage, drainage, AWOS systems, approach aids, lighting systems, utility infrastructure, fencing, herbicide/application, fuel systems, hangars and terminal buildings.			
Funding Source (budget code, if applicable): 64-565-4085 Capital Outlay			
Amount: \$50,000.00	Term of Impact: One Fiscal Year October 1, 2017 to September 30, 2018		Identified in Current Budget: Yes
Additional Action Prompted: Mayor's Signature			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation): The Airport Advisory Board has been presented with the RAMP grant guidelines and proposed reimbursement budget. The item passed unanimously.			
Andrew Muñoz Mike Perez		Created/Initiated Final Approval	
City Manager Comments: Approve.			
Staff Recommendation: Airport staff recommends approval.			

Attachments, if any:

FY17-18 RAMP

Responsibilities upon Approval:

**TEXAS DEPARTMENT OF TRANSPORTATION
GRANT FOR ROUTINE AIRPORT MAINTENANCE PROGRAM
(State Assisted Airport Routine Maintenance)**

TxDOT Project ID.: M1821WESL

Part I - Identification of the Project

TO: The City of Weslaco, Texas

FROM: The State of Texas, acting through the Texas Department of Transportation

This Grant is made between the Texas Department of Transportation, (hereinafter referred to as the "State"), on behalf of the State of Texas, and the City of Weslaco, Texas, (hereinafter referred to as the "Sponsor").

This Grant Agreement is entered into between the State and the Sponsor shown above, under the authority granted and in compliance with the provisions of the Transportation Code Chapter 21.

The project is for **airport maintenance** at the WESLACO - MID VALLEY Airport.

Part II - Offer of Financial Assistance

1. For the purposes of this Grant, the annual routine maintenance project cost, Amount A, is estimated as found on Attachment A, Scope of Services, attached hereto and made a part of this grant agreement.

State financial assistance granted will be used solely and exclusively for airport maintenance and other incidental items as approved by the State. Actual work to be performed under this agreement is found on Attachment A, Scope of Services. State financial assistance, Amount B, will be for fifty percent (50%) of the eligible project costs for this project or \$50,000.00, whichever is less, per fiscal year and subject to availability of state appropriations.

Scope of Services, Attachment A, of this Grant, may be amended, subject to availability of state funds, to include additional approved airport maintenance work. Scope amendments require submittal of an Amended Scope of Services, Attachment A.

Services will not be accomplished by the State until receipt of Sponsor's share of project costs.

Only work items as described in Attachment A, Scope of Services of this Grant are reimbursable under this grant.

Work shall be accomplished by August 31, 2018, unless otherwise approved by the State.

2. The State shall determine fair and eligible project costs for work scope. Sponsor's share of estimated project costs, Amount C, shall be as found on Attachment A and any amendments.

It is mutually understood and agreed that if, during the term of this agreement, the State determines that there is an overrun in the estimated annual routine maintenance costs, the State may increase the grant to cover the amount of the overrun within the above stated percentages and subject to the maximum amount of state funding.

The State will not authorize expenditures in excess of the dollar amounts identified in this Agreement and any amendments, without the consent of the Sponsor.

3. Sponsor, by accepting this Grant certifies and, upon request, shall furnish proof to the State that it has sufficient funds to meet its share of the costs. The Sponsor grants to the State the right to audit any books and records of the Sponsor to verify expended funds.

Upon execution of this Agreement and written demand by the State, the Sponsor's financial obligation (Amount C) shall be due in cash and payable in full to the State. State may request the Sponsor's financial obligation in partial payments. Should the Sponsor fail to pay their obligation, either in whole or in part, within 30 days of written demand, the State may exercise its rights under Paragraph V-3. Likewise, should the State be unwilling or unable to pay its obligation in a timely manner, the failure to pay shall be considered a breach and the Sponsor may exercise any rights and remedies it has at law or equity.

The State shall reimburse or credit the Sponsor, at the financial closure of the project, any excess funds provided by the Sponsor which exceed Sponsor's share (Amount C).

4. The Sponsor specifically agrees that it shall pay any project costs which exceed the amount of financial participation agreed to by the State. It is further agreed that the Sponsor will reimburse the State for any payment or payments made by the State which are in excess of the percentage of financial assistance (Amount B) as stated in Paragraph II-1.

5. Scope of Services may be accomplished by State contracts or through local contracts of the Sponsor as determined appropriate by the State. All locally contracted work must be approved by the State for scope and reasonable cost. Reimbursement requests for locally contracted work shall be submitted on forms provided by the State and shall include copies of the invoices for materials or services. Payment shall be made for no more than 50% of allowable charges.

The State will not participate in funding for force account work conducted by the Sponsor.

6. This Grant shall terminate upon completion of the scope of services.

Part III - Sponsor Responsibilities

1. In accepting this Grant, if applicable, the Sponsor guarantees that:
 - a. it will, in the operation of the facility, comply with all applicable state and federal laws, rules, regulations, procedures, covenants and assurances required by the State in connection with this Grant; and
 - b. the Airport or navigational facility which is the subject of this Grant shall be controlled by the Sponsor for a period of at least 20 years; and
 - c. consistent with safety and security requirements, it shall make the airport or air navigational facility available to all types, kinds and classes of aeronautical use without discrimination between such types, kinds and classes and shall provide adequate public access during the period of this Grant; and
 - d. it shall not grant or permit anyone to exercise an exclusive right for the conduct of aeronautical activity on or about an airport landing area. Aeronautical activities include, but are not limited to scheduled airline flights, charter flights, flight instruction, aircraft sales, rental and repair, sale of aviation petroleum products and aerial applications. The landing area consists of runways or landing strips, taxiways, parking aprons, roads, airport lighting and navigational aids; and
 - e. it shall not enter into any agreement nor permit any aircraft to gain direct ground access to the sponsor's airport from private property adjacent to or in the immediate area of the airport. Further, Sponsor shall not allow aircraft direct ground access to private property. Sponsor shall be subject to this prohibition, commonly known as a "through-the-fence operation," unless an exception is granted in writing by the State due to extreme circumstances; and

- f. it shall not permit non-aeronautical use of airport facilities without prior approval of the State; and
- g. the Sponsor shall submit to the State annual statements of airport revenues and expenses when requested; and
- h. all fees collected for the use of the airport shall be reasonable and nondiscriminatory. The proceeds from such fees shall be used solely for the development, operation and maintenance of the airport or navigational facility; and
- i. an Airport Fund shall be established by resolution, order or ordinance in the treasury of the Sponsor, or evidence of the prior creation of an existing airport fund or properly executed copy of the resolution, order, or ordinance creating such a fund, shall be submitted to the State. The fund may be an account as part of another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole. All fees, charges, rents, and money from any source derived from airport operations must be deposited in the Airport Fund and shall not be diverted to the general revenue fund or an other revenue fund of the Sponsor. All expenditures from the Airport Fund shall be solely for airport purposes. Sponsor shall be ineligible for a subsequent grant or loan by the State unless, prior to such subsequent grant or loan, Sponsor has complied with the requirements of this subparagraph; and
- j. the Sponsor shall operate runway lighting at least at low intensity from sunset to sunrise; and
- k. insofar as it is reasonable and within its power, Sponsor shall adopt and enforce zoning regulations to restrict the height of structures and use of land adjacent to or in the immediate vicinity of the airport to heights and activities compatible with normal airport operations as provided in Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Sponsor shall also acquire and retain aviation easements or other property interests in or rights to use of land or airspace, unless sponsor can show that acquisition and retention of such interest will be impractical or will result in undue hardship to Sponsor. Sponsor shall be ineligible for a subsequent grant or loan by the State unless Sponsor has, prior to subsequent approval of a grant or loan, adopted and passed an airport hazard zoning ordinance or order approved by the State.
- l. mowing services will not be eligible for state financial assistance. Sponsor will be responsible for 100% of any mowing services.

