



**A SPECIAL MEETING
OF THE WESLACO CITY COMMISSION
THURSDAY, NOVEMBER 16, 2023**

NOTICE IS HEREBY GIVEN THAT the City Commission of the City of Weslaco, Texas will hold a Special Meeting in the Legislative Chamber of City Hall, located at 255 South Kansas Avenue, on Thursday, November 16, 2023 at 5:00 PM for the purpose of discussing the following items:

NOTE: If during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the Weslaco City Commission will convene in such executive or closed session whether or not such item is posted as an executive session item at any time during the meeting when authorized by the provisions of the Texas Open Meetings Act.

Pursuant to Texas Government Code Section 551.127, on a regular, non-emergency basis, the Weslaco City Commission may attend and participate in the meeting remotely by telephonic conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

I. CALL TO ORDER

- A. Certification of Public Notice.
- B. Pledge of Allegiance.
- C. Roll call.

II. NEW BUSINESS

- A. Discussion and consideration to convene as the local canvassing authority to canvass the election returns and approve Resolution 2023-60 certifying the results of the November 7, 2023 City of Weslaco General Election in accordance with Texas Election Code §67.004(a). Possible action. (Staffed by City Secretary Department.)
- B. Conduct Oaths of Office and file Statement of Elected Officers.
- C. Appointment of Mayor Pro-Tem.
- D. Discussion and consideration of a declaration of emergency status for the replacement of the existing aeration blower at the north wastewater treatment facility and authorize the Mayor to execute any related documents. Possible action. (Staffed by Engineering Department.) Attachment.
- E. Discussion and consideration to rescind authorization to solicit RFQs for engineering services for the proposed improvements at the north wastewater treatment facility consisting of the aeration blower, aeration basin and headworks and approval of the solicitation of an RFB to perform repairs to the aeration basin and replacement of headworks equipment and authorize the Mayor to execute any related documents. Possible action. (Staffed by Engineering Department.) Attachment.

III. ADJOURNMENT

I hereby certify this **Notice of a Special Meeting of the Weslaco City Commission** was posted in accordance with the Open Meetings Act on the outside bulletin board at City Hall of the City of Weslaco, located at the 255 South Kansas Avenue entrance, visible and accessible to the general public during and after regular working hours. This notice was posted on this and will remain so posted continuously for at least 72-hours preceding the scheduled time of this meeting in accordance with Chapter 551 of the Texas Government Code.

/s/ Norma A. Cantu, City Secretary

NOTE: If any accommodation for a disability is required, please notify the City Secretary Office at (956) 968-3181, Ext. 1001 prior to the meeting date.

Removed from Bulletin Board	Date:	Initials:
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PURSUANT TO SECTION 30.06, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN".

“DE ACUERDO CON LA SECCION 30.06 DEL CODIGO PENAL (INGRESO SIN AUTORIZACION DE UN TITULAR DE UNA LICENCIA CON UNA PISTOLA OCULTA), UNA PERSONA CON LICENCIA SEGUN EL SUBCAPITULO H, CAPITULO 411, CODIGO DEL GOBIERNO (LEY SOBRE LICENCIAS PARA PORTAR PISTOLAS), NO PUEDE INGRESAR A ESTA PROPIEDAD CON UNA PISTOLA OCULTA”.

"PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY".

“DE ACUERDO CON LA SECCION 30.07 DEL CODIGO PENAL (INGRESO SIN AUTORIZACION DE UN TITULAR DE UNA LICENCIA CON UNA PISTOLA A LA VISTA), UNA PERSONA CON LICENCIA SEGUN EL SUBCAPITULO H, CAPITULO 411, CODIGO DEL GOBIERNO (LEY SOBRE LICENCIAS PARA PORTAR PISTOLAS), NO PUEDE INGRESAR A ESTA PROPIEDAD CON UNA PISTOLA A LA VISTA”.



