



**NOTICE OF A
RECORDS MANAGEMENT COMMITTEE MEETING
MONDAY, JUNE 11, 2018
9:00 A. M.**

NOTICE IS HEREBY GIVEN THAT the Records Management Committee of the City of Weslaco, Texas will hold a meeting at 255, S Kansas, City Hall Conference Room A on June 11, 2018 at 9:00 a.m. for discussing the following items:

I. NEW BUSINESS

- A. To consider the record of meeting for March 28, 2017. Possible action.
- B. To consider and approve the destruction of records for year 2018 and any prior years. Possible action.
- C. To consider shredding services. Possible action.
- D. To discuss ongoing departmental compliance and training initiatives of Records Management Program.

II. ADJOURN

I hereby certify this **Notice of a Regular Meeting of the Records Management Committee** was posted in accordance with the Open Meetings Act on the outside bulletin board at City Hall of the City of Weslaco, located at the 255 South Kansas Avenue entrance, visible and accessible to the public during and after regular working hours. This notice was posted on this 7th day of June on or before 3:00 p.m. and will remain so posted continuously for at least 72-hours preceding the scheduled time of this meeting in accordance with Chapter 551 of the Texas Government Code.

/s/ Elizabeth M. Walker, City Secretary

Removed from Bulletin Board on: _____(date) by _____(initials)