2. The Sponsor, to the extent of its legal authority to do so, shall save harmless the State, the State's agents, employees or contractors from all claims and liability due to activities of the Sponsor, the Sponsor's agents or employees performed under this agreement. The Sponsor, to the extent of its legal authority to do so, shall also save harmless the State, the State's agents, employees or contractors from any and all expenses, including attorney fees which might be incurred by the State in litigation or otherwise resisting claim or liabilities which might be imposed on the State as the result of those activities by the Sponsor, the Sponsor's agents or employees.
3. The Sponsor's acceptance of this Offer and ratification and adoption of this Grant shall be evidenced by execution of this Grant by the Sponsor. The Grant shall comprise a contract, constituting the obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the project and the operation and maintenance of the airport.

If it becomes unreasonable or impractical to complete the project, the State may void this agreement and release the Sponsor from any further obligation of project costs.

4. Upon entering into this Grant, Sponsor agrees to name an individual, as the Sponsor's Authorized Representative, who shall be the State's contact with regard to this project. The Representative shall receive all correspondence and documents associated with this grant and shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor, and coordinate schedule for work items as required.
5. By the acceptance of grant funds for the maintenance of eligible airport buildings, the Sponsor certifies that the buildings are owned by the Sponsor. The buildings may be leased but if the lease agreement specifies that the lessee is responsible for the upkeep and repairs of the building no state funds shall be used for that purpose.
6. Sponsor shall request reimbursement of eligible project costs on forms provided by the State. All reimbursement requests are required to include a copy of the invoices for the materials or services. The reimbursement request will be submitted no more than once a month.
7. The Sponsor's acceptance of this Agreement shall comprise a Grant Agreement, as provided by the Transportation Code, Chapter 21, constituting the contractual obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the airport maintenance and compliance with the assurances and conditions as provided. Such Grant Agreement shall become effective upon the State's written Notice to Proceed issued following execution of this agreement.

Part IV - Nomination of the Agent

1. The Sponsor designates the State as the party to receive and disburse all funds used, or to be used, in payment of the costs of the project, or in reimbursement to either of the parties for costs incurred.
2. The State shall, for all purposes in connection with the project identified above, be the Agent of the Sponsor. The Sponsor grants the State a power of attorney to act as its agent to perform the following services:
 - a. accept, receive, and deposit with the State any and all project funds granted, allowed, and paid or made available by the Sponsor, the State of Texas, or any other entity;
 - b. enter into contracts as necessary for execution of scope of services;
 - c. if State enters into a contract as Agent: exercise supervision and direction of the project work as the State reasonably finds appropriate. Where there is an irreconcilable conflict or difference of opinion, judgment, order or direction between the State and the Sponsor or any service provider, the State shall issue a written order which shall prevail and be controlling;
 - d. receive, review, approve and pay invoices and payment requests for services and materials supplied in accordance with the State approved contracts;
 - e. obtain an audit as may be required by state regulations; the State Auditor may conduct an audit or investigation of any entity receiving funds from TxDOT directly under this contract or indirectly through a subcontract under this contract. Acceptance of funds directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.
 - f. reimburse sponsor for approved contract maintenance costs no more than once a month.

Part V - Recitals

1. This Grant is executed for the sole benefit of the contracting parties and is not intended or executed for the direct or incidental benefit of any third party.
2. It is the intent of this grant to not supplant local funds normally utilized for airport maintenance, and that any state financial assistance offered under this grant be in addition to those local funds normally dedicated for airport maintenance.

3. This Grant is subject to the applicable provisions of the Transportation Code, Chapters 21 and 22, and the Airport Zoning Act, Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Failure to comply with the terms of this Grant or with the rules and statutes shall be considered a breach of this contract and will allow the State to pursue the remedies for breach as stated below.
 - a. Of primary importance to the State is compliance with the terms and conditions of this Grant. If, however, after all reasonable attempts to require compliance have failed, the State finds that the Sponsor is unwilling and/or unable to comply with any of the terms of this Grant, the State, may pursue any of the following remedies: (1) require a refund of any financial assistance money expended pursuant to this Grant, (2) deny Sponsor's future requests for aid, (3) request the Attorney General to bring suit seeking reimbursement of any financial assistance money expended on the project pursuant to this Grant, provided however, these remedies shall not limit the State's authority to enforce its rules, regulations or orders as otherwise provided by law, (4) declare this Grant null and void, or (5) any other remedy available at law or in equity.
 - b. Venue for resolution by a court of competent jurisdiction of any dispute arising under the terms of this Grant, or for enforcement of any of the provisions of this Grant, is specifically set by Grant of the parties in Travis County, Texas.
4. The State reserves the right to amend or withdraw this Grant at any time prior to acceptance by the Sponsor. The acceptance period cannot be greater than 30 days after issuance unless extended by the State.
5. This Grant constitutes the full and total understanding of the parties concerning their rights and responsibilities in regard to this project and shall not be modified, amended, rescinded or revoked unless such modification, amendment, rescission or revocation is agreed to by both parties in writing and executed by both parties.
6. All commitments by the Sponsor and the State are subject to constitutional and statutory limitations and restrictions binding upon the Sponsor and the State (including Sections 5 and 7 of Article 11 of the Texas Constitution, if applicable) and to the availability of funds which lawfully may be applied.

Part VI - Acceptances

Sponsor

The City of Weslaco, Texas, does ratify and adopt all statements, representations, warranties, covenants, agreements, and all terms and conditions of this Grant.

Executed this _____ day of _____, 20____.

The City of Weslaco, Texas

Sponsor

Witness Signature

Sponsor Signature

Witness Title

Sponsor Title

Certificate of Attorney

I, _____, acting as attorney for the City of Weslaco, Texas, do certify that I have fully examined the Grant and the proceedings taken by the Sponsor relating to the acceptance of the Grant, and find that the manner of acceptance and execution of the Grant by the Sponsor, is in accordance with the laws of the State of Texas.

Dated at _____, Texas, this _____ day of _____, 20____.

Witness Signature

Attorney's Signature

Witness Title

Acceptance of the State

Executed by and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs and grants heretofore approved and authorized by the Texas Transportation Commission.

STATE OF TEXAS

TEXAS DEPARTMENT OF TRANSPORTATION

By: _____

Date: _____

Attachment A

Scope of Services
TxDOT Project ID: M1821WESL

Eligible Scope Item	Estimated Costs Amount A	State Share Amount B	Sponsor Share Amount C
GENERAL MAINTENANCE	\$100,000.00	\$50,000.00	\$50,000.00
TOTAL	\$100,000.00	\$50,000.00	\$50,000.00

Accepted By: The City of Weslaco, Texas

Signature

Title: _____

Date: _____

GENERAL MAINTENANCE: As needed, Sponsor may contract for services / purchase materials for routine maintenance / improvement of airport pavements, signage, drainage, AWOS systems, approach aids, lighting systems, utility infrastructure, fencing, herbicide / application, sponsor owned and operated fuel systems, hangars, terminal buildings and security systems; professional services for environmental compliance, approved project design. Special projects to be determined and added by amendment.

Only work items as described in Attachment A, Scope of Services of this Grant are reimbursable under this grant.

CERTIFICATION OF AIRPORT FUND

TxDOT Project ID:

M1821WESL

The City of Weslaco does certify that an Airport Fund has been established for the Sponsor, and that all fees, charges, rents, and money from any source derived from airport operations will be deposited for the benefit of the Airport Fund and will not be diverted for other general revenue fund expenditures or any other special fund of the Sponsor and that all expenditures from the Fund will be solely for airport purposes. The fund may be an account as part of another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole.

The City of Weslaco, Texas

(Sponsor)

By: _____

Title: _____

Date: _____

Certification of State Single Audit Requirements

I, _____, do certify that the City of Weslaco, Texas,

(Designated Representative)

will comply with all requirements of the State of Texas Single Audit Act if the City of Weslaco, Texas, spends or receives more than the threshold amount in any grant funding sources during the most recently audited fiscal year. And in following those requirements, the City of Weslaco, Texas, will submit the report to the audit division of the Texas Department of Transportation. If your entity did not meet the threshold in grant receivables or expenditures, please submit a letter indicating that your entity is not required to have a State Single Audit performed for the most recent audited fiscal year.