Standardized Agenda Request Form

Date of Meeting: November 16, 2023		Agenda Item No. (to be assigned by CSO): 2023-7169	
From:			
Subject: Discussion and consideration to convene as the local canvassing authority to canvass the election returns and approve Resolution 2023-60 certifying the results of the November 7, 2023 City of Weslaco General Election in accordance with Texas Election Code§67.004(a). Possible action. (Staffed by City Secretary Department.)			
Background: The Texas Election Code prescribes the governing body is the local canvassing authority to accept the tally of all votes cast, including provisional and overseas ballots. The Hidalgo County Elections Administrator who prepares and submits the official election report summary notified us that the last ballot board meeting is November 14 and anticipates the election summary report to be ready by November 15. The proposed Resolution 2023-60 will be distributed at the meeting for your consideration and approval.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted: Mayor's Signature Resolution			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
ADELAIDA VEGA ADELAIDA VEGA Martin Garza		Created	
City Manager Comments: Approve as recommended by staff.			
Staff Recommendation: Approve.			
Attachments, if any:			
Responsibilities upon Approval: Execute and retain.			



Standardized Agenda Request Form

Date of Meeting: November 16, 2023		Agenda Item No. (to be assigned by CSO): 2023-7171	
From:			
Subject: Appointment of Mayor Pro-Tem.			
Background: Commission action has approved the policy for the appointment of the Mayor Pro Tempore on a one-year rotational basis. Commissioner Farias is the next Commissioner to serve as Mayor Pro Tempore from 2023-2024 and staff recommends commission action to memorialize the appointment.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted:			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
ADELAIDA VEGA ADELAIDA VEGA Martin Garza		Created	
City Manager Comments: Approve as recommended by staff.			
Staff Recommendation: Approve and memorialize the appointment of Mayor Pro Tempore in accordance with the adopted policy.			
Attachments, if any:			
Responsibilities upon Approval:			



Standardized Agenda Request Form

Date of Meeting: November 16, 2023		Agenda Item No. (to be assigned by CSO): 2023-7172	
From: Albert Aldana			
Subject: Discussion and consideration of a declaration of emergency status for the replacement of the existing aeration blower at the north wastewater treatment facility and authorize the Mayor to execute any related documents. Possible action. (Staffed by Engineering Department.)			
Background: See attached memo. Please note that Mr. Homer Rhodes and I met with our city attorney, Mr. Juan Gonzalez to present the matter at hand and on this emergency declaration. Mr. Gonzalez reviewed the case and concurred with the emergency declaration for this agenda item.			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted: Mayor's Signature			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
ADELAIDA VEGA Albert Aldana Martin Garza		Created	
City Manager Comments: Approve as recommended by staff.			
Staff Recommendation: Staff recommends approval			
Attachments, if any: 11-10-23cc_NWWTP Blower			
Responsibilities upon Approval:			

City of Weslaco

"The City on the Grow"



David Suarez, Mayor
Jose "JP" Rodriguez, Mayor Pro-Tem, District 3
Greg Kerr, Commissioner, At-Large
Israel Gonzalez, Jr., Commissioner, At-Large
Josh Pedraza, Commissioner, District 1
Letty Lopez, Commissioner, District 2
Adrian Farias, Commissioner, District 4

Martin Garza, City Manager

November 10, 2023

TO: Mayor Adrian Gonzalez, City Commissioners
& City Manager, M. Garza

FROM: Albert J. Aldana, P.E.
City Engineer

**RE: NORTH WASTEWATER TREATMENT PLANT
DECLARATION OF EMERGENCY STATUS TO
REPLACE EXISTING AERATION BLOWER**

This item seeks your concurrence and approval of the declaration of an emergency status to replace the existing aeration blower at the north wastewater treatment plant.

On Monday, November 6, 2023, at 3:00 PM, the existing aeration blower which provides air flow to the aeration basin and allows microorganisms to thrive and bio-degrade pollutants, stopped functioning. Inframark attempted to get the blower started by dismantling it and working on it to get it operational again. On Tuesday, November 7, 2023, at 7:00 PM, Inframark was able to get the blower functioning again. On this same day, Inframark had a lab collect a sample of the effluent for testing. The results of the testing are expected in approximately two weeks.

The existing blower must be replaced as soon as possible to avoid a very dangerous situation concerning the discharge of contaminated effluent which would be a violation of the Texas Commission on Environmental Quality regulations.

