



**MINUTES OF A SPECIAL MEETING
WESLACO CITY COMMISSION
MONDAY, April 7, 2025**

On Monday, April 7, 2025, at 5:30 p.m. the City Commission of the City of Weslaco, Texas convened a Special Meeting at City Hall in the Legislative Chamber, located at 255 South Kansas Avenue with the following members present:

PRESENT:	Mayor	Adrian Gonzalez
	Mayor Pro Tem	Israel Gonzalez Jr.
	Commissioner	Adrian Farias
	Commissioner	Letty Lopez
	Commissioner	Pete Garcia, Jr.
	Commissioner	JP Rodriguez
ABSENT:	Commissioner	Josh Pedraza .
STAFF PRESENT:	Martin Garza	City Manager
	Norma A. Cantu	City Secretary
	Benjamin Castillo	Interim City Attorney

Also present: Xavier Salinas, Asst. City Manager, Aida Vega, Deputy City Secretary, Rosie Cavazos, Finance Director, Eddie Gil, Information Technology, Lily Alvarez, Airport Director, Luz Galindo, HR Director, Mary Garcia, Asst. Library Director, Nick Castillo, Asst. Public Works Director, Rosa Badillo, Court Coordinator and other staff members.

I. CALL TO ORDER

A. Certification of Public Notice.

Mayor Gonzalez called the special meeting to order and certified the public notice of the meeting as properly posted Friday, April 4, 2025.

B. Roll Call.

Norma A. Cantu, City Secretary, called the roll noting the absence of Commissioner Pedraza and a quorum present.

II. PUBLIC COMMENTS

None.

Mayor Gonzalez changed the order of the day and introduced New Business item B. There was no objection.

III. NEW BUSINESS

B. Discussion and possible action after interviews with the firms that submitted for consideration of the City of Weslaco's Municipal Comprehensive Utility Rate Study (RFP No. 2024-25-12). (Staffed by Finance Department.)

Rosie Cavazos, Finance Director, stated for the Comprehensive Municipal Rate Study there would be three proposals presented; each proposal was reviewed and met the criteria of the solicitation proposal; stated the commission will evaluate with a maximum score of 100 (50 presentation and 50 Q&A); presentations will then be ranked and scored with the lowest ranked score to be recommended for consideration and selection. The order of presentations was determined with no objection from any of the presenters.

Benjamin Castillo, Interim City Attorney, thanked the presenters for their participation in the process of interviews regarding their qualifications and went over the following; 1) this was a public meeting being livestreamed; 2) presenter's will not be required to exit the meeting during presentations only if they choose to do so voluntarily; 3) to ensure fairness, each presenter will be asked the same four primary questions but any follow up questions may vary depending on discussion; 4) the allotted time for presentations will be the same for all to include a question and answer timed by staff; lastly appreciated their professionalism during this process as the goal was to have a fair and transparent evaluation and asked for any questions. There were none.

Angie Flores, Raftils (via zoom), Dennis Goral and Jason Leal (via zoom for questions), Willdan Financial Services and Andy McCartney, NewGen Strategies & Solutions LLC each in turn presented their qualifications, who they are and office locations, cliental, emphasized on their project experience and objectives, team expertise, subconsultants, workplan and cost analysis to the commission.

Q&A inquired to each was how they would do community outreach regarding why the need and cost of a possible rate increase, what area/region do they use for the data to structure a rate study to ensure it is comparable to our size of community and region; does the rate study take into consideration those customers that are elderly and disabled and what their fee proposal was.

Each firm responded affirmatively with their experience in doing community outreach; how data is collected, do a tier structure for consumption for rates for the different customers (disabled and elderly) and their fee proposal.

Rosie Cavazos stated upon ranking of the evaluations from the commission, NewGen Strategies & Solutions LLC was the highest ranked.

Commissioner Farias seconded by Mayor Pro Tem Gonzalez Jr. moved to select NewGen Strategies & Solutions LLC for the City of Weslaco's Municipal Comprehensive Rate Study as presented. The motion carried unanimously; Mayor Gonzalez was present and voting.

A. Discussion and consideration to approve engineering services with Sigler Winston & Greenwood. (Staffed by City Manager.)

Benjamin Castillo stated the agreement outlined terms to assist the city with engineering services during the transition from the former city engineer until the selection and employment of a new City Engineer; agreement would be on a month-to-month basis at a rate of \$7,999 and had a five-day termination clause.

Xavier Salinas, Asst. City Manager, recommended approval. Staff reviewed the agreement with Randy Winston along with legal and acceptable to all. Martin Garza, City Manager, added that there is an agreement already in place with SWG for subdivision review; stated this agreement would allow a smooth transition to a new City Engineer regarding scope of work to include verification of engineering staff comments for commercial building permit reviews, right-of-way permits, review construction materials testing proposals for city project and subdivisions, review in-house project designs and attend Planning and Zoning, City Commission and workshop meetings. Staff recommended approval.

Commissioner Rodriguez seconded by Commissioner Garcia Jr. moved to approve engineering services with Sigler Winston & Greenwood as presented. The motion carried unanimously; Mayor Gonzalez was present and voting.

IV. ADJOURNMENT

Commissioner Farias seconded by Commissioner Lopez moved to adjourn the special meeting of April 7, 2025 at 7:02 p.m. The motion carried unanimously; Mayor Gonzalez was present and voting.

CITY OF WESLACO

Adrian Gonzalez, **MAYOR**

ATTEST:

Norma A. Cantu, **CITY SECRETARY**