Signature

Title

Date

DESIGNATION OF SPONSOR'S AUTHORIZED REPRESENTATIVE

TxDOT Project ID: M1821WESL

The City of Weslaco, Texas, designates, _____
(Name, Title)

as the Sponsor's authorized representative, who shall receive all correspondence and documents associated with this grant and who shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor.

The City of Weslaco, Texas
(Sponsor)

By: _____

Title: _____

Date: _____

DESIGNATED REPRESENTATIVE

Mailing Address: _____

Overnight Mailing Address: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1209	
From:			
Subject: Discussion and consideration entering into an agreement with Alvarado Architects & Associates, Inc. for Architectural and Engineering Designs Services for the New Fire Station. Possible action. (Staffed by City Manager's Office.)			
Background: The City Commission previously selected three firms to interview for architectural and engineering design services for the new fire station project and ranked Alvarado Architects & Associates, Inc. as the highest qualified firm. Staff met with the firm over the course of several weeks and reviewed the proposed scope of work and negotiated a fee of 6.5% of the total construction cost. Budget estimates have the construction set at \$500,000.00, making the design fee 32,500.00. This fee can increase based on the final construction design plan and actual construction.			
Funding Source (budget code, if applicable): FY16-17 Capital Improvement Project 50-516-4010			
Amount: \$32,500.00		Term of Impact: One Year	Identified in Current Budget: Yes
Additional Action Prompted: Mayor's Signature			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
Aida Vega		Created/Initiated	
Andrew Muñoz		Approved	
Mike Perez		Final Approval	
City Manager Comments:			
Staff Recommendation: Staff recommends approval.			
Attachments, if any: Agreement, Exhibit A			

Responsibilities upon Approval:



AIA[®] Document B101[™] – 2007

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the Fourteenth day of August in the year Two Thousand Seventeen

(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

City of Weslaco
255 S. Kansas Ave.
Weslaco, Texas 78596
Telephone Number: (956) 968-3181

and the Architect:
(Name, legal status, address and other information)

Alvarado Architects & Associates, Inc.
307 South Main Street
Donna, Texas 78537
Telephone Number: (956) 464-8258

for the following Project:
(Name, location and detailed description)

New Fire Station for the City of Weslaco
Weslaco, Texas 78596
New Fire Station for the City of Weslaco

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

AIA Document B101[™] – 2007 (formerly B151[™] – 1997). Copyright © 1974, 1978, 1987, 1997 and 2007 by The American Institute of Architects. **All rights reserved. WARNING: This AIA[®] Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA[®] Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 12:36:31 on 08/31/2017 under Order No. 4025860587 which expires on 06/29/2018, and is not for resale.

User Notes:

(3B9ADA1F)

TABLE OF ARTICLES

- 1 INITIAL INFORMATION
- 2 ARCHITECT'S RESPONSIBILITIES
- 3 SCOPE OF ARCHITECT'S BASIC SERVICES
- 4 ADDITIONAL SERVICES
- 5 OWNER'S RESPONSIBILITIES
- 6 COST OF THE WORK
- 7 COPYRIGHTS AND LICENSES
- 8 CLAIMS AND DISPUTES
- 9 TERMINATION OR SUSPENSION
- 10 MISCELLANEOUS PROVISIONS
- 11 COMPENSATION
- 12 SPECIAL TERMS AND CONDITIONS
- 13 SCOPE OF THE AGREEMENT

EXHIBIT A INITIAL INFORMATION

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Article 1 and in optional Exhibit A, Initial Information:

(Complete Exhibit A, Initial Information, and incorporate it into the Agreement at Section 13.2, or state below Initial Information such as details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, authorized representatives, anticipated procurement method, and other information relevant to the Project.)

Exhibit "A" - Owner's Scope on Architect Contract (2 pages)

§ 1.2 The Owner's anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

- .1 Commencement of construction date:

As determined by the Owner with the assistance of the Architect

- .2 Substantial Completion date:

To be determined

§ 1.3 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services as set forth in this Agreement.

Init.

AIA Document B101™ – 2007 (formerly B151™ – 1997). Copyright © 1974, 1978, 1987, 1997 and 2007 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 12:36:31 on 08/31/2017 under Order No. 4025860587 which expires on 06/29/2018, and is not for resale.

User Notes:

(3B9ADA1F)

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

The Architect identifies Erasmo Eli Alvarado III, Vice President as the representative authorized to act on behalf of the Architect with respect to the Project

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Architect normally maintains, the Owner shall reimburse the Architect for any additional cost:

(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

.1 General Liability

\$1,000,000.00 per occurrence / \$2,000,000.00 aggregate

.2 Automobile Liability

\$1,000,000.00

.3 Workers' Compensation

\$500,000.00

.4 Professional Liability

\$1,000,000.00 per claim / \$2,000,000.00 aggregate

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, consult with the Owner, research applicable design criteria, attend Project meetings, communicate with members of the Project team and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution made without the Architect's approval.

§ 3.1.5 The Architect shall, at appropriate times, contact the governmental authorities required to approve the Construction Documents and the entities providing utility services to the Project. In designing the Project, the Architect shall respond to applicable design requirements imposed by such governmental authorities and by such entities providing utility services.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 SCHEMATIC DESIGN PHASE SERVICES

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and the proposed procurement or delivery method and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project, including the feasibility of incorporating environmentally responsible design approaches. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project's requirements agreed upon with the Owner, the Architect shall prepare and present for the Owner's approval a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital modeling. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider environmentally responsible design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain other environmentally responsible design services under Article 4.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 DESIGN DEVELOPMENT PHASE SERVICES

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building

systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and such other elements as may be appropriate. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 CONSTRUCTION DOCUMENTS PHASE SERVICES

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate into the Construction Documents the design requirements of governmental authorities having jurisdiction over the Project.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) bidding and procurement information that describes the time, place and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 BIDDING OR NEGOTIATION PHASE SERVICES

§ 3.5.1 GENERAL

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.5.2 COMPETITIVE BIDDING

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by

- .1 procuring the reproduction of Bidding Documents for distribution to prospective bidders;
- .2 distributing the Bidding Documents to prospective bidders, requesting their return upon completion of the bidding process, and maintaining a log of distribution and retrieval and of the amounts of deposits, if any, received from and returned to prospective bidders;
- .3 organizing and conducting a pre-bid conference for prospective bidders;
- .4 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda; and
- .5 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 The Architect shall consider requests for substitutions, if the Bidding Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective bidders.

(Paragraphs Deleted)

(Paragraphs Deleted)

§ 3.6 CONSTRUCTION PHASE SERVICES

§ 3.6.1 GENERAL

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2007, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2007, those modifications shall not affect the Architect’s services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor’s failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect’s negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.3, the Architect’s responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 EVALUATIONS OF THE WORK

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.3.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2007, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 CERTIFICATES FOR PAYMENT TO CONTRACTOR

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect, (5) material quantities for off-site storage.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 SUBMITTALS

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review.

§ 3.6.4.2 In accordance with the Architect-approved submittal schedule, the Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review Shop Drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor that bear such professional's seal and signature when submitted to the Architect. The Architect shall be

entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to the provisions of Section 4.3, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 CHANGES IN THE WORK

§ 3.6.5.1 The Architect may authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to the provisions of Section 4.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 PROJECT COMPLETION

§ 3.6.6.1 The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; receive from the Contractor and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When the Work is found to be substantially complete, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Additional Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2.

(Designate the Additional Services the Architect shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit.)

Additional Services	Responsibility <i>(Architect, Owner or Not Provided)</i>	Location of Service Description <i>(Section 4.2 below or in an exhibit attached to this document and identified below)</i>
§ 4.1.1 Programming (B202™–2009)	Owner	
§ 4.1.2 Multiple preliminary designs	Not Provided	
§ 4.1.3 Measured drawings	Not Provided	
§ 4.1.4 Existing facilities surveys	Not Provided	
§ 4.1.5 Site Evaluation and Planning (B203™–2007)	Not Provided	
§ 4.1.6 Building Information Modeling (E202™–2008)	Not Provided	
§ 4.1.7 Civil engineering	Architect	
§ 4.1.8 Landscape design	Not Provided	
§ 4.1.9 Architectural Interior Design (B252™–2007)	Not Provided	
§ 4.1.10 Value Analysis (B204™–2007)	Not Provided	
§ 4.1.11 Detailed cost estimating	Not Provided	
§ 4.1.12 On-site Project Representation (B207™–2008)	Not Provided	
§ 4.1.13 Conformed construction documents	Not Provided	
§ 4.1.14 As-Designed Record drawings	Not Provided	
§ 4.1.15 As-Constructed Record drawings	Not Provided	
§ 4.1.16 Post occupancy evaluation	Not Provided	
§ 4.1.17 Facility Support Services (B210™–2007)	Not Provided	
§ 4.1.18 Tenant-related services	Not Provided	
§ 4.1.19 Coordination of Owner’s consultants	Not Provided	
§ 4.1.20 Telecommunications/data design	Not Provided	
§ 4.1.21 Security Evaluation and Planning (B206™–2007)	Not Provided	
§ 4.1.22 Commissioning (B211™–2007)	Not Provided	
§ 4.1.23 Extensive environmentally responsible design	Not Provided	
§ 4.1.24 LEED® Certification (B214™–2012)	Not Provided	
§ 4.1.25 Fast-track design services	Not Provided	
§ 4.1.26 Historic Preservation (B205™–2007)	Not Provided	
§ 4.1.27 Furniture, Furnishings, and Equipment Design (B253™–2007)	Not Provided	

§ 4.2 Insert a description of each Additional Service designated in Section 4.1 as the Architect’s responsibility, if not further described in an exhibit attached to this document.

None

§ 4.3 Additional Services may be provided after execution of this Agreement, without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.3 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect’s schedule.

§ 4.3.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following services until the Architect receives the Owner’s written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including, but not limited to, size, quality, complexity, the Owner’s schedule or budget for Cost of the Work, or procurement or delivery method;
- .2 Services necessitated by the Owner’s request for extensive environmentally responsible design alternatives, such as unique system designs, in-depth material research, energy modeling, or LEED® certification;

Init.

- .3 Changing or editing previously prepared Instruments of Service necessitated by the enactment or revision of codes, laws or regulations or official interpretations;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .5 Preparing digital data for transmission to the Owner's consultants and contractors, or to other Owner authorized recipients;
- .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
- .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .8 Preparation for, and attendance at a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .9 Evaluation of the qualifications of bidders or persons providing proposals;
- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or
- .11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.3.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If the Owner subsequently determines that all or parts of those services are not required, the Owner shall give prompt written notice to the Architect, and the Owner shall have no further obligation to compensate the Architect for those services:

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule agreed to by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker;
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom; or
- .6 To the extent the Architect's Basic Services are affected, providing Construction Phase Services 60 days after (1) the date of Substantial Completion of the Work or (2) the anticipated date of Substantial Completion identified in Initial Information, whichever is earlier.

§ 4.3.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 Three (3) reviews of each Shop Drawing, Product Data item, sample and similar submittal of the Contractor
- .2 Bi-Monthly () visits to the site by the Architect over the duration of the Project during construction
- .3 Two (2) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 Two (2) inspections for any portion of the Work to determine final completion

§ 4.3.4 If the services covered by this Agreement have not been completed within Twelve (12) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 5.2 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

The Owner has identified the following representatives to act on the Owner's behalf with respect to the Project:

1. Andrew Munoz, Project Manager
2. Mardoqueo Hinojosa, PE, City Engineer

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance as appropriate to the services provided.

§ 5.7 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.8 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.9 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.10 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor and the Architect's consultants through the Architect about matters arising out of or relating to the Contract Documents. The Owner shall promptly notify the Architect of any direct communications that may affect the Architect's services.

§ 5.11 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.12 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work does not include the compensation of the Architect, the costs of the land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and may be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work or from any estimate of the Cost of the Work or evaluation prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to make reasonable adjustments in the program and scope of the Project; and to include in the Contract Documents alternate bids as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget for the Cost of the Work. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requests detailed cost estimating services, the Architect shall provide such services as an Additional Service under Article 4.

§ 6.4 If the Bidding or Negotiation Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, through no fault of the Architect, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect, without additional compensation, shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. The Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project. If the Owner and Architect intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and

other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the author of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 GENERAL

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201-2007, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 MEDIATION

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and

filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

☒ [X] Litigation in a court of competent jurisdiction

☐ [] Other (Specify)

(Paragraph Deleted)

(Paragraphs Deleted)

§ 8.3.4 CONSOLIDATION OR JOINDER

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension

Init.

of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 9.7.

§ 9.7 Termination Expenses are in addition to compensation for the Architect's services and include expenses directly attributable to termination for which the Architect is not otherwise compensated, plus an amount for the Architect's anticipated profit on the value of the services not performed by the Architect.

§ 9.8 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 11.9.

ARTICLE 10 MISCELLANEOUS PROVISIONS

(Paragraph Deleted)

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

§ 10.8 If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

Six and a Half Percent (6.5%) of the Final Construction Cost of the Work

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

N/A

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

As mutually agreed to in writing by the parties in advance of such Additional Services being performed

§ 11.4 Compensation for Additional Services of the Architect's consultants when not included in Section 11.3, shall be the amount invoiced to the Architect plus Ten percent (1.1 %), or as otherwise stated below:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Schematic Design Phase	Fifteen	percent (	15	%)
Design Development Phase	Twenty	percent (	20	%)
Construction Documents Phase	Forty	percent (	40	%)
Bidding or Negotiation Phase	Five	percent (	5	%)
Construction Phase	Twenty	percent (	20	%)
Total Basic Compensation	one hundred	percent (	100	%)

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent estimate of

the Cost of the Work for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.

(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Employee or Category	Rate
President	\$250.00 / Hour
Vice President	\$200.00 / Hour
Associate	\$175.00 / Hour
Project Manager	\$150.00 / Hour
Designer	\$150.00 / Hour
Draftsperson	\$100.00 / Hour
Administrative	\$ 75.00 / Hour

§ 11.8 COMPENSATION FOR REIMBURSABLE EXPENSES

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;
- .3 Fees paid for securing approval of authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, standard form documents;
- .5 Postage, handling and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, models, mock-ups, professional photography, and presentation materials requested by the Owner;
- .8 Architect's Consultant's expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus Ten percent (1.1 %) of the expenses incurred.

§ 11.9 COMPENSATION FOR USE OF ARCHITECT'S INSTRUMENTS OF SERVICE

If the Owner terminates the Architect for its convenience under Section 9.5, or the Architect terminates this Agreement under Section 9.3, the Owner shall pay a licensing fee as compensation for the Owner's continued use of the Architect's Instruments of Service solely for purposes of completing, using and maintaining the Project as follows:

To be determined later by mutual written agreement

§ 11.10 PAYMENTS TO THE ARCHITECT

§ 11.10.1 An initial payment of Zero Dollars and Zero Cents (\$ 0.00) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid Thirty (30) days

Init.

after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

6 % Six

§ 11.10.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

N/A

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents listed below:

- .1 AIA Document B101™-2007, Standard Form Agreement Between Owner and Architect

(Paragraph Deleted)

- .3 Other documents:

(List other documents, if any, including Exhibit A, Initial Information, and additional scopes of service, if any, forming part of the Agreement.)

Exhibit "A" - Owner's Scope on Architect Contract (2 pages)

This Agreement entered into as of the day and year first written above.

OWNER

(Signature)

David Suarez, Mayor

(Printed name and title)

ARCHITECT

(Signature)

Erasm D. Alvarado, Jr. AIA, President

(Printed name and title)

Init.

Additions and Deletions Report for

AIA® Document B101™ – 2007

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 12:36:31 on 08/31/2017.

PAGE 1

AGREEMENT made as of the Fourteenth day of August in the year Two Thousand Seventeen

...

City of Weslaco
255 S. Kansas Ave.
Weslaco, Texas 78596
Telephone Number: (956) 968-3181

...