This is a matter of the utmost concern and I propose that it be declared an emergency. We must respond with urgency by proceeding with a quote to install the newly purchased blower that we recently received, in the bay next to the existing blower. Upon startup of the new blower, the existing blower could be shut down to afford us the opportunity to have it serviced by the manufacturer. In a prior meeting, you approved the purchase of an option to service the existing blower and we will call the manufacture to schedule the service as soon as possible.

If the blower were to fail during this time, we already have a quote for the rental and installation of a temporary blower to maintain the wastewater treatment plant functional. The rental company can get the blower going in one to two days. This would come at an initial cost of \$30,000.00 and a monthly fee of \$10,000.00.

Staff recommends approval of this item.

Sincerely,
Albert J. Aldana, P.E.

A handwritten signature in blue ink, appearing to read "Aldana", with a stylized flourish at the end.

Attachment:



Standardized Agenda Request Form

Date of Meeting: November 16, 2023		Agenda Item No. (to be assigned by CSO): 2023-7173	
From: Albert Aldana			
Subject: Discussion and consideration to rescind authorization to solicit RFQs for engineering services for the proposed improvements at the north wastewater treatment facility consisting of the aeration blower, aeration basin and headworks and approval of the solicitation of an RFB to perform repairs to the aeration basin and replacement of headworks equipment and authorize the Mayor to execute any related documents. Possible action. (Staffed by Engineering Department.)			
Background: See attached memo			
Funding Source (budget code, if applicable):			
Amount:	Term of Impact:	Identified in Current Budget:	
Additional Action Prompted: Mayor's Signature			
If item previously considered, provide date and action by Commission:			
If item requires Publication Notice, provide date and periodical of publication; indicate if comments received from letters mailed to property owners:			
Advisory Review, if any (name of board/committee, date of action, recommendation):			
ADELAIDA VEGA Albert Aldana Martin Garza		Created	
City Manager Comments: Approve as recommended by staff.			
Staff Recommendation: Staff recommends approval.			
Attachments, if any: 11-10-23cc_RFB for Aeration Basin			
Responsibilities upon Approval:			

City of Weslaco

"The City on the Grow"



David Suarez, Mayor
Jose "JP" Rodriguez, Mayor Pro-Tem, District 3
Greg Kerr, Commissioner, At-Large
Israel Gonzalez, Jr., Commissioner, At-Large
Josh Pedraza, Commissioner, District 1
Letty Lopez, Commissioner, District 2
Adrian Farias, Commissioner, District 4

Martin Garza, City Manager

November 10, 2023

TO: Mayor Adrian Gonzalez, City Commissioners
& City Manager, M. Garza

FROM: Albert J. Aldana, P.E.
City Engineer

RE: **NORTH WASTEWATER TREATMENT PLANT
RESCIND RFQ FOR PROFESSIONAL ENGINEERING SERVICES
AND AUTHORIZE RFB FOR AERATION BASIN REPAIRS AND
REPLACEMENT OF HEADWORKS EQUIPMENT**

This item seeks your approval to rescind your authorization of a Request for Qualifications (RFQ) for professional engineering services for the study and design of improvements to the north wastewater treatment plant and authorize the solicitation of an RFB for aeration basin repairs and replacement of headworks equipment.

With the RFQ for professional services, the plan was to engage a qualified engineer to evaluate operations of the aeration process and to prepare plans for the installation of an aeration blower, aeration basin and headworks improvements.

However, due to the emergency replacement of the aeration blower this has prompted a change in plans. The existing aeration basin needs the replacement of the bubble aeration system, which is presently in critical condition and not functioning adequately. This makes the blower not operate efficiently and supply ample flow to certain zones of the basin. In addition, the basin has significant sludge buildup and needs cleaning.

As a result, our new plan is to issue a request for bids (RFB) to perform the required cleaning of the aeration basin and to replace the bubble aeration system that will ensure an efficient operation of the aeration process and not compromise the warranty of the new blower.

In addition, the RFB will also include the replacement of headworks equipment. The headworks equipment helps screen and process the influent stream by removing solids and debris. This increases capacity and efficiency of the treatment process.

Staff recommends approval of this item.

Sincerely,
Albert J. Aldana, P.E.

A handwritten signature in blue ink, appearing to read "Aldana", with a stylized flourish at the end.

Attachment: