



**A SPECIAL MEETING
OF THE WESLACO CITY COMMISSION
TUESDAY, OCTOBER 23, 2018**

On Tuesday, October 23, 2018, at 4:30 p.m. the City Commission of the City of Weslaco, Texas convened in a Special Meeting at City Hall in the Legislative Chamber, located at 255 South Kansas Avenue with the following members present:

Mayor	David Suarez
Commissioner	Leo Muñoz
Commissioner	Letty Lopez
Commissioner	Josh Pedraza
City Manager	Mike R. Perez
Interim City Secretary	Aida Vega
City Attorney	Juan E. Gonzalez

Also present: Veronica Ramirez, Human Resources Director; Leo Gonzales, Information Technology Director; and other staff members and citizens.

I. CALL TO ORDER

A. Certification of Public Notice.

Mayor Suarez called the meeting to order and certified the public notice of the meeting as properly posted Friday October 19, 2018.

B. Pledge of Allegiance.

The Mayor led the Pledge of Allegiance and Texas Flag.

C. Roll Call.

Aida Vega, Interim City Secretary, called the roll, absences of Mayor Pro Tem Tafolla, Commissioners Kerr and Rodriguez noted and a quorum present.

II. PUBLIC COMMENTS

None.

III. NEWBUSINESS

A. Discussion and consideration to approve a Professional Services Agreement with Halff Associates for Civil Engineering Services for Stormwater Improvements Plan as negotiated. Possible action. (Staffed by City Manager's Office.)

Mike Perez, City Manager, stated the agreement presented at the last meeting had a total cost of \$399,000; met with Halff and Associates and negotiated a total fee of \$348,540 plus \$32,500 of reimbursement expenses representing a total contract cost of \$381,040. Staff recommended approval subject to incorporation of revisions as negotiated and final review by the City Attorney.

In response to Commissioner Muñoz, Miles Bullion, Halff and Associates, identified the seven (7) tasks as 1) Project Management (meetings); 2) Base Model and Existing Hazard Identification (data collection and mapping); 3) Future Conditions Analysis and Propose Improvements (analyze information and propose solution); 4) Prioritize and Implementation Plan for Projects (prepare for capital improvement plan); 5) Evaluate City Short-Term Project (analyze short-term drainage projects that can begin); 6) HMGP Application Assistance (review application for grant funding and re-submit; and 7) Preparation of Outreach Material (preparation of material to the community); and noted travel is not reimbursable. In response to Task 6, Mr. Bullion indicated an application process for funding was not successful for Villa Verde Subdivision will review, update and re-submit if the project is viable.

In response to Commissioner Lopez, Task 5 assessment for short-term drainage solutions is city wide. In response to Commissioner Muñoz, the billable hours will be adhered this is a lump sum contract; reduction in contract was from negotiations' with the City Manager evaluating each line item that would be the most reasonable and advantageous for the City; reimbursable fees of \$32,500 would be actual cost of reproduction of materials; did not foresee entire amount spent and was for the life of the project with reconciliation of expenditures being submitted.

Commissioner Lopez, seconded by Commissioner Muñoz moved approve a Professional Services Agreement with Halff Associates for Civil Engineering Services for Stormwater Improvements Plan as negotiated subject to incorporation of revisions negotiated and final review by the City Attorney. The motion carried; Mayor Suarez was present and voting.

IV. ADJOURNMENT

Commissioner Muñoz, seconded by Commissioner Pedraza moved to adjourn at 5:12 p.m. The motion carried unanimously; Mayor Suarez was present and voting.

CITY OF WESLACO

MAYOR, David Suarez

ATTEST:

CITY SECRETARY, Elizabeth Walker

ABSENT
MAYOR PRO-TEM, Gerardo "Jerry" Tafolla

COMMISSIONER, Leo Muñoz

ABSENT

COMMISSIONER, Greg Kerr

ABSENT

COMMISSIONER, Jose "J.P" Rodriguez

COMMISSIONER, Letty Lopez

COMMISSIONER, Josh Pedraza