Alvarado Architects & Associates, Inc.
307 South Main Street
Donna, Texas 78537
Telephone Number: (956) 464-8258

...

New Fire Station for the City of Weslaco
Weslaco, Texas 78596
New Fire Station for the City of Weslaco

PAGE 2

Exhibit "A" - Owner's Scope on Architect Contract (2 pages)

...

As determined by the Owner with the assistance of the Architect

...

To be determined

PAGE 3

The Architect identifies Erasmo Eli Alvarado III, Vice President as the representative authorized to act on behalf of the Architect with respect to the Project

...

\$1,000,000.00 per occurrence / \$2,000,000.00 aggregate

...

\$1,000,000.00

...

\$500,000.00

...

\$1,000,000.00 per claim / \$2,000,000.00 aggregate

PAGE 6

§ 3.5.3 NEGOTIATED PROPOSALS

...

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

...

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by

...

1—procuring the reproduction of Proposal Documents for distribution to prospective contractors, and requesting their return upon completion of the negotiation process;

...

2—organizing and participating in selection interviews with prospective contractors; and

...

3—participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

...

§ 3.5.3.3 The Architect shall consider requests for substitutions, if the Proposal Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective contractors.

PAGE 7

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the

Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect. Architect, (5) material quantities for off-site storage.

PAGE 9

§ 4.1.1	Programming (B202™–2009)	Owner	
§ 4.1.2	Multiple preliminary designs	Not Provided	
§ 4.1.3	Measured drawings	Not Provided	
§ 4.1.4	Existing facilities surveys	Not Provided	
§ 4.1.5	Site Evaluation and Planning (B203™–2007)	Not Provided	
§ 4.1.6	Building Information Modeling (E202™–2008)	Not Provided	
§ 4.1.7	Civil engineering	Architect	
§ 4.1.8	Landscape design	Not Provided	
§ 4.1.9	Architectural Interior Design (B252™–2007)	Not Provided	
§ 4.1.10	Value Analysis (B204™–2007)	Not Provided	
§ 4.1.11	Detailed cost estimating	Not Provided	
§ 4.1.12	On-site Project Representation (B207™–2008)	Not Provided	
§ 4.1.13	Conformed construction documents	Not Provided	
§ 4.1.14	As-Designed Record drawings	Not Provided	
§ 4.1.15	As-Constructed Record drawings	Not Provided	
§ 4.1.16	Post occupancy evaluation	Not Provided	
§ 4.1.17	Facility Support Services (B210™–2007)	Not Provided	
§ 4.1.18	Tenant-related services	Not Provided	
§ 4.1.19	Coordination of Owner's consultants	Not Provided	
§ 4.1.20	Telecommunications/data design	Not Provided	
§ 4.1.21	Security Evaluation and Planning (B206™–2007)	Not Provided	
§ 4.1.22	Commissioning (B211™–2007)	Not Provided	
§ 4.1.23	Extensive environmentally responsible design	Not Provided	
§ 4.1.24	LEED® Certification (B214™–2012)	Not Provided	
§ 4.1.25	Fast-track design services	Not Provided	
§ 4.1.26	Historic Preservation (B205™–2007)	Not Provided	
§ 4.1.27	Furniture, Furnishings, and Equipment Design (B253™–2007)	Not Provided	

...

None

PAGE 10

- .1 Three (3) reviews of each Shop Drawing, Product Data item, sample and similar submittal of the Contractor

...

- .2 Bi-Monthly () visits to the site by the Architect over the duration of the Project during construction

...

- .3 Two (2) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents

...

- .4 Two (2) inspections for any portion of the Work to determine final completion

...

§ 4.3.4 If the services covered by this Agreement have not been completed within Twelve (12) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

PAGE 11

The Owner has identified the following representatives to act on the Owner's behalf with respect to the Project:

...

1. Andrew Munoz, Project Manager

...

2. Mardoqueo Hinojosa, PE, City Engineer

PAGE 14

☐ — Arbitration pursuant to Section 8.3 of this Agreement_

...

☒ Litigation in a court of competent jurisdiction

...

§ 8.3 ARBITRATION

...

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

...

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

...

~~§ 8.3.2~~ The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

...

~~§ 8.3.3~~ The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

PAGE 15

~~§ 10.1~~ This Agreement shall be governed by the law of the place where the Project is located, except that if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

PAGE 16

Six and a Half Percent (6.5%) of the Final Construction Cost of the Work

...

N/A

...

As mutually agreed to in writing by the parties in advance of such Additional Services being performed

...

~~§ 11.4~~ Compensation for Additional Services of the Architect's consultants when not included in Section ~~11.2 or~~ 11.3, shall be the amount invoiced to the Architect plus Ten percent (1.1 %), or as otherwise stated below:

...

Schematic Design Phase	<u>Fifteen</u>	percent (	<u>15</u>	%)
Design Development Phase	<u>Twenty</u>	percent (	<u>20</u>	%)
Construction Documents Phase	<u>Forty</u>	percent (	<u>40</u>	%)
Bidding or Negotiation Phase	<u>Five</u>	percent (	<u>5</u>	%)
Construction Phase	<u>Twenty</u>	percent (	<u>20</u>	%)

PAGE 17

<u>President</u>	<u>\$250.00 / Hour</u>
<u>Vice President</u>	<u>\$200.00 / Hour</u>
<u>Associate</u>	<u>\$175.00 / Hour</u>
<u>Project Manager</u>	<u>\$150.00 / Hour</u>
<u>Designer</u>	<u>\$150.00 / Hour</u>
<u>Draftsperson</u>	<u>\$100.00 / Hour</u>
<u>Administrative</u>	<u>\$ 75.00 / Hour</u>

...

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus Ten percent (1.1 %) of the expenses incurred.

...

To be determined later by mutual written agreement

...

§ 11.10.1 An initial payment of Zero Dollars and Zero Cents (\$ 0.00) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

PAGE 18

§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid Thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

...

6 % Six

...

N/A

...

.2 — AIA Document E201™ - 2007, Digital Data Protocol Exhibit, if completed, or the following:

...

Exhibit "A" - Owner's Scope on Architect Contract (2 pages)

...

David Suarez, Mayor

Erasmus D. Alvarado, Jr. AIA, President

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Erasmo D. Alvarado, Jr. AIA, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 12:36:31 on 08/31/2017 under Order No. 4025860587 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document B101™ - 2007, Standard Form of Agreement Between Owner and Architect, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

EXHIBIT "A" – Owner's Scope on Architect Contract

Fire Station No. 1

Scope

Utilities

Property plat with details will be issued by OWNER.

Property Environmental Report Phase I will be issued by OWNER.

Property Boring Samples Report will be issued by OWNER.

The front northwest corner is proposed to have a detention/retention pond. Water from oil/grease interceptor will flow into pond. Electrical lines will need to be underground.

Wastewater will use septic tank. Tank size will be determined on use.

Water connection lines for truck pumps/tanks will be required on the back side of the building; size on water line and connection pending.

Landscaping

Architect shall only provide sleeves for irrigation as part of design. All other work is by Owner.

Architectural

Building will be single level, metal insulated building with a brick; Bay area will be 3 large bays 100' feet deep and 2 smaller bays 50' deep. Small areas can be adjacent to storage area to maximum foundation.

The garage doors will be automatic chain driven motors with both push button and independent control. Each door opener must have rolling codes.

All interior/exterior doors will require control access with access card function. This may change if the property is enclosed with commercial grade fencing.

A front lobby area with a small enclosed reception office is needed. A family restroom and controlled access towards the back of the building.

The building must have three medium size offices with computer port access and electrical outlets. One office will have counter mill work on four walls for reporting. The other two offices are for administration.

There will need to be a dormitory area capable of housing 12 adult men. Beds and lockers will be owner provided. A small dormitory capable of housing 4 females is also needed. There will also need to be two individual dormitories for administration. These admin dormitories will house a bed, locker and writing desk. Millwork counter top will be needed.

IT will require a centralized room as cabling is limited to 300'. This room will require a separate A/C system. This room can house electrical and D mark for the facility.

Fire suppression and burglar systems are needed.

There will need to be an open kitchen/dining/living area for occupants. The living area will need to be able to minimize lighting for screen viewing. Satellite will be used and mounted to the side of the building to minimize roof penetrations.

An internal communication system is needed. Specifications will be provided. **By OWNER**

Specifications for vehicle size, camera system, internal communications, computer and Wi-Fi will be provided by owner. A grease/oil interceptor needed for cleaning of bays and vehicles. Preferred location is the front apron.



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1188	
From: David Arce			
Subject: Presentation and consideration of park layout for North Side Park, and authorize the Mayor to execute any related documents. Possible action. (Staffed by Parks and Recreation Department.)			
Background: Sally has a deadline for Texas Parks and Wildlife Grant to be submitted before October 1, 2017. Andrew Heffner (Landscape Architect Design Team) design the layout for the new park. Staff has meet twice before presenting to parks advisory board on (8-9-17). Then we had a community workshop on (8-22-17) for some more input. We have made changes as suggested by parks board and community. Parks Master Plan 2016 identified a top ten list and 7 of 10 are going to accomplished in the current design.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted:			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
David Arce		Created/Initiated	
David Arce		Approved	
Mike Perez		Final Approval	
City Manager Comments: Approve.			
Staff Recommendation: Approval as presented			
Attachments, if any:			
Responsibilities upon Approval:			



Standardized Agenda Request Form

Date of Meeting: September 5, 2017		Agenda Item No. (to be assigned by CSO): 2017-1189	
From: David Arce			
Subject: Discussion and consideration to adopt a policy for Weslaco City Cemetery rules and guideline enforcement, and authorize the Mayor to execute any related documents. Possible action. (Staffed by Parks and Recreation Department.)			
Background: We identified several plots with stones that are not within the rules. This issue will continue to grow and will ended up looking like the old side in a few years.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted:			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
David Arce		Created/Initiated	
David Arce		Approved	
Mike Perez		Final Approval	
City Manager Comments:			
Staff Recommendation: Remove all headstones that not within regulations.			
Attachments, if any: Cemetery Pictures			
Responsibilities upon Approval:			

PARKS AND RECREATION

CEMETERY PLOTS



B-A, L-16, P-10
PERMIT 10-31-13
UPSIDE DOWN

B-B, L-18, P-8
PERMIT 4-15-13
UPSIDE DOWN





B-B, L-18, P-18
NO PERMIT

B-B, L-20, P-22
NO PERMIT





B-D, L-1, P-19
NO PERMIT

B-D, L-1, P-20
NO PERMIT





B-D, L-10, P-20
PERMIT 5/27/2016

B-E, L-18, P-9
NO PERMIT
UPSIDE DOWN





B-F, L-5, P-2
 PERMIT 10/13/2014
 4' x 3'

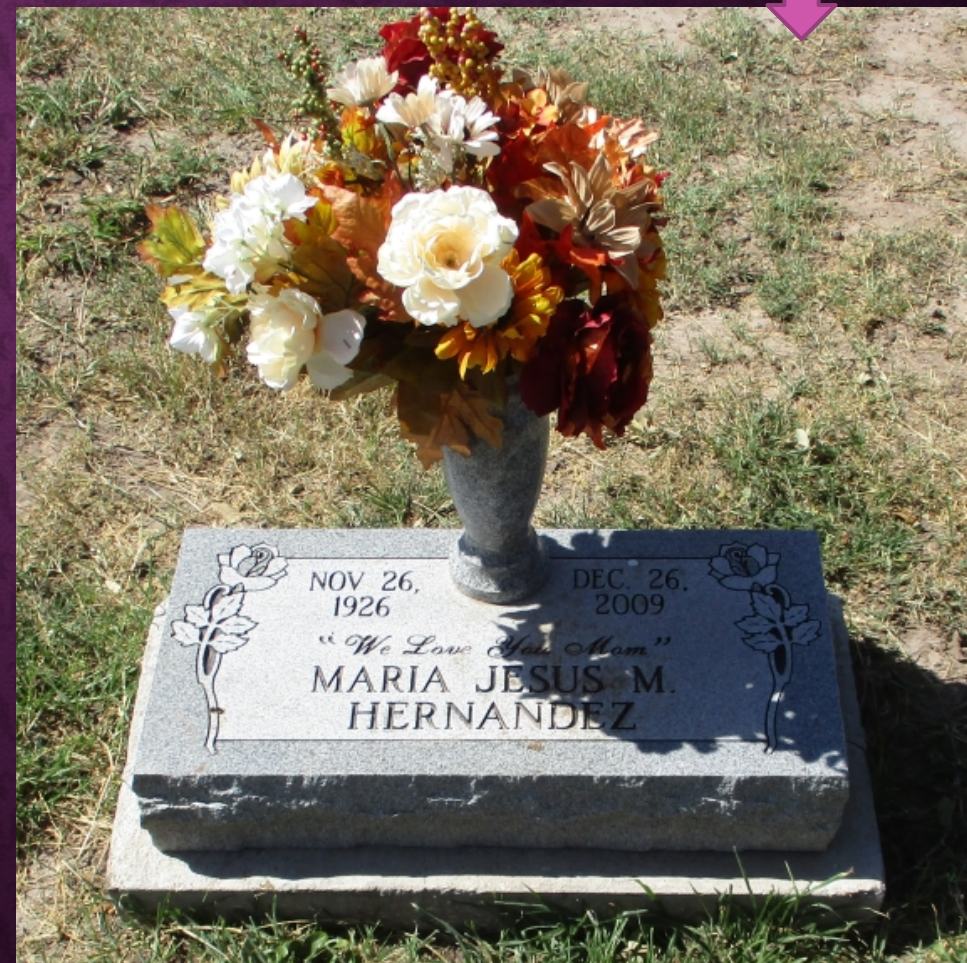
B-F, L-9, P-20
 NO PERMIT
 UPSIDE DOWN





B-F, L-9, P-41
NO PERMIT

B-G, L-2, P-20
PERMIT 6/4/2013





B-G, L-5, P-12
PERMIT 2/19/2016

B-H, L-9, P-20
NO PERMIT
5' x 2 1/2'



B-K, L-7, P-42
PERMIT 1/28/2015
2' 6" x 2' 4"

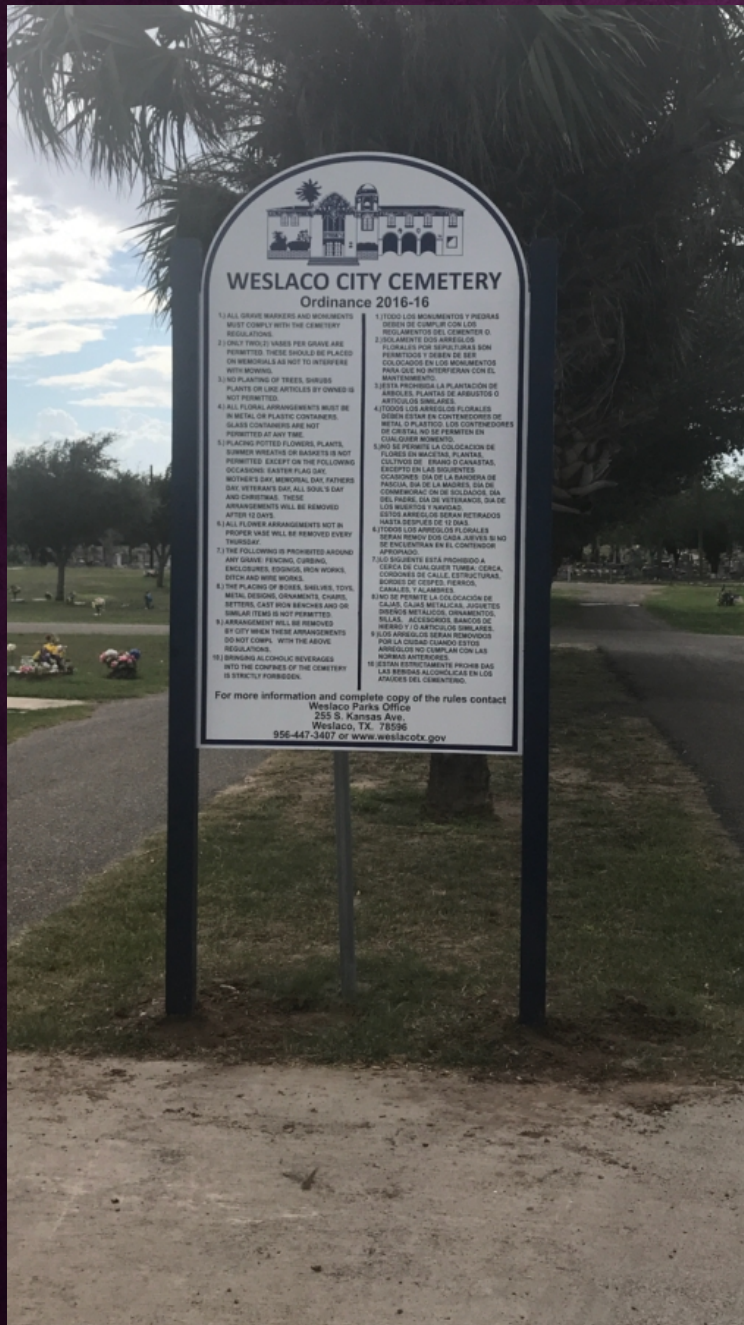


B-H, L-10, P-2
NO PERMIT





B-H, L-11, P-22
PERMIT 2/23/2016
5' x 3'



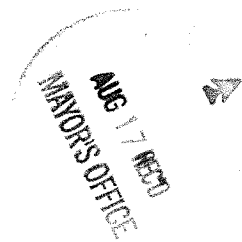
Installed a new sign at
the entrance on the east
side on 8/22/2017

<http://www.weslacotx.gov/departments/parks-and-recreation?sub=city-cemetery>



ST. JOAN OF ARC CHURCH
109 S. ILLINOIS
WESLACO, TEXAS 78596

PHONE: 956-968-3670
FAX: 956-968-1872



August 16, 2017

David Suarez, Weslaco Mayor
Mike R Perez, City Manager
255 S. Kansas Ave.
Weslaco, Texas 78596

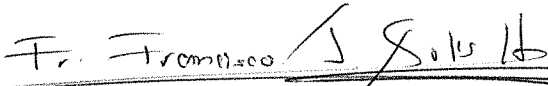
Dear Mr. Suarez & Mr. Perez:

As per our conversation of August 15, 2017; and in consideration of more than fifteen years' use of St. Joan of Arc Parish Hall parking lot by the staff of the City of Weslaco we are asking for the following:

- Repave and stripe St. Joan of Arc Parish Hall parking lot.
- Install a new entrance on the Southeast corner of the parking lot to allow a safer and better circulation of traffic.
- Trim the palm trees on the east side of the parking lot.
- Provide sidewalk on east side of parking lot.
- Provide landscaping on east side of parking lot.
- Flashing 4 way stop light on corner of Second and Illinois.

If you have any questions please feel free to call our office at (956)968-3670.

In Christ Service,


Fr. Francisco J. Solis

8/15/17

St. Joan of Arc Catholic Church



109 S. Illinois Ave.
Weslaco, Texas 78956
956-968-3670

Elizabeth,
Place on ~~the~~ City Cen
agenda in first meeting
in September. ml

August 14, 2017

Dear Mayor,

I am writing this letter to bring to your attention a situation we have during the months of September through June. Classes for religious education will resume in September for the parish of St. Joan of Arc Catholic Church. We have approximately between 500 to 600 students enrolling for our religious program. Our classes are held Tuesday, Wednesday and Thursday between the hours of 4:40p.m until 8:30pm.

We have a traffic system that we follow to alleviate traffic jams and keep the children safe. Parents are informed that there is only one entrance and one exit. They must drive into the parking lot through the East entrance located on 2nd street and exit through the West side located on Illinois Avenue.

Unfortunately, during the months previously mentioned we have issues with the safety of the children due to cars coming in against the traffic flow. This issue is with some of the City Hall employees that during the hours of 4:00pm and 5:30pm are entering through the exit, or exiting through the entrance. We fully understand that they are not aware of the chaos being created and perhaps it is not their intention either.

To resolve this problem, we would appreciate you could address this concern with your employees. Enclosed is a map of our lay out on how we delegate traffic.

We look forward to your response and resolution to this matter.

Peace in Christ,

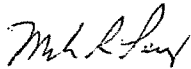
Fr. Francisco J. Solis

Father Solis
September 9, 2016
Page 2

We currently have an existing contract with the Church to use the parking lot (see attached) but the contract expired on January 31, 2008 and is currently month-to-month. For the City to invest in the above proposed improvements we would require a new lease with a longer term. In addition, City crews cut and maintain the green areas to the east of the parking lot. I would suggest that a 20-year term would be something I could recommend to the Mayor and City Commission.

I appreciate your consideration and await for a response.

Sincerely,



Mike R. Perez
City Manager

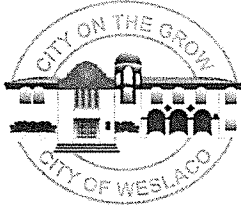
Xc: Mayor and City Commission
Mardoqueo Hinojosa, City Engineer



"The City on the Grow"

City of Weslaco

"The City on the Grow"



David Suarez, Mayor
Olga M. Noriega, Mayor Pro-Tem, District 3
Leo Muñoz, Commissioner, District 1
Greg Kerr, Commissioner, District 2
Gerardo "Jerry" Tafolla, Commissioner, District 4
Letty Lopez, Commissioner, District 5
Fidel L. Pena, III, Commissioner, District 6

Mike R. Perez, City Manager

Alex

September 9, 2016

Father Francisco Solis
St. Joan of Arc Catholic Church
109 S. Illinois Avenue
Weslaco, Texas 78596

RE: Parking Lot South of Saint Joan of Arc

Dear Father Solis:

This letter is in response to our meeting last Tuesday, September 6, 2016 with Mayor Suarez, our City Engineer and myself relating to our current lease to use your parking lot north of Saint Joan of Arc Catholic Church and is adjacent to City hall directly to the north. (Please see attached map).

We have discussed several items the Church would like to have improved that relates to the safety of the users of the parking lot. The users being both city employees and parishioners.

Those improvements being the following:

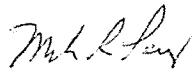
- Repainting cross walk on Illinois Street.
- ~~Traffic study to justify four (4) way stop sign at Illinois Street and 2nd Street~~
- New cross walk between parking lot south of the Church and on the south side of 2nd Street.
- Flashing warning signs to inform drivers of the above proposed cross walk.
- Repave the parking lot south of the Church and north of City Hall along with re-striping parking lot.
- Install a new entrance on the South East corner of the parking lot to allow for safer and better circulation of traffic.
- Trim the palm trees on the east side of the parking lot.

Father Solis
September 9, 2016
Page 2

We currently have an existing contract with the Church to use the parking lot (see attached) but the contract expired on January 31, 2008 and is currently month-to-month. For the City to invest in the above proposed improvements we would require a new lease with a longer term. In addition, City crews cut and maintain the green areas to the east of the parking lot. I would suggest that a 20-year term would be something I could recommend to the Mayor and City Commission.

I appreciate your consideration and await for a response.

Sincerely,

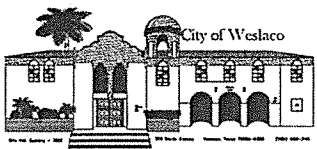
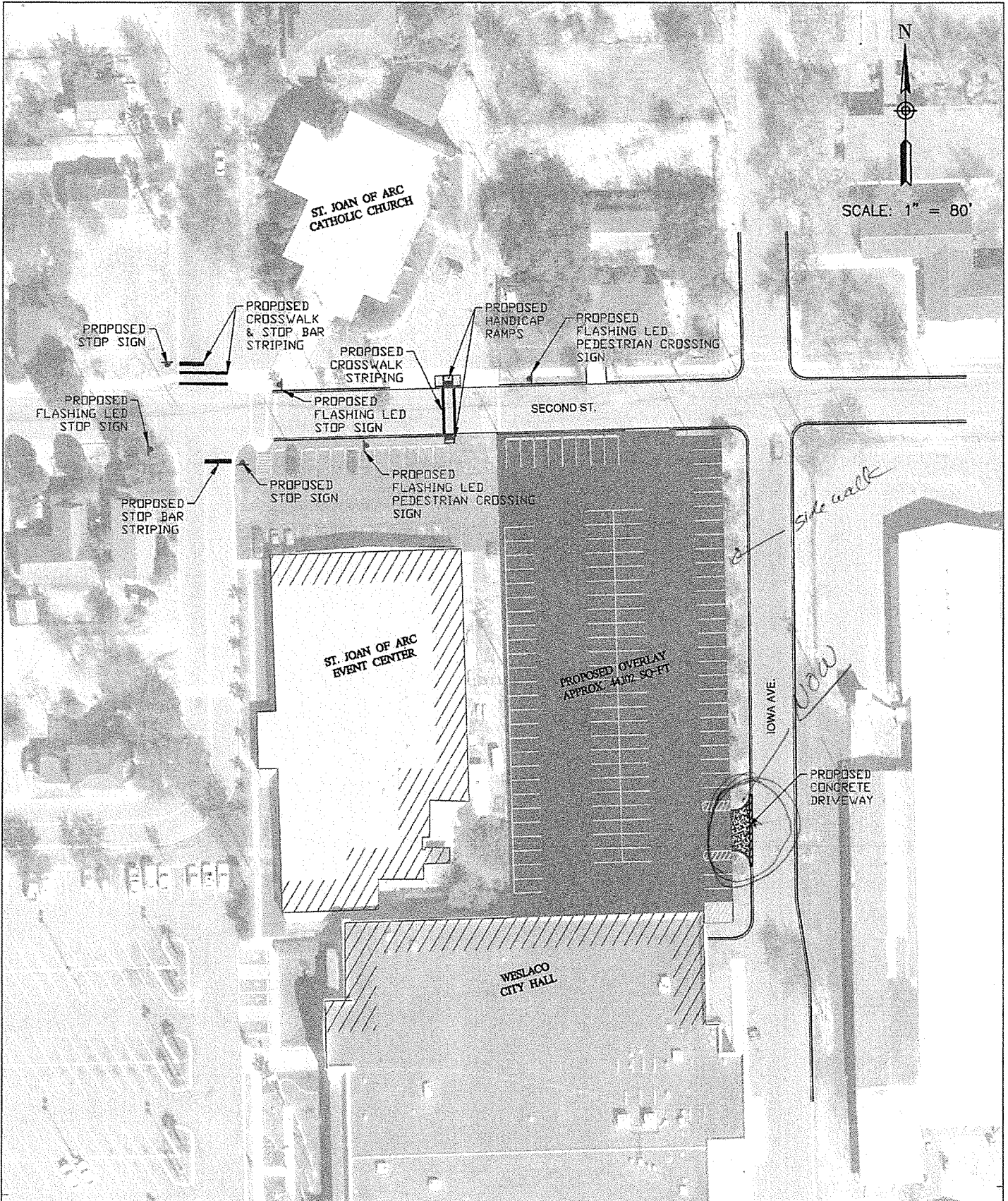


Mike R. Perez
City Manager

Xc: Mayor and City Commission
Mardoqueo Hinojosa, City Engineer



"The City on the Grow"



C-1

WESLACO CITY HALL NORTH PARKING LOT



STATE OF TEXAS	§	AGREEMENT FOR THE USE AND LEASE
	§	
COUNTY OF HIDALGO	§	OF PARKING LOTS
	§	
CITY OF WESLACO	§	

This Agreement for the Use and Lease of Parking Lots is entered into by and between the St. Joan of Arc Catholic Church of Weslaco located at 109 S. Illinois Ave., Weslaco, Hidalgo County, Texas, hereinafter called CHURCH and the City of Weslaco, a home-ruled Municipal Corporation, 255 S. Kansas Ave, Weslaco, Hidalgo County, Texas, 78596, hereinafter called CITY, this _____ day of _____, 2007.

WITNESSETH:

WHEREAS, the CHURCH is the owner of certain parking lots located on South Illinois Avenue, Weslaco, Texas, more particularly described as the parking lots located on the east and west side of the Church and in front of the Church Administrative Office; and

WHEREAS, there are times and occasions when the CITY is in need of more parking spaces both for its employees and for use by the Citizens of the City of Weslaco; because of parking overflow; and

WHEREAS, the CITY desires to use and lease said parking lots when necessary and with permission;

NOW THEREFORE, in consideration of the premises, the mutual undertakings of the parties hereto, the terms, conditions and provisions herein contained, the CHURCH hereby agrees to allow the use and lease of the above described parking lots by the CITY during the above-mentioned days and times, to have and hold, use and occupy same from February 01, 2007 until January 31, 2008.

The CITY, in turn, agrees to allow the CHURCH use and lease of its parking lot facilities located directly west of the Weslaco City Hall and more particularly located at 255 S. Kansas Ave, Weslaco, Texas 78596. The CHURCH shall be allowed access to these two parking facilities on Wednesday afternoons after 5:00 P.M. and on Sundays all day.

The real estate described in this Agreement is to be used and leased for the parking of automobiles and other vehicles and/or for such other purpose, as may be agreed upon in writing between the parties hereto.

If this Agreement is not renewed within 60 days from the date of termination, the terms and conditions of this Agreement shall continue to apply on a month-to-month basis.

It is agreed and understood by the CITY and the CHURCH that all expenses in up-keeping the respective parking lots will be incurred by the CITY.

It is agreed that the CITY will indemnify the CHURCH from any and all damages and liability including attorney's fees and court costs incurred as a result of the use of the CHURCH'S parking lot by person using the same while on business with the CITY or during employment with the CITY or during use of the CITY'S facilities. IT IS FURTHER AGREED that the CHURCH will indemnify the CITY from any and all damages and liability including attorney's fees and court costs incurred as a result of the use of the parking facilities of the CITY by persons using the same for the purposes of attending church or having any business with the CHURCH.

It is understood and agreed that all of the conditions and covenants contained in this Agreement shall be binding upon the successors and assigns of the parties to this Agreement.

EXECUTED this _____ day of _____, 2007.

CITY OF WESLACO

Joe V. Sánchez, MAYOR

Date: _____

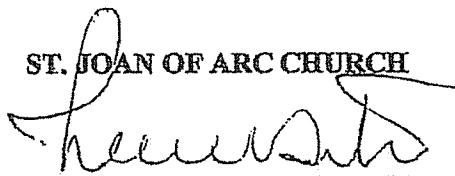
ATTEST:

Amanda C. Elizondo, CITY SECRETARY

APPROVED AS TO FORM:

Ramon Vela, CITY ATTORNEY

ST. JOAN OF ARC CHURCH





May 2017 TOURISM MARKETING REPORT FOR THE CITY OF WESLACO

MAY ADVERTISING

- City Promotions:
 - ✓ Assisting Mid-Valley Airport with promoting the June 9 Ribbon-cutting & June 10 Fly-In event . Recruiting commercial vendors, recruiting food vendors, producing 250 visitor packages, promoting local attendance - \$500, digital advertising targeting TX pilots – 10,000 impressions / \$460, Facebook advertising, and social media push
- General Advertising:
 - ✓ Renewed *Think Weslaco* App - \$8,125
- Texas Domestic:
 - ✓ Ongoing billboard advertising on I-2 / Expressway 83 (both directions)

VISITOR CENTER

- Compared to previous month: Use of the conference and meeting facilities remains strong. Total BVEC traffic was 44% higher than the previous month.
- Compared to same month previous year: Primary elections in May 2016 brought a larger number of visitors to the BVEC. Not counting voters during those elections, just comparing visitors, along with conference and meeting facilities usage, BVEC traffic was 95% higher than May 2016.

VISITATION –April 2017

Visitors	In State/Out of State	Visitor Center Events & Meetings	Attendance
May	32/6	15 events/meetings	858